



WOODSTOCK POLICE SERVICE BOARD

PUBLIC MEETING AGENDA

DATE: Monday, March 8, 2021

Time: 3:00 p.m.

LOCATION: Via Zoom and Woodstock Police Service Headquarters

1. Call to Order
2. Welcome
3. Approval of Agenda

Recommendation: The Board approves the agenda as circulated (or with the following additions)

4. Declaration of Pecuniary Interest
5. Approval of Minutes from February 8, 2021

Recommendation: That the Board approves the minutes of February 8, 2021 as circulated.

6. Business arising from the minutes
7. Verbal Report from the Chair
8. Verbal Report from the Chief
9. Statistics/Reports – Deputy Chief
 - a. Calls for Service Statistic
 - b. Calls for Service Report
 - c. Charge Comparison
 - d. Report on Complaint Investigations
 - e. Other reports as necessary

Recommendation: That all statistics and reports under item 9 be received

10. Financial Statements – Summary for period ending February 28, 2021

Recommendation: That the Financial Statements as presented be accepted for information

11. 2020 Annual Report on the Collection of Identifying Information
12. Nomination for the Pincombe Memorial Bursary
13. 2020 Woodstock Police Auxiliary Unit Report
14. Unfinished Business
15. Closed Session

16. **Recommendation: That the Board adjourns to Closed Session at _____ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.**
17. Motions arising from Closed Session
18. New Business (if necessary)

19. Date of Next Board meeting Monday, April 12, 2021 @ 3p.m. at Woodstock Police Service, via Zoom
20. Adjournment



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on February 8, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Provincial Appointee, Mayor Trevor Birtch, Balwant Rai, Community Member, Ken Whiteford, Provincial Appointee, Leslie Farrell, Provincial Appointee and Deb Tait, City Councilor, Amy Hartley, WPSB EA

Also in attendance were Chief Daryl Longworth, Deputy Chief Rod Wilkinson, Kristi Lampman, Human Resources Coordinator, Greg Colgan, Woodstock Sentinel Review; Chris Herapath, Police Service Advisor, Zone 4; Kevin Talsma, Inspector; Marci Shelton

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Deb TAIT

Seconded by Trevor BIRTCH

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES – January 11, 2021

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

resolved that the Board approve the minutes of January 11, 2021 as circulated.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- Extended congratulations and appreciation for the Woodstock Police Services for participating in the campaign, The Coldest Night of the Year on Saturday, February 20. There are 184 participants for the walk, 38 teams.

8. VERBAL REPORT FROM CHIEF

- Introduced Kevin Talsma, Acting Inspector until the end of June. Inspector Talsma will be working on the Sexual Assault Review Committee, RFP for the website so that WPS can engage a vendor to update the website by end of 2021.
- Meeting with local Ministers in regards to COVID concerns went well. Pleasant dialogue and those concerned understand the position that the WPS holds. Commented that the legislation is in place by a dually elected government and is reasonable under the circumstances. OIPRB is available if they take issue with decisions made. The local Ministers are contacting police to ensure that they are following guidelines and procedures.
- Coffee with the chief was held on January 22, 2021 over 100 people attended with questions; will be looking to do this again throughout the year.
- WPS was fortunate to receive funding for the Community Safety and Policing Grant. Acting Inspector Shelton had a large part to play in the application. With the funding looking to create Special Victims Unit, specializing in sexual violence, sex trafficking, and elder abuse. This is in line with the strategic plan.
- Relief Media Officers Program is being used and implemented to improve communication with community relations. Inspector Shelton has been amending the policy. Allows WPS to have those trained relief media officers available. They are equipped with a phone and prepare media releases over the weekend.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Trevor BIRTCH
Seconded by Deb TAIT
resolved that the Board receive all statistics and reports presented in Item 9.
CARRIED

10. FINANCIAL STATEMENTS

Statements have not been received by City Hall. The Board moved that the financial statements for January and February be presented at the March meeting.

11. ANNUAL MISSING PERSONS REPORT

Moved by Deb TAIT
Seconded by Leslie FARRELL
Resolved that the Board receive the Annual Report pursuant to section 8 of Missing Person's Report.
CARRIED

12. ANNUAL USE OF FORCE REPORT- Deputy WILKINSON

Moved by Deb TAIT
Seconded by Leslie FARRELL
Resolved that the Board receive the Annual Use of Force Report as presented by Deputy WILKINSON.
CARRIED

13. DONATIONS TO CANINE PROGRAM

Moved by Deb TAIT
Seconded by Leslie FARRELL
Resolved that the Board accepts the report outlining the donations to the Police Canine Program.
CARRIED

14. 2019 ANNUAL REPORT

Moved by Trevor BIRTCH
Seconded by Deb TAIT
Resolved that the Board receive and distribute electronically as necessary the 2019 Annual Report as presented by Chief LONGWORTH.
CARRIED

15. UNFINISHED BUSINESS

None

16. CLOSED SESSION

Moved by Balwant RAI

Seconded by Deb TAIT

resolved that the Board adjourns to Closed Session at 3:35 pm pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

17. CLOSED SESSION RISES

Moved by Leslie FARRELL

Seconded by Deb TAIT

resolved that the Board does now rise from Closed Session and reconvenes at 4:05 pm.

CARRIED

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Balwant RAI

Seconded by Leslie FARRELL

resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by Trevor BIRTCH

Seconded by Leslie FARRELL

resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of February 8, 2021

CARRIED

CLOSED SESSION # 3 - COVID-19 - CHIEF

Moved by Deb TAIT

Seconded by Leslie FARRELL

resolved that the Board receives for information the verbal report of Chief LONGWORTH.

CARRIED

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Balwant RAI

Seconded by Trevor BIRTCH

resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 5 - STATUS OF LEGAL CASES – Deputy CHIEF

Moved by Trevor BIRTCH

Seconded by Balwant RAI

resolved that the Board receive the updates presented in Item #5.

CARRIED

CLOSED SESSION # 6 – SICK TIME REPORT

Moved by Balwant RAI

Seconded by Deb TAIT

resolved that the Board receive Report #1-2021 as presented by Deputy WILKINSON.

