



## **WOODSTOCK POLICE SERVICES BOARD**

The Woodstock Police Services Board met on September 11, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; Jamie Taylor, Inspector, David Tilley, Zone 4 Police Advisor

### 1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:07 p.m.

### 2. WELCOME

Ken WHITEFORD welcomed everyone.

### 3. APPROVAL OF AGENDA

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

### 5. MINUTES – June 26, 2023

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

resolved that the Board approve the minutes of June 26, 2023 as circulated.

CARRIED.

### 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. CORRESPONDENCE

a) Letter regarding OIPRD No Knock Notification

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

resolved that the Board receive the report as information and to pursue the future need for policy.

CARRIED.

## 8. VERBAL REPORT FROM CHAIR

- Chair Whiteford delivered the CAPG Conference Report to the Board providing a recap of the information and topics discussed at the conference.

## 9. VERBAL REPORT FROM CHIEF

- Chief Wilkinson thanked the organizers and community for organizing the memorial and procession for Taz the K9 on July 13.

- The Kids and Kops Baseball Camp wrapped up after six weeks. The goal was to have 60 kids in the camp and this goal was almost achieved. There were some kids who returned from last year's session to attend the camp again. A special thanks was extended to Kelly Hackney and Joel Harrington, Big Brothers and Big Sisters, Boston Pizza, Subway and many other community and business partners for their assistance during the camp.

- A teaching demonstration was put on at Fanshawe Woodstock Campus for highway safety and enforcements. Bicycle training and education sessions were also put on during this time.

- WPS has three new recruits including, McKay, Wareham and Anderson who are now on the road working with their coach officers.

- WPS held a Kids and Cops fishing day at the Navy Club.

- Chief Wilkinson noted some fundraising initiatives that WPS has been a part of including money raised for National Service Dogs and school supplies for local schools.

- Chief Wilkinson advised that the YIPI Student from last year is still helping WPS and giving presentations about their experience to other schools and programs within the community.

- On August 15, Operation Borders was held in conjunction with the WPS and OPP.

- A barbecue was held at Indwell by the Community Response Unit.

- On September 6, WPS members attended the Pincombe Memorial Golf Tournament. All proceeds are in support of Ronald McDonald House.

10. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

resolved that the Board receive all statistics and reports presented in Item 10.

CARRIED

11. FINANCIAL STATEMENTS

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the financial statements ending August 31, 2023 in Item #11.

CARRIED

12. BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (23-OVI-30)

Moved by: Leslie FARRELL

Seconded by: Daryl STEVENSON

Resolved that the Board receives the administrative review of the SIU Investigation Report (23-OVI-30) as information.

CARRIED

13. WPS GENDER DIVISION REPORT

Moved by: Daryl STEVENSON

Seconded by: Connie LAUDER

Resolved that the Board receive the report for information.

CARRIED

14. 2022 ANNUAL REPORT – DRAFT REVIEW

Moved by: Jerry ACCHIONE

Seconded by: Daryl STEVENSON

Resolved to approve the draft annual report subject to the changes discussed.

CARRIED

15. PTSD GOLF TOURNAMENT LETTER

Moved by: Leslie FARRELL

Seconded by: Connie LAUDER

Resolved that the Board receive the letter.

CARRIED

16. UPDATE ON ANTI-RACISM COMMITTEE

Moved by: Jerry ACCHIONE

Seconded by: Leslie FARRELL

Resolved that the Board receive the update as information.

CARRIED

17. BOARD DISCUSSION IN RELATION TO PROPOSED REGULATIONS

No motion required.

18. UNFINISHED BUSINESS

None.

19. CLOSED SESSION

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

resolved that the Board adjourns to Closed Session at 4:07 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

20. CLOSED SESSION RISES

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board does now rise from Closed Session and reconvenes at 5:24 pm

CARRIED

21. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that the Board approve the Closed Session Agenda as circulated and amended.

*i) Amended to Remove Item # 6 from the Closed Session Agenda*

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of September 11, 2023.

CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Connie LAUDER

resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board receive the updates presented in Item #4.

CARRIED

CLOSED SESSION # 5 - CHIEFS REPORT

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

resolved that the Board receive the Chief's Report in Item #5.

CARRIED

CLOSED SESSION # 7 - BOARD REPORT - ADMINISTRATIVE REVIEW OF  
SIU INVESTIGATION (23-OVI-30)

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board receive the report presented in Item #7 as information.

CARRIED

CLOSED SESSION # 8 – RESIGNATION

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 9 – MEMO TO BOARD REGARDING ZOOM COURT RECORDINGS

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive the memo as information.

CARRIED

CLOSED SESSION # 10 – BOARD ONLY SESSION

No motion required.

CLOSED SESSION # 11 – OTHER ITEMS AS NECESSARY

22. NEW BUSINESS

None

23. Date of Next Board Meeting MONDAY, October 30, 2023 at 3pm at the Woodstock Police Service Headquarters.

24. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

resolved that the Board does now adjourn at 5:27 pm

CARRIED

*Original Signed by*

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Ken Whiteford, Chair  
Woodstock Police Service Board

*Original Signed by*

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Leslie Farrell, Vice Chair

Woodstock Police Service Board