



WOODSTOCK POLICE SERVICE **BOARD**

The Woodstock Police Service Board met on October 28, 2024 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; and Kristi Lampman, Human Resources Coordinator and City Councillor Kate Leatherbarrow joined via Zoom.

At 2:00 p.m. the Woodstock Police Service Board and the Woodstock Police Service presented the 20-year Exemplary Service Award to PC Eric Hiiuvain.

1. CALL TO ORDER

Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME

Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. There were no declarations of conflicts of interest.

5. APPROVAL OF MINUTES – October 8, 2024

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the minutes of October 8, 2024 as

circulated.
CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

A) OAPSB 2025 Membership Renewal

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve payment in the amount of \$5,085.00 for the 2025 OAPSB Membership fee.

CARRIED.

- Chair Whiteford reminded Board Members of the OAPSB Labour Conference taking place on November 26 and 27 and advised that he would be attending.
- Chair Whiteford advised that the donation of Oxford Community Police documents was made to the Oxford County Archives on October 18 and reminded the Chief that the remaining record storage boxes in headquarters containing Oxford Community Police and WPSB records now need to be reviewed by the Service before any decision on disposal.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson reported that there were recently two overdose deaths linked to purple fentanyl. The Service issued a media release reminding the public that fentanyl is dangerous regardless of its colour and provided safety precautions for those who may be using, along with information on community resources.
- On Friday, October 25, members of the Service joined Dairy City CrossFit to raise funds for Wounded Warriors, an organization supporting veterans. Together, we raised \$500 to support this important cause.

Vice-Chair Farrell commented that she observed two officers at the hospital recently with a detainee, noting that they did an excellent job. The officers treated the detainee respectfully and professionally, representing the Service well.

9. BOARD POLICY REVIEW

- A) Electronic Monitoring of Employees Policy
- B) Equity and Inclusion Policy
- C) Extreme Incident Response Plan Policy
- D) Financial Management Policy
- E) Hiring Policy
- F) Human Rights Policy
- G) Interprovincial Policing Policy
- H) Investigations Policy
- I) Major Case Management Policy
- J) Media Relations Policy
- K) Police Facilities Policy
- L) Political Activity of Police Officers Policy
- M) Protocol for Shared Service Agreements and Contracts Policy
- N) Public Consultation Policy
- O) Purchasing Policy
- P) Reporting of Secondary Activities Policy
- Q) Respect in the Workplace Policy
- R) Strategic Planning Framework Policy
- S) Succession Planning Policy
- T) Use of Board Equipment and Technology Policy
- U) Vehicle Pursuit Policy

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve all policies listed in item 13 A) through N) and P) through U).

CARRIED.

10. BOARD SELF-EVALUATION

A template for this exercise was presented to the Board by the EA. The Board approved a policy at the last meeting which called for this assessment to be done. After some discussion, the Board decided to proceed with the results to be presented at the next meeting.

11. UNFINISHED BUSINESS

None.

12. CLOSED SESSION

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board adjourns to Closed Session at 3:24 p.m. to discuss personal matters about identifiable individuals, labour relations or

employee negotiations, and litigation or potential litigation affecting the board, including matters before administrative tribunals pursuant to S. 44(2)(b), (d), and (e) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively, and that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
CARRIED.

At 3:57 p.m., the Board recessed to participate in the presentation of the Jeff Pincombe Memorial Bursary to PC Eccles and PC Loiselle.

The Board reconvened at 4:17 p.m. to continue the remainder of the Closed Session.

CLOSED SESSION RISES

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board does now rise from Closed Session and reconvenes at 4:44 p.m.

CARRIED.

13. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the Closed Session Agenda as circulated and amended.

Amendments:

- i. Amended to add Personnel Matter as item 4*

CARRIED.

CLOSED SESSION # 2 – STATUS OF LEGAL CASES

Information only.

CLOSED SESSION # 3 – COLLECTIVE BARGAINING DISCUSSION

No motion arising.

CLOSED SESSION # 4 – PERSONNEL MATTER

Information only.

CLOSED SESSION # 5 – BOARD ONLY SESSION

No motion arising.

CLOSED SESSION # 6 – OTHER ITEMS AS NECESSARY

None.

14. NEW BUSINESS

None.

15. Date of Next Board Meeting Monday, November 25, 2024 at 10:00 a.m. at the Woodstock Police Service Headquarters.

16. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board does now adjourn at 4:46 p.m.

CARRIED.

"Original Signed by"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

Leslie Farrell, Vice Chair
Woodstock Police Service Board