



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on October 30, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; Jamie Taylor, Inspector

Regrets: David Tilley, Zone 4 Police Advisor

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:01 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. APPROVAL OF MINUTES – September 11, 2023

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that there was a delay in the completion and distribution of these minutes. Approval is deferred to the next meeting.

CARRIED

6. CORRESPONDENCE

a) Letter regarding WPS Implementation and Ryan Inquest

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board defer this correspondence to the December meeting to allow the Chief to properly review and report back.

CARRIED

7. VERBAL REPORT FROM CHAIR

- K. Whiteford, J. Acchione, and C. Lauder attended OPSBA conference in Mississauga last week. A report on the conference will follow.
- Chair Whiteford advised of Major Summit organized by the province for all Boards in Ontario on February 26 and 27, 2024.
- The Chair noted that November 5-11 is Police Week in Ontario.
- D. Stevenson reported on virtual meetings that he has been participating in organized by OAPSB dealing with training needed by Board members for the introduction of the new Police Act on April 1, 2024. Training will commence in December of this year.
- It was also noted that all Board members are encouraged to acquire an app created by OAPSB. The code for this app was noted at the meeting.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that discussions are taking place regarding activities being organized by WPS for Police Week which is November 5-11.
- September 12, 2023 WPS recognized Police Woman Day dedicated to all women in law enforcement who work hard every day.
- September 20, 2023 WPS recognized School Safety Zones as part of the back to school initiative to drive cautiously and slowly around school zones. Held Operation Zero which focuses on school zone safety, speeding and parking infractions.
- The WPS participated in Hike for Hospice at Roth Park, an annual event that raises funds for the VON Sakura House.
- September 22, 2023 was annual Four Counties Traffic Blitz in

Woodstock. Partnered with London, Strathroy and Stratford. There was one arrest for a criminal warrant, and thirty-one charges laid for traffic related infractions.

- On November 14, 2023 from 6:30 p.m. to 8:30 p.m. at the Market Centre Theatre a presentation will be held on the subject of human trafficking. Doors open at 5:00 p.m. No registration is required. No cost.
- Reminder to residents, there's been a number of stolen wallets from vehicles lately. Residents are encouraged to ensure doors are locked and to not leave valuables in their vehicles.
- September 30, 2023 WPS recognized National Day of Truth and Reconciliation.
- October 31, 2023 is Halloween and residents are encouraged to have a happy and safe day and to slow down. Residents can send pictures of their children in their costumes to enter into a contest.
- October 4, 2023 WPS recognized National Day of Action for missing and murdered Indigenous women, girls, and two-spirited people.
- Over Thanksgiving weekend, WPS conducted Operation Impact which focused on road safety. Charges were laid for various traffic infractions such as speeding and careless driving. Various driver check points were set up and 500 vehicles were checked.
- October 17, 2023 WPS honoured Woodstock Police Constable Tom Black who was killed in the line of duty in 1962.
- Reminder to residents to use online reporting system to report thefts, damaged and/or vandalized property. The system is monitored daily.
- Chief Wilkinson and Deputy Novacich attended Chamber of Commerce Coffee at Montana's and answered community questions.
- October 11, 2023 Solacom Software was installed in the WPS's communications centre. This is in preparation for the next generation 911 that is to come in early 2025.

9. STATISTICS/REPORTS – Deputy Novacich

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED

10. FINANCIAL STATEMENTS

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the financial statements ending September 30, 2023 in Item #10.

CARRIED

11. UNFINISHED BUSINESS

None.

12. CLOSED SESSION

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:48 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

13. CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board does now rise from Closed Session and reconvenes at 4:42 p.m.

CARRIED

14. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 – MINUTES FROM MEETING JULY 6, 2023

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of July 6, 2023 as circulated.

CARRIED

CLOSED SESSION # 2 – MINUTES FROM MEETING JULY 12, 2023

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of July 12, 2023 as circulated.

CARRIED

CLOSED SESSION # 3 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of October 30, 2023.

CARRIED

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 5 - STATUS OF LEGAL CASES - CHIEF

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board receive the updates presented in Item #5.

CARRIED

CLOSED SESSION # 6 – DECISION LETTER

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the Decision Letter re: Office of the Independent Police Review Director – Complaint Number 202306191220289960 in Item #6 as information.

CARRIED

CLOSED SESSION # 7 – RETIREMENT

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board accept the retirement letter.

CARRIED

CLOSED SESSION # 8 – RESIGNATION

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 9 – OTHER ITEMS AS NECESSARY

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Chair of the Board send a letter to the Woodstock Police Association advising the Association of the Board's interpretation of what was agreed to arising from the October 3 meeting and contained in the October 5 letter to the Association in response to the Association's grievance submitted on September 22.

CARRIED

C. Lauder raised a matter pertaining to the non-profit housing buildings on Canterbury to make senior management aware of a situation. C. Lauder is on the Woodstock Non-Profit Housing Board.

15. NEW BUSINESS

None

16. Date of Next Board Meeting MONDAY, December 11, 2023 at 3:00 p.m. at the Woodstock Police Service Headquarters.

17. ADJOURNMENT

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board does now adjourn at 4:46 p.m.

CARRIED

Original Signed by

Ken Whiteford, Chair
Woodstock Police Service Board

Original Signed by

Leslie Farrell, Vice Chair
Woodstock Police Service Board