



WOODSTOCK POLICE SERVICE BOARD

PUBLIC MEETING AGENDA

DATE: January 15, 2024

Time: 3:00 P.M.

LOCATION: Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Election of the Chair
Recommendation: That ----- be elected Chair of the WPSB for the year 2024.
4. Election of the Vice-Chair
Recommendation: That ----- be elected Chair of the WPSB for the year 2024.
5. Approval of Agenda
Recommendation: The Board approves the agenda as circulated (or with the following additions)
6. Declaration of Pecuniary Interest
7. Approval of Minutes from December 11, 2023.
Recommendation: That the Board approves the minutes of December 11, 2023 as circulated.
8. Business arising from the minutes
9. Verbal Report from the Chair
10. Verbal Report from the Chief
11. Statistics/Reports – Deputy Chief
 - a. Calls for Service Statistic
 - b. Calls for Service Report
 - c. Charge Comparison
 - d. Report on Complaint Investigations
 - e. Other reports as necessary

Recommendation: That all statistics and reports under item 11 be received

12. Board Memo – 911 Contract Extension
13. Board Memo – Donations to Canine Program
14. Woodstock Police Services Board Portal Content
15. Unfinished Business
16. Closed Session
17. **Recommendation: That the Board adjourns to Closed Session at _____ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act.***
18. Motions arising from Closed Session
19. New Business (if necessary)
20. Date of Next Board meeting Monday, February 12, 2024 @ 3:00 P.M. at Woodstock Police Service, via Zoom
21. Adjournment



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on December 11, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor

Regrets: Leslie Farrell, Provincial Appointee; Deputy Chief Nick Novacich; Jamie Taylor, Inspector; Heidi Becks, Inspector

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:01 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. APPROVAL OF MINUTES – September 11, 2023

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of September 11, 2023 as circulated.

CARRIED

6. APPROVAL OF MINUTES – October 30, 2023

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of October 30, 2023 as circulated.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

None.

8. CORRESPONDENCE

a) OAPSB 2024 Membership Renewal

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board approve payment in the amount of \$3,837.69 for the 2024 OAPSB Membership fee.

CARRIED

b) Letter regarding WPS Implementation and Ryan Inquest

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board defer this correspondence to April 2024 meeting.

CARRIED

9. VERBAL REPORT FROM CHAIR

- Chair Whiteford advised of OAPSB Board of Directors meeting November 29, 2023.
- Chair Whiteford confirmed that all board members received the Labour Relations Conference Report via email on November 18, 2023.
- Chair Whiteford advised that the Major Summit happening at the end of February 2024 now has a registration fee and limit of three board member attendees.

10. VERBAL REPORT FROM CHIEF

- November 1, 2023 was take your kids to work day. The day was successful and grade 9 students were provided some time in the Forensic Identification Lab with Identification Officer Marco D'Annibale.
- November 5, 2023 was Crime Prevention Week. Tips were provided regarding: CCTV systems for resident's homes, tips on nightly routines,

not leaving valuables in vehicles, outside lighting, locking doors when residents are away from their homes and tips on buying and selling online.

- November 7, 2023 was Police Services Dog, Striker's 10th birthday.
- November 8, 2023 WPS recognized Indigenous Veteran Day dedicated to honouring and recognizing all the First Nations, Metis and Inuit Veterans who have served, fought and sacrificed for us.
- Chief Wilkinson advised that the WPS have partnered with CAMSafe, a voluntary community driven CCTV and security video registry program. This allows businesses and residents to partner with police in solving crime in their neighbourhoods. Cameras can be registered at camsafe.ca. This will contribute to the overall safety and well-being of the community and assist with solving crimes faster. Police do not have direct access to cameras.
- November 11, 2023 was Remembrance Day and WPS paid tribute to the courage and sacrifice for those who served our country.
- November 12, 2023 WPS recognized Diwali, a day celebrated by many with an abundance of light.
- November 14, 2023 a human trafficking event, Learning More from an Oxford Lens, was held at the Market Centre Theatre. WPS's HT coordinator A. Wilson was a presenter.
- November 20, 2023 was Transgender Day of Remembrance. WPS always works to create a safer community for all who live, work and visit.
- Chief Wilkinson advised that WPS are participating in the Festive RIDE season in partnership with the OACP and MADD Canada this year. WPS will be conducting random checkpoints throughout the city to ensure our roads are clear of impaired drivers.
- On December 9, 2023 from 11:00 a.m. to 3:00 p.m the 15th annual fill a cruiser event was held by the WPS Auxiliary Unit. WPS teamed up with Sobey's once again but also further teamed up with Scott's No Frills and Zehrs this year. The public was invited to purchase a \$10 pre-made bag of food, purchase and provide their own non-perishable food items or make cash donations to the local Salvation Army food bank.

