



WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, October 07, 2013 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Acting Chair Mary Anne Silverthorn & Provincial Appointee; Nancy O'Grady, Provincial Appointee; Daryl Stevenson, Community Member and Mayor Pat Sobeski. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, Inspector William Renton, and Marilyn Pearson, Executive Assistant. Sandra J. Talbot sent regrets.

CALL TO ORDER

Acting Chair Silverthorn called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board approves the Agenda as circulated. CARRIED

2. APPROVAL OF MINUTES – SEPTEMBER 09, 2013

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board approves the Minutes of September 09, 2013 as typed and circulated. CARRIED

3. COMMUNICATIONS

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the following communications be received by the Board:

- a) Note of thanks dated September 10, 2013 re: fantastic overall presence and response
 - b) Chantal Lomoyo, dated September 25, 2013 re: help received in a difficult time
- CARRIED

4. MEDIA ACTIVITIES REPORT

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the September/October Public Relation Activities Report and Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board.
CARRIED

5. STATISTICS

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the following reports be received by the Board:

- a) 2012 vs 2013 Woodstock Police Calls for Service
- b) Annual Incident Report trend – 2010-2013
- c) 2013 Report on Complaint Investigations Report CARRIED

NEW BUSINESS:

6. OAPSB ZONE 4 MEETING MINUTES

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives the Zone 4 Minutes and report from Members in attendance. CARRIED

7. RECOVERABLE FEE BY-LAW 07-2010 - AMENDMENT

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board approves amendments to Recoverable Fee By-Law 07/2010 Schedule "A" effective November 01, 2013 as presented. CARRIED

8. CLOSED SESSION

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board adjourns to Closed Session at 4:30 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

9. CLOSED SESSION RISES

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board does now rise from Closed Session and reconvenes at 5:45 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #10 - #23

10. CLOSED SESSION AGENDA

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

11. STAFFING REPORT

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives the Staffing Report dated October 2013. CARRIED

12. CLOSED SESSION – REPORT #2b

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board receives correspondence under #2b) in Closed Session. CARRIED

13. PERSONNEL - RESIGNATIONS

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives resignations of three members under #3 in Closed Session. CARRIED

14. PERSONNEL – CONFIRMATION TO RANK OF SERGEANT

Moved by Daryl Stevenson

Seconded by Nancy O’Grady

resolved that the Board approves the promotion of Rod Wilkinson to Sergeant effective October 07, 2013 on recommendation of Chief Freeman. CARRIED

15. CLOSED SESSION – REPORT #5

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board receives report under #5 in Closed Session. CARRIED

16. REDUCE IMPAIRED DRIVING EVERYWHERE (R.I.D.E)

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board authorizes Board Chair to sign the Reduce Impaired Driving Everywhere (R.I.D.E.) Agreement with the Ministry of Community Safety and Correctional Services for the year 2013/2014. CARRIED

17. OPERATING STATEMENT SEPTEMBER 02, 2013

Moved by Nancy O’Grady

Seconded by Daryl Stevenson

resolved that the Operating Statement dated September 02, 2013 be received by the Board. CARRIED

18. CLOSED SESSION – REPORT #8

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives report under #8 in Closed Session. CARRIED

19. CLOSED SESSION – REPORT #9

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives report under #9 in Closed Session. CARRIED

20. TRANSFER FROM NEW EQUIPMENT RESERVE ACCOUNT

Moved by Daryl Stevenson

Seconded by Nancy O’Grady

resolved that \$8,621.90 be transferred from the New Equipment Purchases Reserve Fund to the revenue account 0500-69256-0000 Transfer from New Equipment. Purchase to pay D&R Electronics for Panasonic Toughbook laptops. CARRIED

21. TRANSFER FROM RESERVE FOR CAPITAL PURCHASES ACCOUNT

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that \$27,181.82 be transferred from the Reserve for Capital Purchases Reserve Fund to the revenue account 0500-69227-0000 Transfer from Capital Equipment Reserve to pay for Software Licensing Agreement. CARRIED

22. CAPITAL REQUESTS FOR 2014

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board approves the 2014 Capital Budget submission to Woodstock City Council for their consideration: E-Fingerprint System for \$50,000.00 and two replacement Patrol Cruisers for \$80,000.00. CARRIED

23. OAPSB LABOUR SEMINAR

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board approves the attendance of Nancy O'Grady and Daryl Stevenson at the Ontario Association of Police Services Board Labour Seminar November 04 & 05, 2013 in Toronto. CARRIED

24. ADJOURNMENT

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board does now adjourn at 6:00 p.m. CARRIED

Our next meeting is scheduled for Tuesday, November 05, 2013 starting at 4:00 p.m. at Woodstock Police Service Headquarters.

Mary Anne Silverthorn, Acting Chair
Woodstock Police Services Board

Nancy O'Grady, Acting Vice Chair
Woodstock Police Services Board