CARRIED

CLOSED SESSION # 7 – ATTENDANCE RECOGNITION REPORT

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

resolved that the Board receive the recommendation in Report #2-2021 dated February 8, 2021 as presented by Deputy WILKINSON.

CARRIED

CLOSED SESSION #8– OTHER ITEMS IF NECESSARY

None

CLOSED SESSION #9- CHIEFS MOU- dated February 8, 2021

The Board discussed the MOU with the Chief after all other participants had left the meeting. After some discussion, the Board deferred any further action until the March meeting.

The Chief departed the meeting and the Board briefly discussed other

senior management related matters to be acted upon before the March meeting.

19. NEW BUSINESS

None

20. Date of Next Board Meeting MONDAY, March 8, 2021 at 3pm at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Balwant RAI

Seconded by Trevor BIRTCH

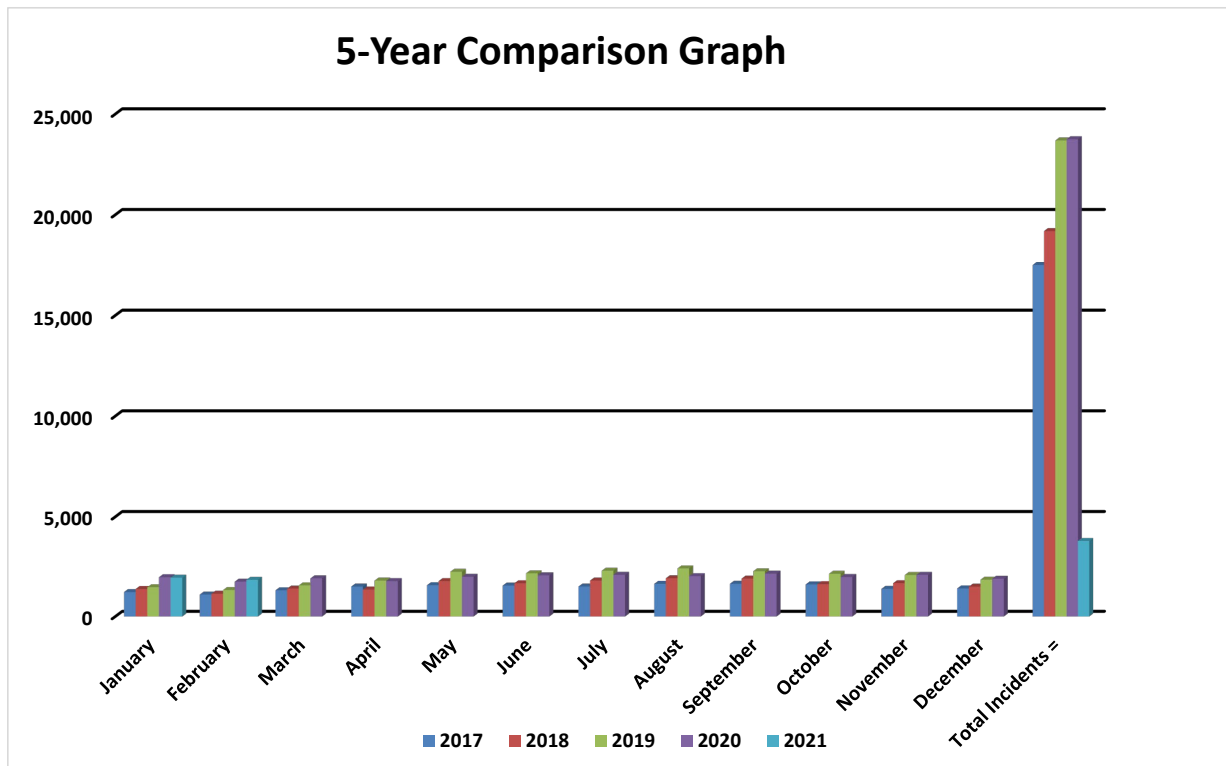
resolved that the Board does now adjourn at 4:35 pm CARRIED

Ken Whiteford, Chair
Woodstock Police Service Board

Trevor Birtch, Vice Chair
Woodstock Police Service Board

Calls For Service Report - 5 Year Comparison

	2017	2018	2019	2020	2021	<i>5-Year Monthly Average</i>
January	1,229	1,384	1,473	1,977	1,954	1,603
February	1,105	1,147	1,332	1,752	1,844	1,436
March	1,318	1,405	1,567	1,918		1,552
April	1,506	1,357	1,808	1,779		1,613
May	1,575	1,782	2,250	1,998		1,901
June	1,556	1,672	2,171	2,069		1,867
July	1,508	1,809	2,304	2,095		1,929
August	1,643	1,923	2,419	2,029		2,004
September	1,647	1,907	2,275	2,155		1,996
October	1,615	1,625	2,150	1,986		1,844
November	1,391	1,675	2,089	2,094		1,812
December	1,412	1,503	1,852	1,898		1,666
Total Incidents =	17,505	19,189	23,690	23,750	3,798	<i>18,347</i>
Overall Difference		1,684	4,501	60	-19,952	
% (+/-)		9.62%	23.46%	0.25%	-84.01%	



