



## **WOODSTOCK POLICE SERVICES BOARD**

The Woodstock Police Services Board met on January 15, 2024 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor; Jamie Taylor, Inspector

Regrets: Heidi Becks, Inspector

### **1. CALL TO ORDER**

Ken WHITEFORD called the meeting to order at 2:57 p.m.

The meeting was then turned over to WPSB EA, Kristin BARNIM to run the nominations and elections.

### **2. NOMINATION AND ELECTION OF BOARD CHAIR**

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

That Ken WHITEFORD be nominated as Board Chair for 2024.

CARRIED.

Ken WHITEFORD agreed to let his name stand.

### **NOMINATIONS CLOSE**

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

That nominations do now close.

CARRIED.

### **ELECTION OF BOARD CHAIR**

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL  
Resolved that Ken WHITEFORD be elected Board Chair for 2024.  
CARRIED.

3. NOMINATION AND ELECTION OF VICE CHAIR

Moved by Connie LAUDER  
Seconded by Daryl STEVENSON  
That Leslie FARRELL be nominated as Board Vice Chair for 2024.  
CARRIED.

Leslie FARRELL agreed to let her name stand.

NOMINATIONS CLOSE

Moved by Jerry ACCHIONE  
Seconded by Connie LAUDER  
That nominations do now close.  
CARRIED.

ELECTION OF BOARD VICE CHAIR

Moved by Daryl STEVENSON  
Seconded by Jerry ACCHIONE  
Resolved that Leslie FARRELL be elected Board Vice Chair for 2024.  
CARRIED.

The meeting was then turned over to 2024 Board Chair Ken WHITEFORD.

4. APPROVAL OF AGENDA

Moved by Daryl STEVENSON  
Seconded by Jerry ACCHIONE  
Resolved that the Board approve the agenda as circulated.  
CARRIED.

5. There were no declarations of pecuniary interest.

6. APPROVAL OF MINUTES – December 11, 2023

Moved by Jerry ACCHIONE  
Seconded by Connie LAUDER  
Resolved that the Board approve the minutes of September 11, 2023 as circulated.  
CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

None.

## 8. VERBAL REPORT FROM CHAIR

- Chair Whiteford advised of two upcoming OAPSB conferences in February and June. The spring conference of OAPSB is June 3-5 and the Police Training Summit for the new CSPA is February 27-28.

## 9. VERBAL REPORT FROM CHIEF

- January 9<sup>th</sup> was national law enforcement appreciation day. Chief Wilkinson thanked law enforcement officers of every rank and file who have chosen a profession that puts their life on the line every day for their communities.
- In July, a young girl named Adeline stopped by headquarters and dropped off a drawing of PSD Taz after the report of his death in the line of duty. K9 Officer Skillings visited Adeline for a meet and greet and to thank her for the kind gesture.
- Chief Wilkinson advised that the WPS Intelligence/Drug Unit worked on a month long project collaborating with their police partners to execute warrants in Woodstock and number of other locations. In total, investigators seized \$194,000 worth of drugs including suspected fentanyl, cocaine, methamphetamine, oxycodone and magic mushrooms, along with a shotgun, ammunition, knives, a stun gun, electronic devices, drug paraphernalia and cash. Among the accused is a former London police officer.

## 10. STATISTICS/REPORTS – Chief Wilkinson

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive all statistics and reports presented in Item 10.

CARRIED.

## 11. BOARD MEMO – 911 CONTRACT EXTENSION

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the signing of the contract extension be deferred for further

discussion with the County.  
CARRIED.

12. BOARD MEMO – DONATIONS TO CANINE PROGRAM

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the board receive the report dated January 15, 2024 outlining the donations to the Police Canine Program.

CARRIED.

13. WOODSTOCK POLICE SERVICES BOARD PORTAL CONTENT

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that, as a starting point, the portal be populated with the Board agendas and minutes since January 2019, the By-laws and the Expense Report.

CARRIED.

14. UNFINISHED BUSINESS

None.

15. CLOSED SESSION

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board adjourns to Closed Session at 3:49 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

17. CLOSED SESSION RISES

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board does now rise from Closed Session and reconvenes at 4:57 p.m.

CARRIED.

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the Closed Session Agenda as amended.

Closed Agenda be amended to include the following:

“Closed Session # 10 – Verbal Report from Chair”

“Closed Session # 11 – Hearing on January 23”

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of December 31, 2023.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – 2024-2029 911 CONTRACT DRAFT

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board defer to a future meeting for the reason cited in Item 11 of the Open minutes.

CARRIED.

CLOSED SESSION # 6 – BOARD MEMO – APPOINTMENT OF

A.G.

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL  
Resolved that the Board formally appoint A.G. with the Woodstock  
Police Service as of January 11, 2024.  
CARRIED.

CLOSED SESSION # 7 – BOARD MEMO – APPOINTMENT OF  
B.K.

Moved by Daryl STEVENSON  
Seconded by Connie LAUDER  
Resolved that the Board formally appoint B.K. with the Woodstock  
Police Service as of January 8, 2024.  
CARRIED.

CLOSED SESSION # 8 – BOARD MEMO – APPOINTMENT OF  
C.W.

Moved by Jerry ACCHIONE  
Seconded by Connie LAUDER  
Resolved that the Board formally appoint C.W. with the Woodstock  
Police Service as of January 9, 2024  
CARRIED.

CLOSED SESSION # 9 – BOARD MEMO – APPOINTMENT OF D.P.

Moved by Daryl STEVENSON  
Seconded by Leslie FARRELL  
Resolved that the Board formally appoint D.P. with the Woodstock  
Police Service as of January 11, 2024.  
CARRIED.

CLOSED SESSION # 10 – VERBAL REPORT FROM CHAIR

The Chair questioned the wording of motions involving  
resignations from WPS and whether there should be a  
change.

CLOSED SESSION # 11 – HEARING IN JANUARY

The Chief updated the Board regarding a conciliation hearing  
to be held on January 23 at headquarters and the  
consequences of the direction being pursued.

CLOSED SESSION # 12 – OTHER ITEMS AS NECESSARY

None.

19. NEW BUSINESS

- Discussion was held regarding photo headshots of all Board members for the Strategic Plan. The Chief will provide dates and times in the near future. C. Lauder and J. Acchione indicated that their headshots taken as members of City Council could be used for this purpose too.

20. Date of Next Board Meeting MONDAY, February 12, 2024 at 3:00 p.m. at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board does now adjourn at 5:05 p.m.

CARRIED.

*Original Signed by*

---

Ken Whiteford, Chair  
Woodstock Police Service Board

*Original Signed by*

---

Leslie Farrell, Vice Chair  
Woodstock Police Service Board