



WOODSTOCK POLICE SERVICES BOARD PUBLIC MEETING – AGENDA

Date: Monday, February 04, 2013
Time: 5:00 p.m.
Location: Woodstock Police Service – Division 1
615 Dundas Street, Woodstock

1. Call to Order – Welcome
2. Approval of Agenda
Recommendation: That the Board approves the Agenda as circulated. or with the following amendment(s)
3. Declaration of Pecuniary Interest
4. Approval of Minutes – January 14, 2013
Recommendation: That the Board approves the Minutes of January 14, 2013 as typed and circulated.
5. Verbal Reports from the Board Chair
6. Verbal Reports from the Chief of Police
7. Communications:
 - a) Bouquet in Oxford Shopping News dated January 10, 2013, re: Detective Constable Eastlake and Detective Constable Overbaugh
 - b) Jill Demus, HPSS, dated January 2013, re: Co-op Education Program Support
 - c) Rhonda Hendel, Executive Director, daso, dated January 14, 2013, re: Constable Kerkoff and Constable Strickler assistance.
 - d) Darren & Julie Levine, dated January 28, 2013, re: Officer Routly – exceptional customer service*Recommendation: That the above communications be received by the Board.*
8. Media Relations – January Activities Covered in Radio, Newspaper & Rogers TV
Recommendation: That the January Public Relation Activities Report and Media Releases covering Radio, Newspaper & Rogers TV be received by the Board.
9. Statistics
 - a) Use of Force Report - 2012
Recommendation: That the Use of Force Statistics be received by the Board
10. Unfinished Business
11. New Business
 - a) Zone 4 Meeting – Hosted by Woodstock – March 6, 2013
Preparation details, Associated Costs, Rooms/Breakfast, Attendance, Greetings, Suggested Agenda Items – discussion
 - b) OAPSB Zone Structure – description, zones, map
Recommendation: Prepare and make arrangements for hosting the Zone 4 Meeting on March 6, 2013 as discussed; further receive OAPSB Zone Structure Report.

- c) Correspondence R.A. (Rick) Philbin, Superintendent, Commander, Municipal Policing Bureau, Ontario Provincial Police, dated January 14, 2013, re: Renewal of Framework Agreement for Service

Recommendation: Board directs Chief Freeman to contact Superintendent Greg Skinner, Regional Director of Support, to begin process to renew the Framework Agreement for Service with the Ontario Provincial Police as requested in correspondence dated January 14, 2013.

12. Closed Session

Recommendation: That the Board adjourns to Closed Session at _____p.m. to discuss:

- Personal Matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters

13. Motions Arising from Closed Session

Recommendation: That the Board does now rise from Closed Session and reconvene at _____ p.m.

14. Date of Next Meeting – Monday, March 11, 2013 – 4:00 p.m.

15. Adjournment

Recommendation: That the Board does now adjourn at _____ p.m.



WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, January 14, 2013 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Sandra J. Talbot, Mary Anne Silverthorn, Vice Chair & Provincial Appointee; Nancy O'Grady, Provincial Appointee; Mayor Pat Sobeski, and Daryl Stevenson, Community Member. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, Inspector William Renton, and Marilyn Pearson, Executive Assistant.

EXEMPLARY SERVICE MEDAL PRESENTATION

Deputy Chief of Police Daryl Longworth and Sergeant Marvin Masecar each received an exemplary service medal in recognition of 20 years of full-time police service characterized by good conduct, industry and efficiency. Outgoing Chair Nancy O'Grady made the presentation commending both officers for their long and meritorious service. The presentation highlighted their assignments, promotions, and achievements while serving our community in an exemplary manner. Congratulations!

CALL TO ORDER

Marilyn Pearson welcomed everyone and called the meeting to order.

ELECTION OF 2013 BOARD CHAIR

The first order of business was the Election of Board Chair for 2013. Marilyn called for nominations for Board Chair.

1. NOMINATIONS FOR 2013 BOARD CHAIR

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that Sandra J. Talbot be nominated as Chair of the Woodstock Police Services Board for 2013. CARRIED

Sandra J. Talbot agreed to let her name stand.