- WPS would like to thank the Woodstock Navy Vets for bringing donations of teddy bears from their teddy bear toss night. These bears and stuffed animals will be used for supporting child victims to assist with difficult situations and make them feel more comfortable.

11. STATISTICS/REPORTS – Chief Wilkinson

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive all statistics and reports presented in Item 11.

CARRIED

12. FINANCIAL STATEMENTS

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board receive the financial statements ending November 30, 2023 in Item #12.

CARRIED

13. BOARD MEMO – 2023 BUDGET SURPLUS

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the recommendation in the Board Report dated December 11, 2023 re: 2023 Budget Surplus.

CARRIED

14. 2024 OPERATING BUDGET

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board endorse the 2024 Operating Budget as presented by the Chief.

CARRIED

15. UNFINISHED BUSINESS

None.

16. CLOSED SESSION

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board adjourns to Closed Session at 4:07 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

17. CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board does now rise from Closed Session and reconvenes at 5:18 p.m.

CARRIED

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of November 30, 2023.

CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive the updates presented in Item #4.

CARRIED

CLOSED SESSION # 5 - RESIGNATION

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 6 - RESIGNATION

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 7 - RESIGNATION

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board accept the resignation letter with regret.

CARRIED

CLOSED SESSION # 8 - RESIGNATION

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 9 - BOARD REPORT - NFP CANADA

a) NFP Canada - Group Benefit 2024 Renewal Report effective January 1, 2024

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the renewal.

CARRIED

b) NFP draw down from Refund Deposit Account

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolves that the Board authorize the draw down as specified in Recommendation #2 in the Report.

CARRIED

CLOSED SESSION # 10 – BOARD ONLY SESSION

Board discussed a personnel matter and authorized the finalization of the document under discussion.

CLOSED SESSION # 11 – OTHER ITEMS AS NECESSARY

None.

19. NEW BUSINESS

None.

20. Date of Next Board Meeting MONDAY, January 15, 2023 at 3:00 p.m. at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board does now adjourn at 5:26 p.m.