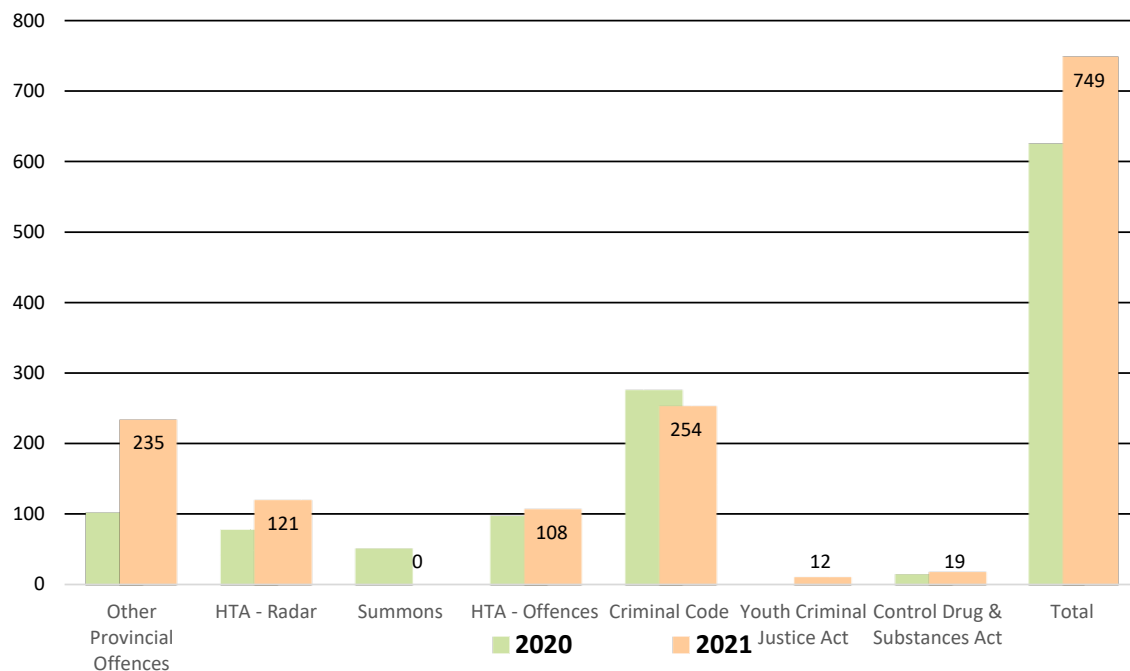
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2020/2021 Charge Comparison - January - February

Total	Other Provincial Offences	HTA - Radar	Summons	HTA - Offences	Criminal Code	Youth Criminal Justice Act	Control Drug & Substances Act	Total	
2020 (Jan-Feb)	103	79	52	98	276	0	16	624	
2021 (Jan-Feb)	235	121	0	108	254	12	19	749	
2021 % Totals	31.38%	16.15%	0.00%	14.42%	33.91%	1.60%	2.54%	20.03%	2 Year % Difference

2020/2021 Charge Comparison - January



2021 Officer Stats

February

	HTA - Offences	Other Provincial Offence (LLA, CAIA, TPA)	Traffic - Parking Violations & Bylaw	HTA - Radar	Summons	Criminal Code	Criminal Code - Impaired Charges	Youth Criminal Justice Act	Control Drug & Substanc es Act	Observati ons	Complian ce Checks	Total
Total	44	13	64	40	0	135	2	2	7	4	43	354



2021 Report Complaint Investigations

Total Officers (actual authorized strength)	77	
Total Chief's Complaints	0	
Total Public Complaints	0	
- Conduct		
- Service		
- Policy		
TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION	1	
TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION	1	
<u>Allegations</u>		
Incivility/Insubordination	0	
Neglect of Duty	0	
Discreditable Conduct	1	
Excessive/Unnecessary Use of Force	0	
Unlawful/Unnecessary Exercise of Authority	1	
Unsatisfactory Work Performance	0	
Other Service Complaints - Unknown		
<u>Resolutions</u>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	0	
Informal Resolution without a Hearing	0	
- Conduct	0	
- Service	0	
- Policy	0	
Withdrawn by Complainant	0	
Unsubstantiated through investigation	0	
Police Service Act Hearing	0	
Lost jurisdiction	0	
****ALL ABOVE COMPLAINTS CARRY OVER FROM 2020****		

Time: 10:10:43 AM

Woodstock Police Service Board

<u>Account</u>	<u>Description</u>	2020 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
<u>Revenues</u>					
0500-63027-0000	ONTARIO - RIDE PROGRAMME	\$15,500.00	\$13,843.22	1656.78	89.31%
0500-63033-0000	ONTARIO - COURT SECURITY COSTS RECOV.	438,457.00	438,457.81	(0.81)	100.00
0500-63034-0000	CRUISER COSTS RECOVERED CISO	8,000.00	0.00	8000.00	0.00
0500-63035-0000	ONTARIO - HCEIT GRANT	4,700.00	5,487.27	(787.27)	116.75
0500-63036-0000	COMMUNITY SAFETY & POLICING GRANT - LOCAL	266,250.00	266,250.00	0.00	100.00
0500-63038-0000	PROV - PROVINCIAL STRATEGY GRANT	12,750.00	12,750.00	0.00	100.00
0500-63039-0000	ONTARIO YOUTH IN POLICING GRANT	4,500.00	0.00	4500.00	0.00
0500-63040-0000	POLICE - PROFILE SCREENING	45,000.00	23,263.50	21736.50	51.70
0500-63041-0000	ONTARIO - CIVIL REMEDIES GRANT	0.00	22,433.00	(22433.00)	0.00
0500-63042-0000	ONT STRATEGY TO END HUMAN TRAFFICKING	17,400.00	17,400.00	0.00	100.00
0500-69202-0000	TRANSPORTATION OF PRISONERS-	75,000.00	43,715.30	31284.70	58.29
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	95,000.00	62,674.57	32325.43	65.97
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	266,567.00	254,240.96	12326.04	95.38
0500-69205-0000	COUNTY 911	44,817.00	44,817.00	0.00	100.00
0500-69207-0000	RECOV. FROM COUNTY COURT SECURITY	49,250.00	49,350.00	(100.00)	100.20
0500-69216-0000	POLICE - ALARM REVENUE	77,000.00	71,840.00	5160.00	93.30
0500-69219-0000	REVENUE - PAID DUTY	25,000.00	4,442.66	20557.34	17.77
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	2,500.00	396.52	2103.48	15.86
0500-69222-0000	PROV. OFFENCES COURT SECURITY	12,000.00	2,174.58	9825.42	18.12
0500-69244-0000	TRANS FROM RESERVE FOR CAPITAL PROJECTS	65,000.00	0.00	65000.00	0.00
0500-69248-0000	SECONDMENT PAYMENTS - VARIOUS	155,549.00	68,453.20	87095.80	44.01
0500-69262-0000	PROPERTY AUCTION PROCEEDS	6,000.00	0.00	6000.00	0.00
0500-69265-0000	WSIB REIMBURSEMENTS	409,557.00	433,627.90	(24070.90)	105.88
0500-69266-0000	DONATION -CULTURAL DIVERSITY TRAINING	0.00	2,500.00	(2500.00)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	1,500.00	2,795.07	(1295.07)	186.34
Total Revenues		\$2,097,297.00	\$1,840,912.56	256384.44	87.78%
<u>Expenditures</u>					
0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$741,787.00	\$697,125.46	44661.54	93.98%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$1,451,106.00	\$1,398,086.55	53019.45	96.35%
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$1,522,537.00	\$1,535,261.29	(12724.29)	100.84%
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$11,154,228.00	\$10,771,452.49	382775.51	96.57%
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$112,959.00	\$53,718.28	59240.72	47.56%

