



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on December 11, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor

Regrets: Leslie Farrell, Provincial Appointee; Deputy Chief Nick Novacich; Jamie Taylor, Inspector; Heidi Becks, Inspector

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:01 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. APPROVAL OF MINUTES – September 11, 2023

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of September 11, 2023 as circulated.

CARRIED

6. APPROVAL OF MINUTES – October 30, 2023

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of October 30, 2023 as circulated.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

None.

8. CORRESPONDENCE

a) OAPSB 2024 Membership Renewal

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board approve payment in the amount of \$3,837.69 for the 2024 OAPSB Membership fee.

CARRIED

b) Letter regarding WPS Implementation and Ryan Inquest

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board defer this correspondence to April 2024 meeting.

CARRIED

9. VERBAL REPORT FROM CHAIR

- Chair Whiteford advised of OAPSB Board of Directors meeting November 29, 2023.
- Chair Whiteford confirmed that all board members received the Labour Relations Conference Report via email on November 18, 2023.
- Chair Whiteford advised that the Major Summit happening at the end of February 2024 now has a registration fee and limit of three board member attendees.

10. VERBAL REPORT FROM CHIEF

- November 1, 2023 was take your kids to work day. The day was successful and grade 9 students were provided some time in the Forensic Identification Lab with Identification Officer Marco D'Annibale.
- November 5, 2023 was Crime Prevention Week. Tips were provided regarding: CCTV systems for resident's homes, tips on nightly routines,

not leaving valuables in vehicles, outside lighting, locking doors when residents are away from their homes and tips on buying and selling online.

- November 7, 2023 was Police Services Dog, Striker's 10th birthday.
- November 8, 2023 WPS recognized Indigenous Veteran Day dedicated to honouring and recognizing all the First Nations, Metis and Inuit Veterans who have served, fought and sacrificed for us.
- Chief Wilkinson advised that the WPS have partnered with CAMSafe, a voluntary community driven CCTV and security video registry program. This allows businesses and residents to partner with police in solving crime in their neighbourhoods. Cameras can be registered at camsafe.ca. This will contribute to the overall safety and well-being of the community and assist with solving crimes faster. Police do not have direct access to cameras.
- November 11, 2023 was Remembrance Day and WPS paid tribute to the courage and sacrifice for those who served our country.
- November 12, 2023 WPS recognized Diwali, a day celebrated by many with an abundance of light.
- November 14, 2023 a human trafficking event, Learning More from an Oxford Lens, was held at the Market Centre Theatre. WPS's HT coordinator A. Wilson was a presenter.
- November 20, 2023 was Transgender Day of Remembrance. WPS always works to create a safer community for all who live, work and visit.
- Chief Wilkinson advised that WPS are participating in the Festive RIDE season in partnership with the OACP and MADD Canada this year. WPS will be conducting random checkpoints throughout the city to ensure our roads are clear of impaired drivers.
- On December 9, 2023 from 11:00 a.m. to 3:00 p.m the 15th annual fill a cruiser event was held by the WPS Auxiliary Unit. WPS teamed up with Sobey's once again but also further teamed up with Scott's No Frills and Zehrs this year. The public was invited to purchase a \$10 pre-made bag of food, purchase and provide their own non-perishable food items or make cash donations to the local Salvation Army food bank.

- WPS would like to thank the Woodstock Navy Vets for bringing donations of teddy bears from their teddy bear toss night. These bears and stuffed animals will be used for supporting child victims to assist with difficult situations and make them feel more comfortable.

11. STATISTICS/REPORTS – Chief Wilkinson

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive all statistics and reports presented in Item 11.

CARRIED

12. FINANCIAL STATEMENTS

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board receive the financial statements ending November 30, 2023 in Item #12.

CARRIED

13. BOARD MEMO – 2023 BUDGET SURPLUS

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the recommendation in the Board Report dated December 11, 2023 re: 2023 Budget Surplus.

CARRIED

14. 2024 OPERATING BUDGET

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board endorse the 2024 Operating Budget as presented by the Chief.

CARRIED

15. UNFINISHED BUSINESS

None.

16. CLOSED SESSION

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board adjourns to Closed Session at 4:07 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

17. CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board does now rise from Closed Session and reconvenes at 5:18 p.m.

CARRIED

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of November 30, 2023.

CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive the updates presented in Item #4.

CARRIED

CLOSED SESSION # 5 – RESIGNATION

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 6 – RESIGNATION

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 7 – RESIGNATION

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board accept the resignation letter with regret.

CARRIED

CLOSED SESSION # 8 – RESIGNATION

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 9 – BOARD REPORT – NFP CANADA

a) NFP Canada – Group Benefit 2024 Renewal Report effective January 1, 2024

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the renewal.

CARRIED

b) NFP draw down from Refund Deposit Account

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolves that the Board authorize the draw down as specified in Recommendation #2 in the Report.

CARRIED

CLOSED SESSION # 10 – BOARD ONLY SESSION

Board discussed a personnel matter and authorized the finalization of the document under discussion.

CLOSED SESSION # 11 – OTHER ITEMS AS NECESSARY

None.

19. NEW BUSINESS

None.

20. Date of Next Board Meeting MONDAY, January 15, 2023 at 3:00 p.m. at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board does now adjourn at 5:26 p.m.

CARRIED

Original Signed by

Ken Whiteford, Chair
Woodstock Police Service Board

Original Signed by

Leslie Farrell, Vice Chair
Woodstock Police Service Board