



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on March 20, 2023 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor.

Regrets: Connie Lauder, Council Representative

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 2:58 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that the Board approve the minutes of February 13, 2023 as circulated.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- Chair Whiteford expressed condolences on behalf of the Board regarding the events that transpired in Edmonton. Chair Whiteford inquired as to whether there would be representation from WPS sent to the funeral. Chief Wilkinson advised that nothing had been set up yet, however the Association has previously put together accommodations to send members out of province.

- Chair Whiteford noted that the budget was presented to Council and approved. He thanked the members of the Board for their involvement as well as the Chief and Deputy Chief for presenting the budget.

- The OAPSB Conference is upcoming on May 30 – June 1, Chair Whiteford canvassed the Board to see who wanted to register and attend. An inquiry as to whether there are day passes available was brought up and will be looked into.

- The Chair mentioned the Report that formed part of the agenda regarding his observations on the Zone 4 meeting of OAPSB on Feb. 22 and the subsequent circulation by the Zone 4 Administrative Assistant of the detailed minutes of this meeting.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson also expressed their condolences on behalf of WPS members to the family, friends and colleagues of the Edmonton Police Officers who were murdered in the line of duty. He further expressed that these types of occurrences have an effect on every police officer and service in the Province and Country.

- The Citizen's Police Academy begins on March 23 at 7:00 pm. The academy runs for 10 weeks and allows graduates to receive a unique perspective on policing and understand the challenges faced.

- The OAPSB Zone 4 meeting was held on February 22 in Oakville. Chief Wilkinson noted that this was a great opportunity to connect with our surrounding area police services.

- On February 25, the Coldest Night of the Year was held. Over \$177,000.00 in total was raised as a result of the event including monies raised by WPS members.

- The Chief, Deputy Chief and Inspector Becks attended the Polar Plunge on March 8 for the Special Olympics at Fanshawe College. The Woodstock Police Service raised \$7,300.00 in total, Chief Wilkinson noted that the goal is to raise \$10,000.00 and fundraising continues until the end of March.

- The Woodstock Police Service is still recruiting and hiring experienced constables and future constables.

- On March 2 the budget was presented to City Council. Chief Wilkinson wanted to thank the Board and all who attended to show their support. March 16 the budget was passed by Council and the service is on their way to hiring new and experienced officers.

- March is Fraud Prevention Month. The Woodstock Police Service will be sending out social media posts with tips and tricks to prevent yourself from online or telephone scams. There will be information sent out regarding the grandparents' scam which is becoming an increasing problem in many jurisdictions.

- On March 8-9 the second Human Trafficking conference was held at the Elm Hurst Inn. This event is able to be held through funding received from a grant and community partners are able to learn how to work together to combat Human Trafficking in Oxford County.

9. COMMUNICATIONS

- Memorandum regarding Ministry Planned Inspections of Municipal Police Services and the Ontario Provincial Police (OPP): 2023-24 dated March 13, 2023. Chief indicated that the inspections would have little bearing on WPS.

10. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

resolved that the Board receive all statistics and reports presented in Item 10. CARRIED

11. FINANCIAL STATEMENTS

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that the Board receive the financial statements ending February 28, 2023 in Item #11.

CARRIED

12. USE OF FORCE ANNUAL REPORT

Information item for the Board.

13. COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive the report for their information.

CARRIED

14. AUXILLIARY UNIT REPORT

Information item for the Board.

15. UNFINISHED BUSINESS

- Discussions were had regarding creating a portal for Board members to hold all Board information. Chief Wilkinson noted that he will look into this and whether it can be accommodated on the new website.

16. CLOSED SESSION

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that the Board adjourns to Closed Session at 3:44 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

17. CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

resolved that the Board does now rise from Closed Session and reconvenes at 4:40 pm

CARRIED

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that the Board approve the Closed Session Agenda as amended.

Closed Agenda be amended to include the following:

"Closed Session # 10 – Report 04-2023"

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of February 28, 2023.

CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

resolved that the Board receive the monthly tracking report for information. CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY
CHIEF

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

resolved that the Board receive the updates presented in Item #4.

CARRIED

CLOSED SESSION # 5 – ATTENDANCE RECORD SUMMARY

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board approves continuing the Attendance Recognition Program for full-time Uniform and Civilian Members employed for a minimum of one year, before being eligible, and currently on duty with the Woodstock Police Service, who in 2022 had "0" Sick Days and 3 or less Sick Days as detailed in the 2022 Attendance Record Summary Report dated December 31, 2022.

CARRIED

CLOSED SESSION # 6 – BOARD MEMO – 2022 PUBLIC SECTOR SALARY DISCLOSURE

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

resolved that the board receives the report on the 2022 Public Sector Salary Disclosure.

CARRIED

CLOSED SESSION # 7 – REPORT 04-2023

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

resolved that the Woodstock Police Services Board supports the position of the Chief of Police as contained in Report 04-2023.

CARRIED

CLOSED SESSION # 8 – REPORT 02-2023

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that The Woodstock Police Services Board supports the position of the Chief of Police as contained in Report 02-2023 and ratifies the result of the electronic polling that took place February 22, 2023.

CARRIED

CLOSED SESSION # 9 – REPORT 03-2023

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

resolved that The Woodstock Police Services Board denies the request as contained in Report 03-2023 and ratifies the result of the electronic polling that took place March 9, 2023.

CARRIED

CLOSED SESSION # 10 – REPORT 05-2023

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

resolved that the Woodstock Police Services Board receive Report 05-2023 as information.

CARRIED

CLOSED SESSION # 11 – OTHER BUSINESS

None.

19. NEW BUSINESS

None.

20. Date of Next Board Meeting MONDAY, April 17, 2023 at 3pm at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

resolved that the Board does now adjourn at 4:42 pm

CARRIED

"Original Signed by"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

Leslie Farrell, Vice Chair
Woodstock Police Service Board