



## **WOODSTOCK POLICE SERVICES BOARD**

The Woodstock Police Services Board met on March 18, 2024 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Jamie Taylor, Inspector. Kristi Lampman, Human Resources Coordinator; and City Councillor Kate Leatherbarrow joined via Zoom.

### 1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

### 2. WELCOME

Ken WHITEFORD welcomed everyone.

### 3. APPROVAL OF AGENDA

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. There were no declarations of pecuniary interest.

### 5. APPROVAL OF MINUTES – February 12, 2024

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of February 12, 2024 as circulated.

CARRIED.

### 6. BUSINESS ARISING FROM THE MINUTES

A presentation from the auditor regarding the status of the financial

operation of the Service will take place during the Board meeting in May.

#### 7. VERBAL REPORT FROM CHAIR

- Chair Whiteford thanked L. Farrell for filling in and covering as Chair during his absence.
- Chair Whiteford noted that Board members L. Farrell, C. Lauder, and J. Acchione attended the Community Policing Safety Act Training Summit February 27 and 28 in Toronto.

#### 8. VERBAL REPORT FROM CHIEF

- In February we wrapped up Black History Month. WPS continues to honour the legacy of black Canadians and celebrate their communities and contributions.
- February 24<sup>th</sup> was the "Coldest Night of the Year." Senior management, uniformed patrol and auxiliary members participated in the event. There was a record for revenue collected.
- Chief Wilkinson noted that WPS is finishing up allowances on their Victim Services Grant. WPS has assisted Selah Treatment Centre recently which takes on intimate partner violence and human trafficking referrals and offers community resources, education and training.
- WPS observed International Women's Day. WPS celebrates the hard work, dedication and contributions of women within our police service and extends a thank you for everything they do to keep Woodstock safe.
- The WPS traffic unit is up and going now.
- The WPS drug unit has been working hard. Trafficking arrests have occurred and warrants issued in recent days.
- WPS attended a recruitment day hosted by police foundations at Conestoga College.
- Chief Wilkinson advised that he has signed an agreement to take part in a pilot project for electric bikes with a tentative start of April 8. WPS will have the bikes throughout the summer with the possibility of purchasing a fleet of bikes at the end of the project.

- WPS is continuing with their therapy dog program. There are three dogs, Whiskey, Murphy and Piper that come regularly. Chief Wilkinson thanked them for donating their time to the service.
- WPS is still looking for dog names. There has been a great response from the public thus far with three thousand suggestions.
- WPS is wishing all observing a blessed and joy-filled Ramadan.
- Chief Wilkinson recognized March 8<sup>th</sup> which was the 5-year anniversary of beloved friend and colleague, Jason Geerts. Jason was a truly dedicated police officer with an amazing sense of humour. Unfortunately, WPS lost Jason from ALS. He will never be forgotten for his kindness and positive attitude.

9. STATISTICS/REPORTS – DEPUTY CHIEF NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. BOARD MEMO – 2023 USE OF FORCE STATISTICS

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the report on the 2023 Use of Force Statistics for information.

CARRIED.

11. BOARD MEMO – MISSING PERSONS ACT

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board receive the Annual Report pursuant to Section 8 of the Missing Persons Act for information.

CARRIED.

## 12. UNFINISHED BUSINESS

- J. Acchione mentioned that on April 26 at 6:00 p.m. Huron Park Secondary School in partnership with Southwestern Public Health will be hosting a Drug Awareness Night geared for parents. There was discussion of WPS being in attendance.

- Chair Whiteford suggested that the Board revisit the new Act. All Board members must complete mandatory training courses prior to the first Board meeting after the new Act is in effect on April 1.

## 13. CLOSED SESSION

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board adjourns to Closed Session at 3:37 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

## 14. CLOSED SESSION RISES

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board does now rise from Closed Session and reconvenes at 4:41 p.m.

CARRIED.

## 15. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 10

### CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated.  
CARRIED.

### CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT b) STAFFING ACTIVITY

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of March 18, 2024.  
CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – NOTICE OF RETIREMENT OF P.E.

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board accept the retirement letter.

CARRIED.

CLOSED SESSION # 5 – RESIGNATION OF L.S.

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board accept the resignation letter.

CARRIED.

CLOSED SESSION # 6 – BOARD MEMO – BOARD APPOINTMENT OF K.W.

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board formally appoint K.W. with the Woodstock Police Service as of March 19, 2024.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO – BOARD APPOINTMENT OF M.V.

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board formally appoint M.V. with the Woodstock Police Service as of February 27, 2024.

CARRIED.

CLOSED SESSION # 8 – BOARD MEMO – 2023 FOI ANNUAL REPORT

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board receive the 2023 FOI Annual Report for information.

CARRIED.

The Board discussed and questioned whether this item should be in the closed agenda package. The matter will be pursued with our Police Advisor and unless we are informed differently, the 2024 Report on FOI will be in the open agenda.

CLOSED SESSION # 9 – BOARD MEMO – 2023 PUBLIC SECTOR SALARY DISCLOSURE

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the report on the 2023 Public Sector Salary Disclosure for information.

CARRIED.

CLOSED SESSION # 10 – OTHER ITEMS AS NECESSARY

None.

16. NEW BUSINESS

None.

17. Date of Next Board Meeting MONDAY, April 15, 2024 at 3:00 p.m. at the Woodstock Police Service Headquarters.

18. ADJOURNMENT

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board does now adjourn at 4:47 p.m.

CARRIED.

*Original Signed by*

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Ken Whiteford, Chair  
Woodstock Police Service Board

*Original Signed by*

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Leslie Farrell, Vice Chair  
Woodstock Police Service Board