



WOODSTOCK POLICE SERVICE BOARD POLICY

Subject:	Acceptance of Gifts by the Board
Policy Number:	WPSB-001
Effective Date:	September 9, 2024
Reviewed:	
Amended:	

Authority/Legislative Reference

Ontario Regulation 401/23 Conflicts of Interest

Policy Statement

The Woodstock Police Service Board (the "Board") adheres to the principles of transparency, integrity, and accountability as outlined in the *Community Safety and Policing Act* (the "Act"). To ensure that Board members act in the public interest and avoid any conflicts of interest, this policy establishes clear guidelines regarding the acceptance of gifts.

Policy Application

1. Board members are prohibited from accepting gifts or other benefits from individuals or organizations that could reasonably be perceived to influence their decision-making or compromise their impartiality. Gifts include, but are not limited to, monetary contributions, personal items, favours, services, or any other form of compensation.
2. If a Board member is offered a gift or benefit, they must immediately disclose the offer to the Board Chair (the "Chair"). If the offer involves the

Chair, disclosure should be made to the Chief of Police. The Board member must provide a detailed account of the nature and value of the gift, the identity of the person or organization offering it, and the circumstances surrounding the offer.

3. Board members shall refuse any gift or benefit that could reasonably be perceived as creating a conflict of interest or influencing their duties. In situations where refusal is not possible or the gift is of nominal value, the Board member must ensure that the gift is disclosed and documented.

Reporting

4. Any disclosed gifts, as outlined in section 3, must be reported at the next Board meeting. The Board will then decide on the appropriate action, which may include returning the gift or donating it to charity.
5. This policy is designed to uphold the public's trust in the Board and prevent any actions that could undermine the integrity of the Board's governance. Any violations of this policy shall be reported to and addressed by the Board.