



WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, March 11, 2013 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Sandra J. Talbot, Mary Anne Silverthorn, Vice Chair & Provincial Appointee; Nancy O'Grady, Provincial Appointee; Mayor Pat Sobeski, and Daryl Stevenson, Community Member. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, and Marilyn Pearson, Executive Assistant. Inspector William Renton sent regrets.

CALL TO ORDER

Chair Talbot called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board approves the Agenda as typed and circulated. CARRIED

2. APPROVAL OF MINUTES – FEBRUARY 04, 2013

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board approves the Minutes of February 04, 2013 as typed and circulated. CARRIED

VERBAL REPORT – CHAIR SANDRA J. TALBOT

Chair Talbot thanked the Chief, Deputy and Marilyn for their preparation in hosting a successful, and well attended Zone 4 meeting on March 6, 2013 at the Quality Inn. Sandra also congratulated Chief Freeman on being awarded the Queen Elizabeth II Diamond Jubilee Medal by Chief of Police Steve Tanner, President Ontario Association of Chiefs of Police, (OACP) at the event.

3. COMMUNICATIONS

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the following communications be received by the Board:

- a) Chief Constable Jim Chu, President, Canadian Association of Chiefs of Police, (C.A.C.P.), dated January 22, 2013, re: Congratulations to Chief Rodney Freeman, recipient of The Queen Elizabeth II, Diamond Jubilee Medal, as selected by the C.A.C.P.
- b) Make-A-Wish Southwestern Ontario Chapter, dated February 07, 2013, re: Jayne Baker, recipient of the 2012 Make-A-Wish National Volunteer Spirit Award
- c) Samuel Kirwin, dated February 27, 2013, re: Ride-a-long with Constable Routly
- d) Sydnie Crockett & Charlotte, dated March 06, 2012, re: Thanks – quick response by Platoon C. CARRIED

4. MEDIA ACTIVITIES REPORT

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the February/March 2013 Public Relation Activities Report and Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board.

CARRIED

5. STATISTICS

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the following reports be received by the Board:

- a) 2012 vs 2013 Woodstock Police Calls for Service
- b) 2013 Report on Complaint Investigations Report
- c) Oxford County E911 Primary Public Safety Answering Point 2012 Performance Report
- d) 2012 Year-End Statistical Report for the Information and Privacy Commissioner/Ontario CARRIED

NEW BUSINESS:

6. 2012 ANNUAL REPORT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives a copy of the 2012 Annual Report; further that it be distributed to Council members and posted on the Woodstock Police Service website.

CARRIED

EFFICIENCY STUDY

Discussion focused on a procedure and process to implement the Woodstock Police Service Efficiency Study. Item tabled to the April 08, 2013 Agenda for further discussion.

7. CLOSED SESSION

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board adjourns to Closed Session at 4:50 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

8. CLOSED SESSION RISES

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board does now rise from Closed Session and reconvenes at 5:50 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #9 - #20

9. CLOSED SESSION AGENDA

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board approves the Closed Session Agenda. CARRIED

10. STAFFING REPORT

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board receives the Staffing Report dated January 2013. CARRIED

11. CLOSED SESSION – REPORT #3

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives report under #3 in Closed Session. CARRIED

12. RESIGNATION – AUXILIARY CONSTABLE

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board receives resignation letter from an auxiliary constable effective February 06, 2013, with regret. CARRIED

13. RESIGNATION – CIVILIAN MEMBER

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives resignation letter from a Civilian Member effective February 25, 2013, with regret. CARRIED

14. ONTARIO POLICE COLLEGE – SECONDMENT TERMINATION

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board receives termination of a Secondment Agreement at the Ontario Police College effective March 22, 2013. CARRIED

15. 2012 SALARY DISCLOSURE

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives the 2012 Salary Disclosure & Attestation to the Record of Employees Report as reported to the Ministry. CARRIED

16. CLOSED SESSION – REPORT #8

Moved by Pat Sobeski

Seconded by Mary Anne Silverthorn

resolved that the Board receives report under #8 in Closed Session. CARRIED

17. OPERATING STATEMENT – MARCH 04, 2013

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Operating Statement dated March 04, 2013 be received by the Board.

CARRIED

18. CLOSED SESSION – REPORT #10

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives report under #10 in Closed Session. CARRIED

19. CLOSED SESSION – REPORT #11

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board receives report under #11 in Closed Session. CARRIED

20. POLICE OFFICE – WOODSTOCK COURT HOUSE

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that a letter be prepared addressed to nine court officials from the Board Chair in support of an office for police members at Woodstock Court House; further that a second letter be sent to the Mayor and Members of Woodstock City Council and Members of Oxford County Council and Warden requesting their support in this endeavour. CARRIED


21. ADJOURNMENT

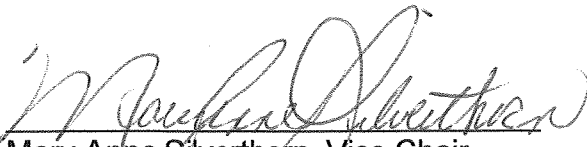
Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board does now adjourn at 6:30 p.m. CARRIED

Our next meeting is scheduled for Monday, April 08, 2013 starting at 4:00 p.m. at Woodstock Police Service Headquarters.


Sandra J. Talbot, Chair
Woodstock Police Services Board


Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board