Time: 10:10:48 AM

Woodstock Police Service Board

<u>Account</u>	<u>Description</u>	2020 BUDGET	<u>ACTUAL</u> Y.T.D.	DIFFERENCE	Percentage Spent
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$2,766,461.00	\$2,966,787.92	(200326.92)	107.24%
0500-72241-0000	PRIOR YEAR DEFICIT	\$0.00	\$23,637.03	(23637.03)	0.00%
0500-72244-0000	ONTARIO YOUTH GRANT EXPENSES	\$4,480.00	\$0.00	4480.00	0.00%
0500-72250-0000	POLICE - BUIDING MAINTENANCE EXPENSES	\$280,000.00	\$301,265.28	(21265.28)	107.60%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$317,528.00	\$330,468.39	(12940.39)	104.08%
	Total Expenditures	\$18,351,086.00	\$18,052,201.09	298884.91	98.37%
	Total Revenues	\$2,097,297.00)	(\$1,840,912.56)	(256384.44)	87.78%
	Net Difference	\$16,253,789.00	\$16,211,288.53	42500.47	99.74%
		=====	=====	=====	=====

WOODSTOCK POLICE SERVICE

Reserve & Reserve Funds to
December 31, 2020

Printed March 2, 2021

	Name	January 1, 2020	2020 Contributions	Transfer from Other Reserves	Reserve Fund Interest Earned	Expenditures	Transferred to Operating	Transfer to Other Reserves	Balance December 31, 2020
	Sick Leave Severance Reserve Fund	402,818.93	145,000.00	200,000.00	4,364.00	580,916.64			171,266.29
0170-51152-0000	Insurance Loss Reserve	203,567.30	5,000.00						208,567.30
0170-51153-0000	Reserve for Legal Fees	399,313.34						200,000.00	199,313.34
0170-51156-0000	Reserve Building & Operations	130,343.35							130,343.35
	Voice Radio Replacement Reserve Fund	280,803.29			3,320.07				284,123.36
0170-51157-0000	Honour Guard Reserve	2,100.80							2,100.80
0170-51161-0000	Canine Unit	9,645.95	2,000.00						11,645.95
0170-51171-0000	Reserve for Specialized Services & Wellness	15,855.28	2,000.00						17,855.28
0170-51159-0000	Reserve for Information Technology	89,282.49	80,000.00						169,282.49
0170-51158-0000	Labour Relations Reserve	25,593.91	233,039.00						258,632.91
0170-51166-0000	Capital Projects Reserve	341,773.98	105,000.00						446,773.98
0170-51172-0000	Reserve for Civilian Clothing	2,273.33							2,273.33
	Totals	1,903,371.95	572,039.00	200,000.00	7,684.07	580,916.64	-	200,000.00	1,902,178.38

Woodstock Police Service

615 Dundas Street

Woodstock, Ontario N4S 1E1

TELEPHONE: 519-421-2800 (*Administration*)
TELEPHONE: 519-537-2323 (*Communications Centre*)
FAX: 519-421-2287 (*Admin Fax*)



TO: Chief D. Longworth

CC: Insp. Marci Shelton & A/Insp. Talsma

FROM: Deputy Chief Rod Wilkinson

DATE: March 3, 2021

RE: 2020 CIICC Mandated Yearly Report – Collection of Identifying Information in Certain Circumstances Report (O. Reg. 58/16)

The Woodstock Police Service is responsible for preparing the annual report regarding the collection of identifying information in certain circumstances, in accordance with Ontario Regulation 58/16.

During the period of January 1, 2020 to December 31, 2020, the Woodstock Police Service (WPS) recorded a total of zero (0) regulated interactions as defined by the Regulation.

In June 2015, the Ministry of Community Safety and Correctional Services (MCSCS) announced the Government of Ontario would move forward on regulating street checks to ensure a fair and consistent approach throughout the province.

In October 2015, MCSCS published draft Regulations and, in March 2016, announced Ontario would prohibit carding and street checks and set out new rules for Police Interactions (O. Reg. 58/16). The implementation date of the new legislation was January 1, 2017.

In addition to the rules, initial and ongoing training for officers was also prescribed. Initial training took place in 2016, with refresher training required every three years. During the course of 2019, sworn members of the Organization were required to complete the 3-year refresher training for “Collection of Identifying Information in Certain Circumstances” (CIICC), as mandated by the Ministry.

As noted, there were no regulated interactions as defined by O. Reg. 58/16. The contents of the annual report to the Board, made under section 14 of the Regulation requires the following to be reported annually:

2020 CIICC

Number of attempted collections	0
Number of attempts in which Identifying Information was collected	0
Number of individuals from whom identifying information was collected	0
Number of times the following provisions were relied upon to advise the individual of his/her rights that they were not required to provide identifying information to police:	0
i) might compromise the safety of the individual	
ii) would likely compromise an ongoing police investigation	0
iii) might allow confidential informant to be identified	0
iv) might disclose the identity of a person contrary to law	0
Number of times an individual not provided a receipt because they didn't indicate they wanted one	0
Number of times a receipt was not provided as doing so might:	
i) compromise the safety of the individual	0
ii) might delay the officer from responding to another matter	0
Number of times officers permitted access to identifying information that has been restricted	0

Because there was no regulated interaction with members of the public reported, there is no evidence of disproportionate collection of information.