CARRIED

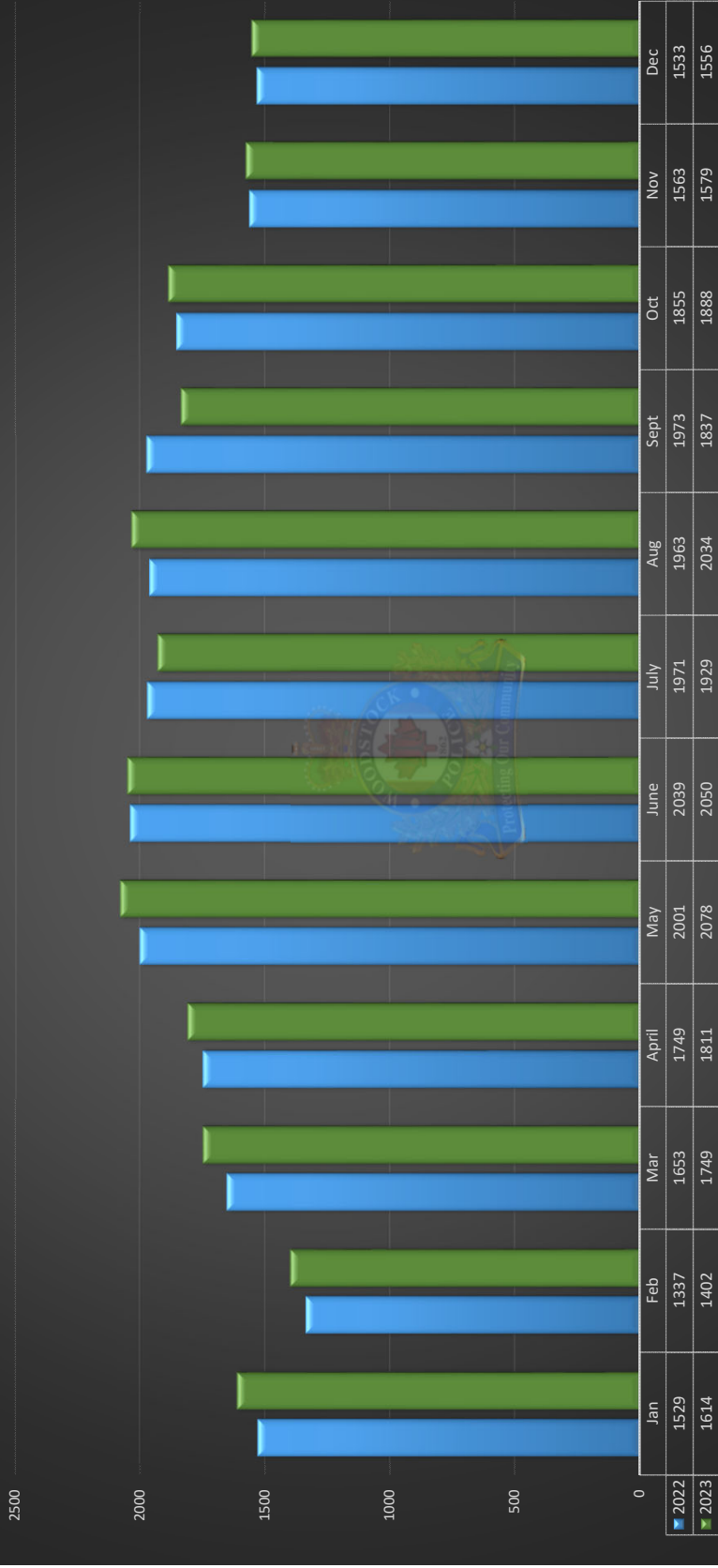
Original Signed by

Ken Whiteford, Chair
Woodstock Police Service Board

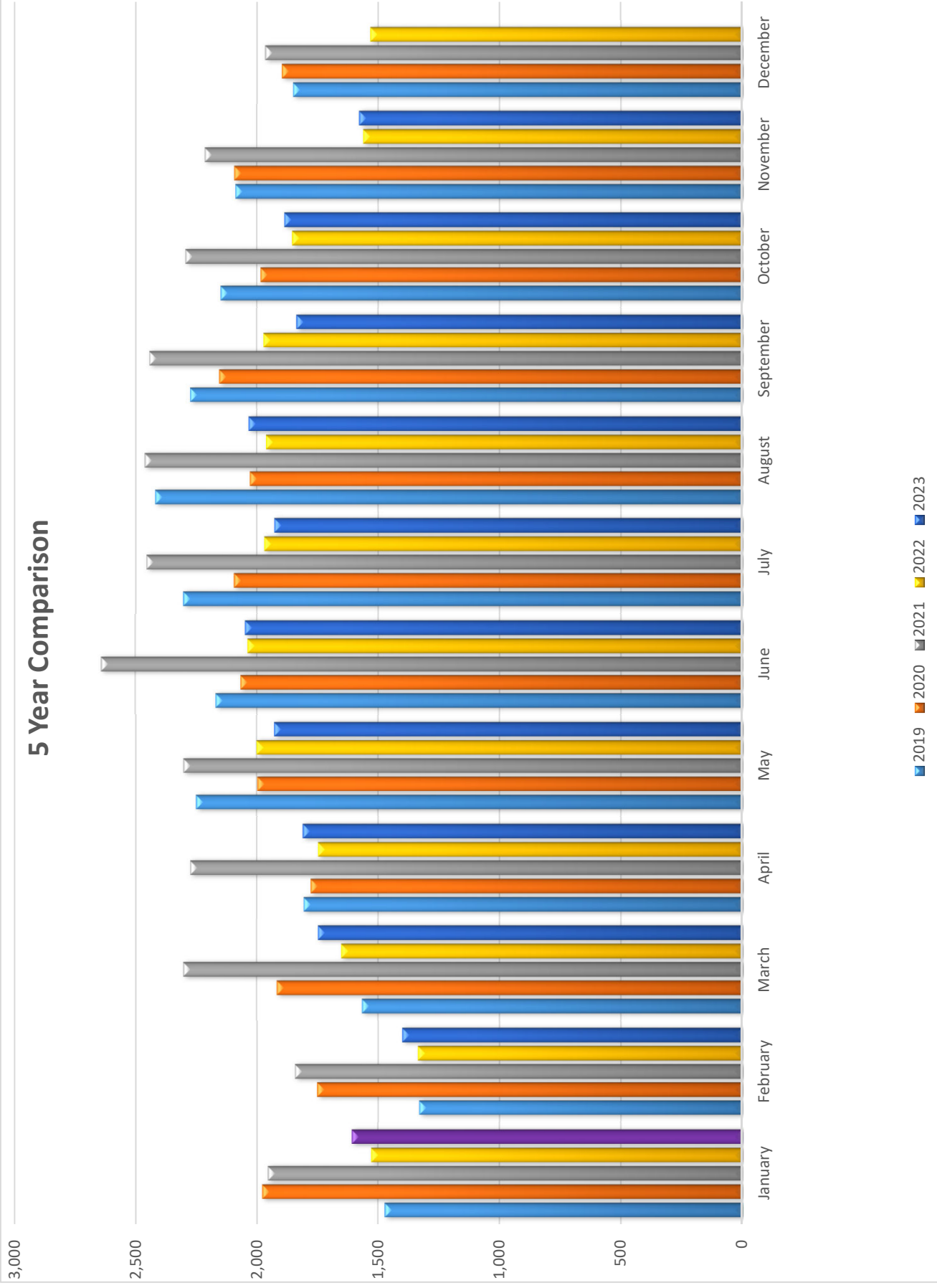
Original Signed by

Leslie Farrell, Vice Chair
Woodstock Police Service Board

2023 WPS Calls for Service



5 Year Comparison



2019 2020 2021 2022 2023

2023

Police Services Board Report

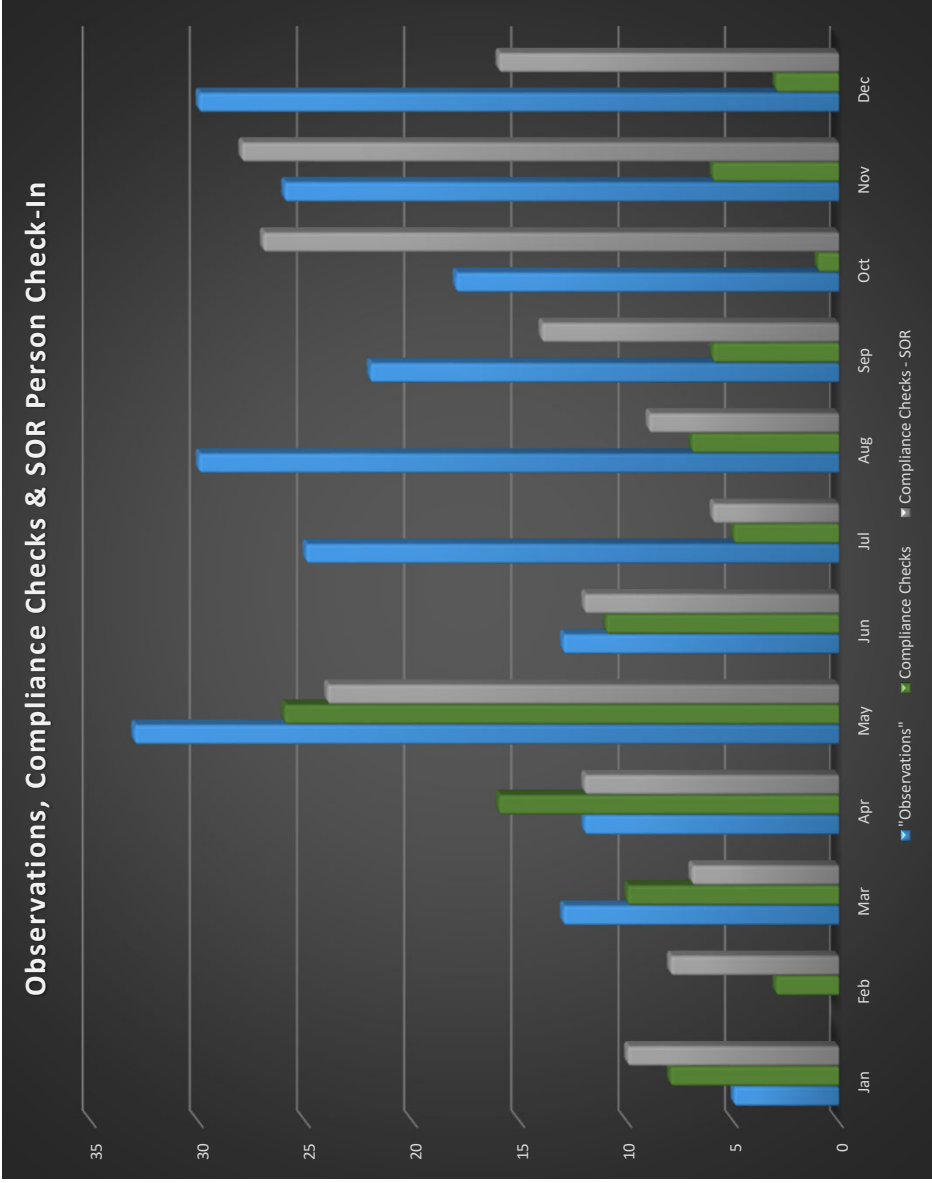
Core Function	#	Objective	Category	Oct	Nov	Dec	2023 to date	Year to date	2022 year to date	Remarks
Calls for Service	1	Calls for Service		1888	1579	1556	21527	24551		
	2	911 Calls		3212	2996	2943	42216	35236		
	3						0	0		
Community Patrol / CRU / Core	1	Log foot beat hours	Incidents	15	20	29	373	177		
			Foot Beat Hours	20	16.5	24.5	432.50	387.25		
	2	Bike & Park	Park patrol				0	0		
			Bike patrol				1	1.5		
	3	Focused Patrols					0	12.25		
Criminal Investigation Services					1		14	0		
	1	Impaired Driving		2	4	12	69	68		
				156	88	113	1350	1534		
	2	Criminal Charges		119	124		1348	1428		
							0	0		
	3	Controlled Drugs and Substance Act		5	6	33	143	174		
							0			
	4	Youth Criminal Justice		9	4	3	91	61		
	5	Warrants Processed		38	29		390	535		
Police Complaints	1	Public/Internal Complaints					12	0		
	2									
	3									
Road Safety	1	HTA Radar		68	37	14	538	516		
	2	HTA Offences		63	45	54	582	552		
	3	Provincial Offence (LLA, CAJA, TPA)		26	21	13	269	215		
	4	By-Law / Parking		2	4	19	278	343		
		R.I.D.E		2	12	15				
		Vehicles Checked		130	825	1375	3,850	0		
							-	0		



