



WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, January 14, 2013 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Sandra J. Talbot, Mary Anne Silverthorn, Vice Chair & Provincial Appointee; Nancy O'Grady, Provincial Appointee; Mayor Pat Sobeski, and Daryl Stevenson, Community Member. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, Inspector William Renton, and Marilyn Pearson, Executive Assistant.

EXEMPLARY SERVICE MEDAL PRESENTATION

Deputy Chief of Police Daryl Longworth and Sergeant Marvin Masecar each received an exemplary service medal in recognition of 20 years of full-time police service characterized by good conduct, industry and efficiency. Outgoing Chair Nancy O'Grady made the presentation commending both officers for their long and meritorious service. The presentation highlighted their assignments, promotions, and achievements while serving our community in an exemplary manner. Congratulations!

CALL TO ORDER

Marilyn Pearson welcomed everyone and called the meeting to order.

ELECTION OF 2013 BOARD CHAIR

The first order of business was the Election of Board Chair for 2013. Marilyn called for nominations for Board Chair.

1. NOMINATIONS FOR 2013 BOARD CHAIR

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that Sandra J. Talbot be nominated as Chair of the Woodstock Police Services Board for 2013. CARRIED

Sandra J. Talbot agreed to let her name stand.

2. NOMINATIONS CLOSE

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that nominations do now close. CARRIED

There were no other nominations for Chair. Sandra J. Talbot was then declared elected as Chair of the Woodstock Police Service for 2013. Chair Talbot then assumed the duties of Chair for the balance of the meeting.

ELECTION OF 2013 BOARD VICE CHAIR

3. NOMINATIONS FOR 2013 BOARD VICE CHAIR

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that Mary Anne Silverthorn be nominated as Vice Chair of the Woodstock Police Services Board for 2013. CARRIED

Mary Anne Silverthorn agreed to let her name stand.

4. NOMINATIONS CLOSE

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that nominations do now close. CARRIED

There were no other nominations for Vice Chair. Mary Anne Silverthorn was then declared elected as Vice Chair of the Woodstock Police Service for 2013.

5. APPROVAL OF AGENDA

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as typed and circulated. CARRIED

REPORTS FROM THE BOARD

Nancy O'Grady thanked the Board for everyone's support during the past year. She commented that it was a good year and experience. Good luck to the new Chair and Vice in 2013!

Incoming Chair Sandra J. Talbot reminisced about her position of Chair of the Board back in 1999 with Woodstock Police, just prior to the Oxford Community Police Service amalgamation. Sandra is pleased to be back on the Board and thanked members for their confidence in electing her Chair for 2013.

Mary Anne Silverthorn, Vice Chair commented that it is an honour to be back on the Board and is happy to work with the new Chair in 2013.

6. APPROVAL OF MINUTES – DECEMBER 10, 2012

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board approves the Minutes of December 10, 2012 as typed and circulated. CARRIED

7. COMMUNICATIONS

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the following communications be received by the Board:

- a) Mike, Megan, Tanthony and Mason dated December 2012 re: Note of thanks for flowers and continued support
- b) David C. Gavsie, Chair, Ontario Civilian Police Commission, dated October 15, 2012 re: 2011 Annual Report
- c) Bouquet in Oxford Shopping News dated January 3, 2013, re: Constable Blair and Team CARRIED

8. MEDIA ACTIVITIES REPORT

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the December 2012 and January 2013 Public Relation Activities Report and Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

9. STATISTICS

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the following statistical reports be received by the Board

- a) 2011 vs 2012 Woodstock Police Calls for Service
- b) 2012 Report on Complaint Investigations Report
- c) 2013 Report on Complaint Investigations Report
- d) 2011/2012 Charge Comparison Report
- e) UCR Occurrence Stats January – July 2011 vs January –July 2012

CARRIED

NEW BUSINESS:

10. ZONE 4 MEETING MINUTES

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board receives the Minutes from the Zone 4 Meeting held on November 27, 2012 in Renton. CARRIED

11. 2012 ANNUAL REPORT – WOODSTOCK POLICE SERVICE JOINT HEALTH AND SAFETY COMMITTEE

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives the 2012 Annual Report of the Joint Health and Safety Committee meeting. CARRIED

12. HOST SITE - SPRING ZONE 4 MEETING

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board agrees to host the Spring Zone 4 Meeting on March 6 at the Quality Inn and Suites in Woodstock. CARRIED

13. CLOSED SESSION

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board adjourns to Closed Session at 4:45 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

14. CLOSED SESSION RISES

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board does now rise from Closed Session and reconvenes at 6:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #15 - #25

15. CLOSED SESSION AGENDA

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

16. STAFFING REPORT

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board receives the Staffing Report dated January 2013. CARRIED

17. RESIGNATION – AUXILIARY MEMBER

Moved by Pat Sobeski

Seconded by Mary Anne Silverthorn

resolved that the Board receives resignation of an auxiliary member effective December 31, 2012 with regret. CARRIED

18. RESIGNATION - SERGEANT

Moved by Daryl Longworth *Stevenson*



Seconded by Mary Anne Silverthorn

resolved that the Board receives retirement letter of a Sergeant effective January 31, 2013, with regret. CARRIED

19. RETIREMENT – SPECIAL CONSTABLE

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board receives retirement letter of a Special Constable effective June 30, 2013, with regret. CARRIED

20. PERSONNEL ORDER #02/2013 – FULL-TIME CONSTABLE APPOINTMENT

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives Personnel Order #02/2013 on a full-time Constable appointment effective January 24, 2013. CARRIED

21. ATTENDANCE RECOGNITION

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board approves continuing the Attendance Recognition Program for full-time Uniform and Civilian Members currently serving the Woodstock Police Service who in 2012 had "0" Sick days and 3 or less Sick days as detailed in the 2012 Attendance Record Summary Report dated December 31, 2012. CARRIED

22. CLOSED SESSION – REPORT #8

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives report under #8 in Closed Session. CARRIED

23. 2012 OPERATING STATEMENT

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the 2012 Operating Statement dated January 07, 2013 be received by the Board. CARRIED

24. 2nd DRAFT OF 2013 BUDGET

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board reviews Budget Composition Report and 2nd draft of the 2013 Budget and provides Chief Freeman with direction. CARRIED

25. CLOSED SESSION – REPORT #12

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board receives report under #12 in Closed Session. CARRIED

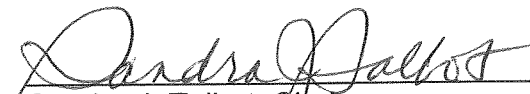
26. ADJOURNMENT

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board does now adjourn at 6:02 p.m. CARRIED

Our next meeting is scheduled for Monday, February 4, 2013 starting at 5:00 p.m. at Woodstock Police Service Headquarters.


Sandra J. Talbot, Chair
Woodstock Police Services Board


Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board