Annual report

14. (1) This section applies to,
 - (a) an annual report provided by a municipal chief of police to a board under section 31 of Ontario Regulation 3/99 (Adequacy and Effectiveness of Police Services) made under the Act; and
 - (b) the annual report provided by the Commissioner under subsection 17 (4) of the Act.
- (2) A chief of police shall ensure that his or her annual report includes the following information in relation to attempted collections of identifying information:
 1. The number of attempted collections and the number of attempted collections in which identifying information was collected.
 2. The number of individuals from whom identifying information was collected.
 3. The number of times each of the following provisions was relied upon to not do something that would otherwise be required under subsection 6 (1):

- i. subsection 6 (2),
 - ii. clause 6 (3) (a),
 - iii. clause 6 (3) (b), and
 - iv. clause 6 (3) (c).
- 4. The number of times an individual was not given a document under clause 7 (1) (b) because the individual did not indicate that they wanted it.
- 5. The number of times each of the following clauses was relied upon to not do something that would otherwise be required under subsection 7 (1):
 - i. clause 7 (2) (a), and
 - ii. clause 7 (2) (b).
- 6. The number of attempted collections from individuals who are perceived, by a police officer, to be within the following groups based on the sex of the individual:
 - i. male individuals, and
 - ii. female individuals.
- 7. For each age group established by the chief of police for the purpose of this paragraph, the number of attempted collections from individuals who are perceived, by a police officer, to be within that age group.
- 8. For each racialized group established by the chief of police for the purpose of this paragraph, the number of attempted collections from individuals who are perceived, by a police officer, to be within that racialized group.
- 9. A statement, based on an analysis of the information provided under this subsection, as to whether the collections were attempted disproportionately from individuals within a group based on the sex of the individual, a particular age or racialized group, or a combination of groups and if so, any additional information that the chief of police considers relevant to explain the disproportionate attempted collections.
- 10. The neighbourhoods or areas where collections were attempted and the number of attempted collections in each neighbourhood or area.
- 11. The number of determinations, referred to in subsection 9 (5), that section 5 or clause 9 (4) (a) was not complied with.
- 12. The number of determinations, referred to in subsections 9 (6) and (7), that section 5, 6 or 7 was not complied with.
- 13. The number of times members of the police force were permitted under subsection 9 (10) to access identifying information to which access must be restricted.
- (3) A chief of police shall establish age groups for the purpose of paragraph 7 of subsection (2).
- (4) A chief of police shall establish racialized groups for the purpose of paragraph 8 of subsection (2) and shall do so in a way that allows the information required by subsection (2) relating to the racialized groups to be comparable to the data referred to in the following paragraphs, as released by the Government of Canada on the basis of its most recent National Household Survey preceding the period covered by the chief of police's annual report:
 - 1. For each derived visible minority group set out in the National Household Survey, the number of individuals who identified themselves as being within that group.
 - 2. The number of individuals who claimed Aboriginal identity.
- (5) This section does not require the inclusion of information about anything that occurred before January 1, 2017.

Chiefs of police must review practices and report

15. (1) If an annual report referred to in section 14 reveals that identifying information was attempted to be collected disproportionately from individuals perceived to be within a group or combination of groups, the chief of police shall review the practices of his or her police force and shall prepare a report setting out the results of the review and his or her proposals, if any, to address the disproportionate attempted collection of information.

(2) A municipal chief of police shall provide his or her report to the relevant board, and the Commissioner shall provide his or her report to the Minister of Community Safety and Correctional Services.

(3) When a board receives a report from a municipal chief of police under subsection (2), and when the Minister of Community Safety and Correctional Services receives a report from the Commissioner under subsection (2), the board or the Minister, as the case may be,

- (a) shall publish the report on the Internet in a manner that makes it available to the public free of charge and may make the report available to the public free of charge in any other manner that the board or the Minister, as the case may be, considers appropriate; and
- (b) shall consider the report and the proposals, if any, set out in the report and consider, in the case of a board, whether to give directions under clause 31 (1) (e) of the Act or, in the case of the Minister, whether to give directions to which the Commissioner would be subject under subsection 17 (2) of the Act.

Recommendation(s):

It is recommended that the Board receive this Report for their information.



February 16, 2021

Board Report – March, 2021 – OPEN SESSION

RE: ***Pincombe Bursary Nomination – Cst. Pritpal Thind***

Background:

In 2003, Robert Hardie formed the Hardie Family Foundation with a desire to give back to the community and support community initiatives. In 2004, Robert Hardie's nephew, Oxford Community Police (OCPS) Officer Jeff Pincombe was killed in an off-duty motor vehicle collision. Shortly thereafter, the Hardie Family Foundation established the Jeff Pincombe Memorial Bursary to assist graduating police recruits with the costs of attending the Ontario Police College. The foundation believed the eligible recruits should display Enthusiasm; Passion for Policing; Respect; Professionalism; Academic Excellence; Sense of Humour; Sensitivity to Victims of Crime; Competitiveness; Physical Preparedness; and Joy for Life

The following eligibility requirements were established for the Jeff Pincombe Bursary:

- Hired as a recruit by the OCPS (Currently the Woodstock Police Service (WPS));
- Attend the Ontario Police College;
- Complete the Basic Training Program;
- Achieve an overall minimum average of 90%; and
- Following a successful three month training period with a coach officer, the coach officer reports to the Chief of Police outlining how the recruit meets the criteria

Proposal for Constable Pritpal Thind:

Constable Thind has previous service to his country having served in both the Canadian Military and with Canada Border Services.

Pritpal commenced his employment as a Police Constable with the Woodstock Police Service on January 2nd, 2020 and after a brief orientation period began his Basic Constable training at the Ontario Police College on January 7th. On March 27th, 2020, Pritpal graduated from the Ontario Police College with a **97.00% average**. He was further successful in completing all mandated physical skill training courses achieving the Ontario Police Fitness PIN.

Upon graduation, Pritpal returned to the Woodstock Police Service and was assigned to Constable Kevin DeClark as his Training/Coach Officer. During their time together, Pritpal quickly and confidently began to show his skills and attributes gained through his training at the college. He displayed professionalism and exhibited enthusiasm and dedication through his work and contact with the public. During his time with Constable DeClark, Pritpal became involved in many investigations involving both criminal and provincial offences.