2023 Report Complaint Investigations

Total Officers (actual authorized strength)	95	
Total Chief's Initiated Complaints 2023	0	
<u>Total Public Complaints 2023 (OIPRD)</u>	13	
- Conduct	5	
- Service	3	
-Service Policy	4	
TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION		
TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION		
<u>Allegations of Misconduct</u>		
Incivility/Insubordination	1	
Neglect of Duty	1	
Discreditable Conduct		
Excessive/Unnecessary Use of Force	2	
Unlawful/Unnecessary Exercise of Authority	1	
Unsatisfactory Work Performance	1	
Other Service Complaints - Unknown	4	
<u>Dispositions</u>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	6	
Informal Resolution without a Hearing		
- Conduct		
- Service		
- Policy		
Withdrawn by Complainant	3	
Unsubstantiated through investigation	2	
Police Service Act Hearing		
Lost jurisdiction	2	
Early Resolution		

	"Observations"	Compliance Checks	Compliance Checks - SOR
Jan	5	8	10
Feb		3	8
Mar	13	10	7
Apr	12	16	12
May	33	26	24
Jun	13	11	12
Jul	25	5	6
Aug	30	7	9
Sep	22	6	14
Oct	18	1	27
Nov	26	6	28
Dec	30	3	16
	227	102	173





January 15, 2024

Board Report January 2024 - OPEN

Re: 911 Primary Public Safety Answering Point (PPSAP) Service Contract Extension

The Woodstock Police Service presently provides 911 PSAPP services to the County of Oxford pursuant to a one-year contract extension that expired on January 12, 2024. The one-year extension was negotiated which included a 2% per capita increase. Chief Ryan Hall has indicated that the County of Oxford is prepared to sign the new attached agreement for a five-year extension from January 12, 2024 – January 31, 2029 which includes a 2% per capita increase each year.

Recommendations:

That the Board authorize the Chair to sign the attached five-year extension to the current PPSAP Agreement between the County of Oxford and the Woodstock Police Services Board.

Rod Wilkinson
Chief of Police



January 15, 2024

Board Report – January 2024 – OPEN SESSION INFORMATION

RE: *Donation to WPS Police Canine Program*

Background:

Woodstock Police Service Dog (PSD) Striker is in his tenth year of service. The WPS developed a transition plan and purchased a new PSD Taz. Taz commenced training in 2022 to allow for a smooth transition towards Striker's eventual retirement. Unfortunately, Taz was killed in the line of duty in 2023. WPS vowed to continue the PSD program with the purchase of a new Canine. Five local businesses have approached the Woodstock Police Service and expressed a desire to financially support the WPS Canine Program with a combined donation of \$25000.00 towards the purchase of the new dog, equipment and training. WPS has accepted donations towards the Canine programs in the past.

The donations fall within the parameters of WPS Donations and Community Sponsorship Procedure #130WPS. I am satisfied that the five businesses have no expectations attached to the donation and are making the donation out of a strong support of the program and a desire to be good corporate citizens. I have approved the donation and have prepared this report to update the board on the additional revenue.

Recommendation

That the board accepts the report outlining the donations to the Police Canine Program.

Rod Wilkinson
Chief of Police