



WOODSTOCK POLICE SERVICE BOARD

The Woodstock Police Service Board met on April 7, 2025 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Mayor Jerry Acchione, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Jamie Taylor, Inspector; and Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor; and City Councillor Mark Schadenberg joined via Zoom.

1. CALL TO ORDER

Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME

Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

5. APPROVAL OF MINUTES – March 10, 2025

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of March 10, 2025 as circulated.

CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- Chair Whiteford reminded everyone about the upcoming Ontario Association of Police Service Boards (OAPSB) Spring Conference and AGM in London from June 3-5 and the Zone 4 Meeting which we will be hosting in September at Sally Creek Community Centre.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that there have been numerous investigations in recent weeks.
- On March 19, two officers graduated from the Ontario Police College. They have been with WPS for a couple of years in other positions, are well known to the Service, and demonstrated strong academic performance and a positive attitude.
- On March 21, WPS recognized World Down Syndrome Day by participating in the "Rock Your Socks" campaign.
- On April 2, WPS recognized World Autism Awareness Day, promoting kindness and inclusion for all.
- Chief Wilkinson commended the Drug Unit for its hard work on an eight-month investigation, which led to the arrest of three individuals and the seizure of \$350,000 worth of drugs, including fentanyl, along with loaded firearms and a stolen motorcycle. The Chair asked that the Chief pass on the Board's congratulations to the Drug Unit members.

9. STATISTICS/REPORTS – DEPUTY CHIEF NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Other reports as necessary

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

Chair Whiteford requested that vehicle thefts statistics be added to the monthly statistics/reports. The most recent monthly numbers were provided.

10. 2024 COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES (CIICC) REPORT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the 2024 CIICC Report for information.

CARRIED.

11. 2024 USE OF FORCE REPORT

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board receive the 2024 Use of Force Report for information.

CARRIED.

12. 2024 AUXILIARY UNIT ANNUAL REPORT

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive the 2024 Auxiliary Unit Annual Report for information.

CARRIED.

13. PUBLIC RELATIONS RESERVE FUND POLICY

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the public relations reserve fund policy.

CARRIED.

14. CRITICAL POINTS POLICY

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the critical points policy.

CARRIED.

15. UNFINISHED BUSINESS

None.

16. CLOSED SESSION

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:28 p.m. to discuss the security of the property of the Board, personal matters about identifiable individuals, and labour relations or employee negotiations pursuant to S. 44(2)(a), (b) and (d) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively, and that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

CARRIED.

CLOSED SESSION RISES

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board does now rise from Closed Session and reconvenes at 4:56 p.m.

CARRIED.

17. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 12

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated and amended.

CARRIED.

Board Members received a thorough drone demonstration from Police Constable and Certified Drone Operator, Chandler Anderson, at the start of the closed session.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT b) STAFFING ACTIVITY

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of April 7, 2025.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – SICK TIME REPORT

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve continuing the Attendance Recognition Program for full-time Uniform and Civilian Members employed for a minimum of one year, before being eligible, and currently on duty with the Woodstock Police Service, who in 2024 had "0" sick days and 3 or less sick days as detailed in the 2024 Attendance Record Summary Report dated December 31, 2024.

CARRIED.

CLOSED SESSION # 5 – BOARD MEMO – SCST APPOINTMENT OF M.C.

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board formally appoint M.C. as a Special Constable with the Woodstock Police Service as of March 31, 2025.

CARRIED.

CLOSED SESSION # 6 – BOARD MEMO – APPOINTMENT OF A.G.

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board formally appoint A.G. as a police officer with the Woodstock Police Service as of March 24, 2025.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO – APPOINTMENT OF D.P.

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board formally appoint D.P. as a police officer with the Woodstock Police Service as of March 24, 2025.

CARRIED.

CLOSED SESSION # 8 – NOTICE OF RETIREMENT – G.R.

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board receive the retirement letter.

CARRIED.

CLOSED SESSION # 9 – COLLECTIVE BARGAINING MEMORANDUM
OF AGREEMENT DRAFT

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board endorse the Memorandum of Agreement.

CARRIED.

CLOSED SESSION # 10 – BOARD REPORT NO. 2 – 2025

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approves the recommendation contained within
Closed Session Report No. 2 – 2025.

CARRIED.

CLOSED SESSION # 11 – BOARD ONLY SESSION

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board continue the extension of hours for the
WPSB Executive Assistant until June 6, 2025.

CARRIED.

CLOSED SESSION # 12 – OTHER ITEMS AS NECESSARY

An item was discussed as part of the amendments to the agenda.

No motions arose from the discussion.

A matter was raised by the Deputy regarding the untimely passing
of Constable R. Sziklai.

18. NEW BUSINESS

None.

15. Date of Next Board Meeting Monday, May 12, 2025 at 3:00 p.m. at the
Woodstock Police Service Headquarters.

16. ADJOURNMENT

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board does now adjourn at 5:01 p.m.

CARRIED.

"Original Signed by"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

Leslie Farrell, Vice Chair
Woodstock Police Service Board