After successfully completing the Coach Officer portion of his training on August 6th, 2020, Pritpal was authorized to perform regular uniform duties on his own and assigned to Platoon D. The following excerpt was taken from a report received from his Coach Officer, Cst. Kevin DeClark which demonstrates the characteristics Pritpal brings to his career every day that make him a suitable candidate for the bursary:

Enthusiasm

Pritpal possesses a positive attitude in everyday that he attends work. He always asks questions and strives constantly to expand his knowledge. He is never scared to get involved assisting his teammates, it is one of his enduring qualities. Pritpal is methodical when he works through problems and is not afraid or embarrassed to ask for assistance if needed. Pritpal is always eager in his Policing career, being punctual for the start of his shifts, excited to learn new things.

Passion for Policing

Pritpal began his career path by joining two distinct services to serve Canadians, the Canadian Armed Forces and Canadian Border Services Agency. His main goal was to eventually obtain a position as a Uniformed Police Officer. Since achieving his goal with Woodstock Police Service Pritpal has excelled in his young career. He is always striving to know more of the profession in an effort to become a well-rounded Officer, assisting him, as with his first two careers, in continuing to serve Canadians.

Professionalism

Pritpal entered Policing with professionalism instilled in him during his service in the Canadian Armed Forces. Since becoming a Police Officer Pritpal has added an extra level of professionalism to his character in the way he conducts himself. Pritpal understands the importance of officer safety, conducting proper and complete investigations and most importantly, Pritpal understands the importance of maintaining a positive and proper rapport with the public. Pritpal has a way of winning people over very quickly with his personality.

Academic excellence

On January 7th 2020, Pritpal attended Ontario Police College and on March 27th, 2020 Pritpal graduated with a 97% achievement, concluding his studies.

Sense of Humor

Although English is Pritpal's second language, he has definitely navigated well enough to keep up with the group when cracking jokes. He easily laughs and his smile is infectious. Pritpal is a very positive person and as a result this positivity is very influential on others.

Sensitivity to Victims of Crime

Pritpal is always mindful to victims of crime. Pritpal is always first to offer resources and if he is unsure what resources are available, he will seek out the proper information to provide the victim. Pritpal is dedicated and determined throughout investigations and will ensure support is always offered until the incident is complete.

Competitiveness

Pritpal always attempts to prove himself among his peers. Pritpal volunteered as a drill leader for his class at Ontario Police College. Pritpal also competed for his intake's Parade Commander position, though coming in second he gave his best attempts during the competition as he always strives to be the best he can be.

Physical preparedness

In his spare time, Pritpal enjoys the hobby of running. During his time at Ontario Police College Pritpal successfully achieved his Ontario Police Fitness PIN. He has always maintained a high level of fitness due to the PT sessions he learned from during his time in the Forces.

Joy in Life

Pritpal enjoys life! Pritpal is a passionate person, especially when it comes to certain things like family. Pritpal was extremely unfortunate to have lost his father at the age of 4, and his mother at the age of 18. This did not deter Pritpal's will to get the fullest out of life, it ensured a solid foundation in himself that family is the most important aspect in his life and much of what he does, family is somehow involved. Pritpal loves to be active and enjoys what nature offers, he can often be found in the great Canadian wilderness with his wife, exploring. Pritpal is a positive human being and it has been a pleasure so far to share in his experience of his Joy in Life.

It is with great pride that I recommend Constable Pritpal Thind for the Jeff Pincombe Bursary. Please find attached the supporting documentation from OPC regarding his marks at OPC. I believe you will concur that he is a deserving candidate.

Recommendation

That the board support the nomination of WPS Cst. Pritpal Thind for the Pincombe Memorial Bursary.

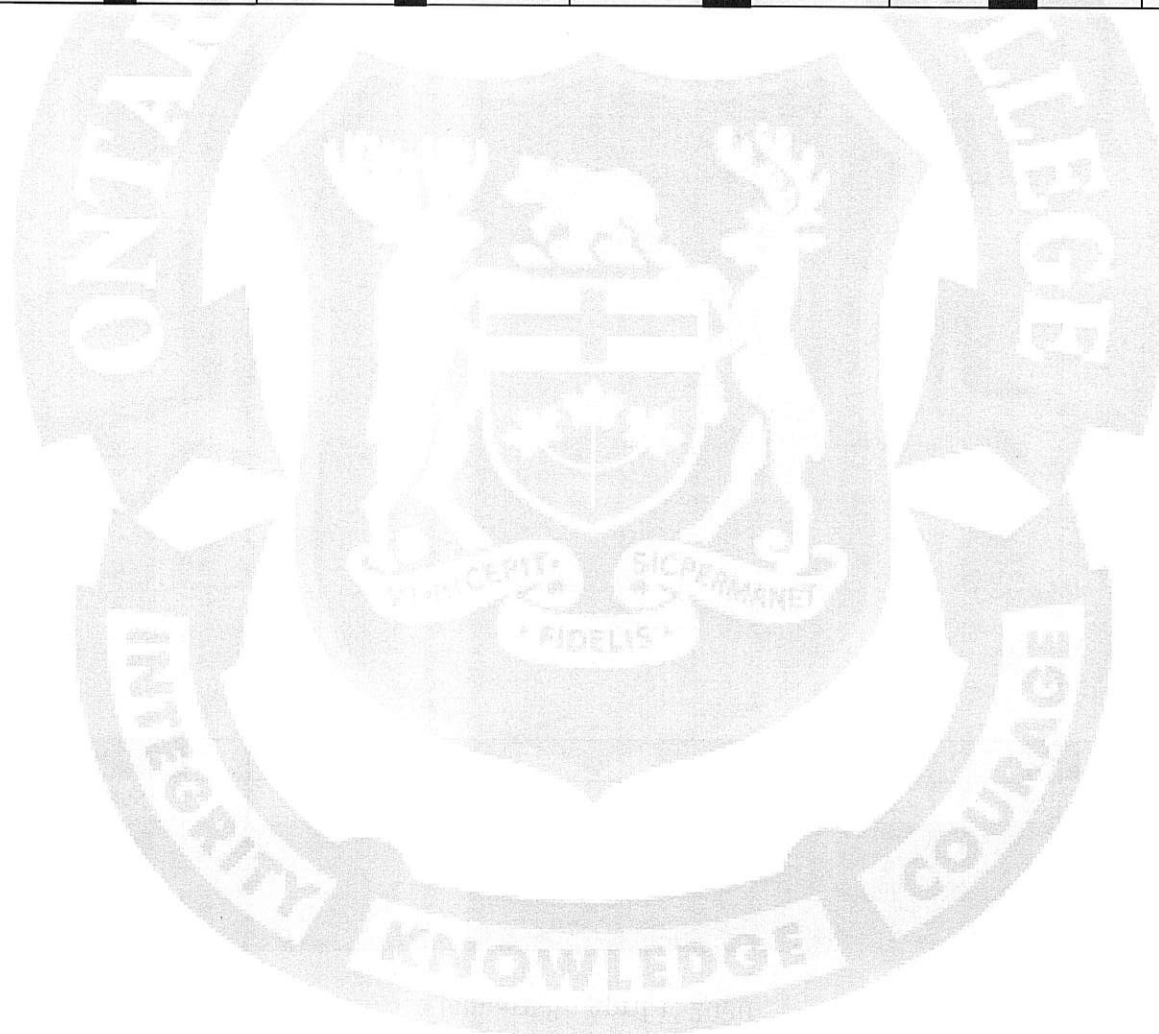
Daryl Longworth
Chief of Police

Basic Constable Training

January 8 - April 1, 2020

Woodstock Police Service

Last Name	First Name	Federal Law (Closed Book)	Provincial Law (Closed Book)	Traffic Law / Federal Law (Open Book)	Mixed (Closed Book)	Traffic Law (Closed Book)	Average
THIND	Pritpal	92	96	100	96	100	97



Basic Constable Training

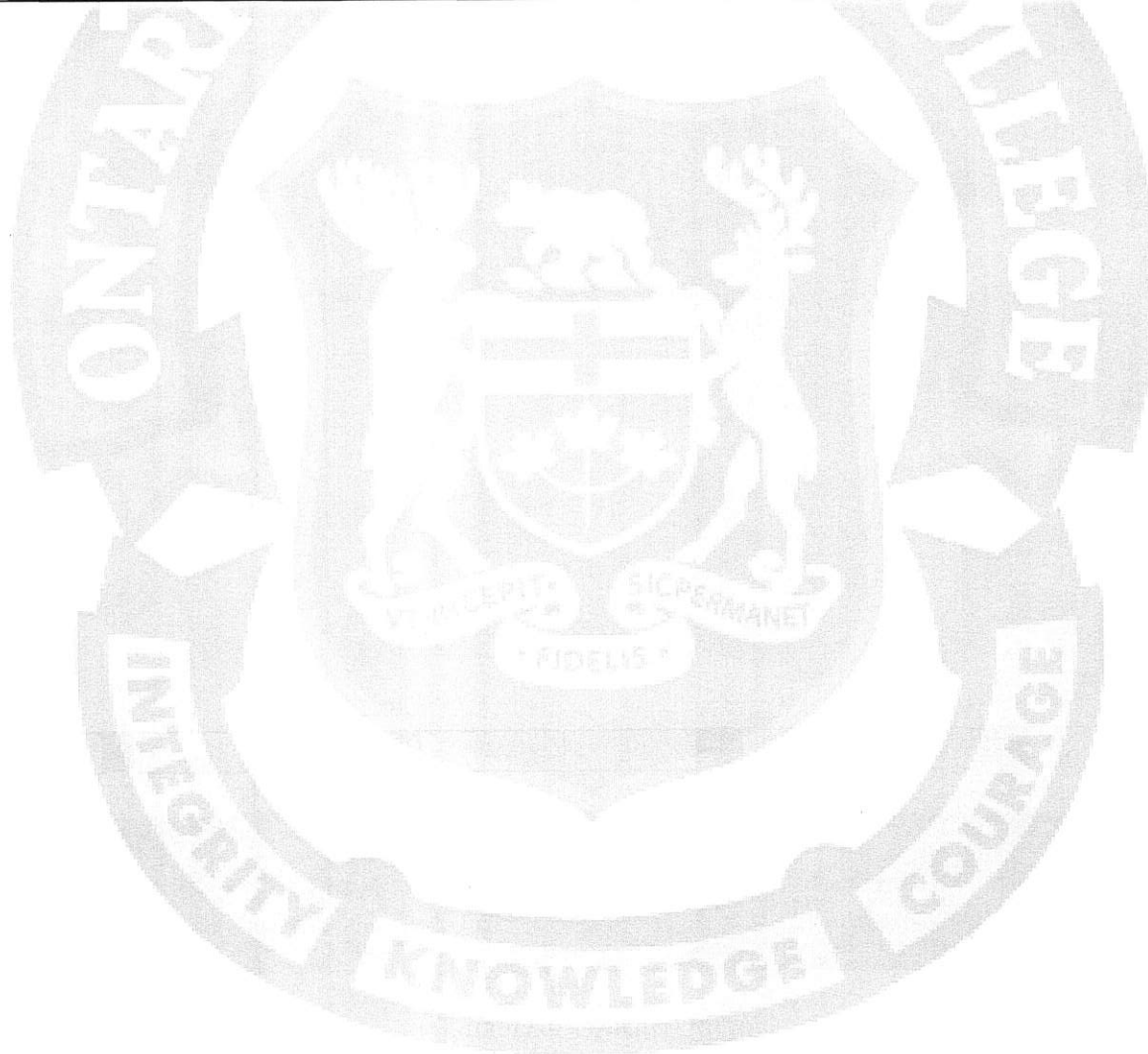
January 8 - April 1, 2020

Woodstock Police Service

Last Name	First Name	Defensive Tactics	Firearms	Officer Safety	Physical Training	Police Vehicle Operations
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THIND	Pritpal	Pass	Pass	Pass	Pass	Pass



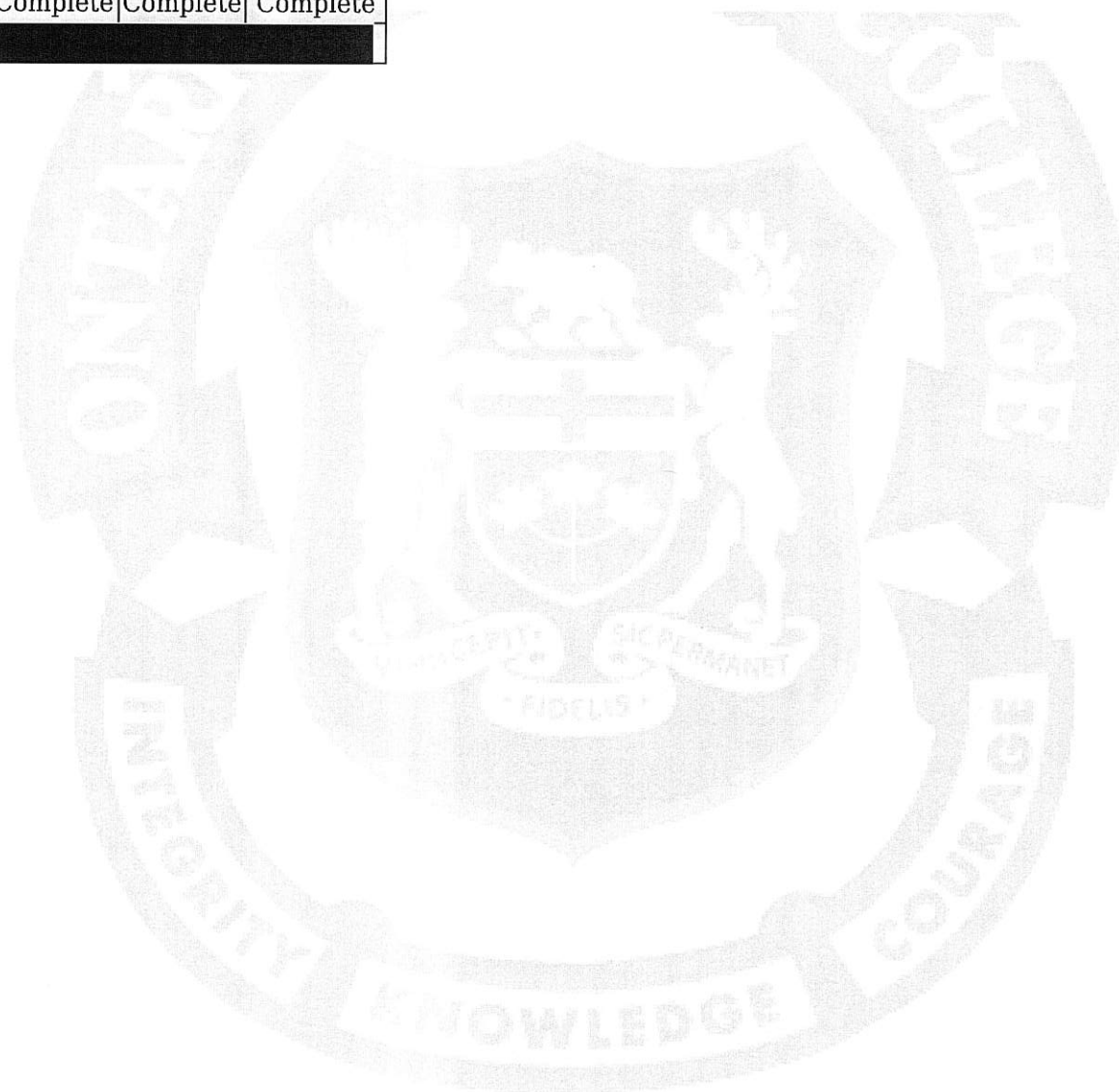
Basic Constable Training

January 8 - April 1, 2020

Woodstock Police Service

Final Marks

Last Name	First Name	IMS 100	SAP	OC Spray
THIND	Pritpal	Complete	Complete	Complete





Woodstock Police Service Auxiliary Unit

COVID-19 had a significant impact on the Woodstock Police Service Auxiliary Unit reducing the requests for Community Events, a suspension of Patrols and a reduction of Training. Auxiliary members attended and supported 14 Community Events, attending 20 Community Event days.

The Auxiliary Unit said goodbye to Joshua COLOMBO who retired on 14JUL20 after 1 year and 5 months of service and Jesse RAYMOND who retired on 03SEP20 after 5 years and 5 months of service.

Under the professional guidance, leadership and training of Liaison Detective Constable Craig Murray and Liaison Constable Jordan Wubs, the Woodstock Police Service Auxiliary Unit completed 305 hours of Community Events, 275 hours of General Patrols, 284 hours of Training, and 111 hours of Administrative Duties for a total commitment of 975 hours in 2020.

The year ended on a very positive note for our Auxiliary Unit with our most successful Fill-A-Cruiser event.

Statistics 2020

- Community Events: 14 Events / 20 Days / 305 hours
- Patrol: 275 hours
- Training: 284 hours
- Administration: 111 hours
- Total hours: 975

Community Events 2020

- 09-FEB-20: Special Olympics Curling (Feb 16, 23, Mar 8)
- 18-FEB-20: Assist: K9 demonstration
- 09-MAR-20: Polar Plunge
- 12-MAR-20: Citizens Police Academy
- 04-JUN-20: Food Bank Delivery (WPS Donations)
- 07-JUN-20: Black Lives Matter Protest
- 04-NOV-20: WPS Awards & Promotions (Nov 5)
- 06-NOV-20: Lock It Or Lose It (Nov 20, 27)
- 11-NOV-20: Remembrance Day
- 15-NOV-20: Anti Mask Protest
- 03-DEC-20: CAS Christmas Convoy
- 07-DEC-20: Assist: Containment Team Training
- 12-DEC-20: Fill a Cruiser Sobeyes
- 12-DEC-20: Salvation Army Kettle

Community Event Totals

- 14 Separate Events
- 20 Days Attending Events

10 Year Totals

<u>Auxiliary Unit Totals</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
General Patrol	562	689	1210	1200	1663	1729	1658	1610	1229	1320	275
Community Events	689	1130	985	924	1323	1268	1118	972	1106	2123	305
Training	239	331	290	445	313	552	340	542	321	766	284
Administration	40	127	154	258	310	374	382	437	431	435	111
Total Hours 2020	1,530	2,277	2,639	2,827	3,609	3,923	3,498	3,561	3,087	4,644	975