2. NOMINATIONS CLOSE

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that nominations do now close. CARRIED

There were no other nominations for Chair. Sandra J. Talbot was then declared elected as Chair of the Woodstock Police Service for 2013. Chair Talbot then assumed the duties of Chair for the balance of the meeting.

ELECTION OF 2013 BOARD VICE CHAIR

3. NOMINATIONS FOR 2013 BOARD VICE CHAIR

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that Mary Anne Silverthorn be nominated as Vice Chair of the Woodstock Police Services Board for 2013. CARRIED

Mary Anne Silverthorn agreed to let her name stand.

4. NOMINATIONS CLOSE

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that nominations do now close. CARRIED

There were no other nominations for Vice Chair. Mary Anne Silverthorn was then declared elected as Vice Chair of the Woodstock Police Service for 2013.

5. APPROVAL OF AGENDA

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as typed and circulated. CARRIED

REPORTS FROM THE BOARD

Nancy O'Grady thanked the Board for everyone's support during the past year. She commented that it was a good year and experience. Good luck to the new Chair and Vice in 2013!

Incoming Chair Sandra J. Talbot reminisced about her position of Chair of the Board back in 1999 with Woodstock Police, just prior to the Oxford Community Police Service amalgamation. Sandra is pleased to be back on the Board and thanked members for their confidence in electing her Chair for 2013.

Mary Anne Silverthorn, Vice Chair commented that it is an honour to be back on the Board and is happy to work with the new Chair in 2013.

6. APPROVAL OF MINUTES – DECEMBER 10, 2012

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board approves the Minutes of December 10, 2012 as typed and circulated. CARRIED

7. COMMUNICATIONS

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the following communications be received by the Board:

- a) Mike, Megan, Tanthony and Mason dated December 2012 re: Note of thanks for flowers and continued support
- b) David C. Gavsie, Chair, Ontario Civilian Police Commission, dated October 15, 2012 re: 2011 Annual Report
- c) Bouquet in Oxford Shopping News dated January 3, 2013, re: Constable Blair and Team CARRIED

8. MEDIA ACTIVITIES REPORT

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the December 2012 and January 2013 Public Relation Activities Report and Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

9. STATISTICS

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the following statistical reports be received by the Board

- a) 2011 vs 2012 Woodstock Police Calls for Service
- b) 2012 Report on Complaint Investigations Report
- c) 2013 Report on Complaint Investigations Report
- d) 2011/2012 Charge Comparison Report
- e) UCR Occurrence Stats January – July 2011 vs January –July 2012

CARRIED

NEW BUSINESS:

10. ZONE 4 MEETING MINUTES

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board receives the Minutes from the Zone 4 Meeting held on November 27, 2012 in Renton. CARRIED

11. 2012 ANNUAL REPORT – WOODSTOCK POLICE SERVICE JOINT HEALTH AND SAFETY COMMITTEE

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives the 2012 Annual Report of the Joint Health and Safety Committee meeting. CARRIED

12. HOST SITE - SPRING ZONE 4 MEETING

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board agrees to host the Spring Zone 4 Meeting on March 6 at the Quality Inn and Suites in Woodstock. CARRIED

13. CLOSED SESSION

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board adjourns to Closed Session at 4:45 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

14. CLOSED SESSION RISES

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board does now rise from Closed Session and reconvenes at 6:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #15 - #25

15. CLOSED SESSION AGENDA

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

16. STAFFING REPORT

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board receives the Staffing Report dated January 2013. CARRIED

17. RESIGNATION – AUXILIARY MEMBER

Moved by Pat Sobeski

Seconded by Mary Anne Silverthorn

resolved that the Board receives resignation of an auxiliary member effective December 31, 2012 with regret. CARRIED

18. RESIGNATION - SERGEANT

Moved by Daryl Longworth

Seconded by Mary Anne Silverthorn

resolved that the Board receives retirement letter of a Sergeant effective January 31, 2013, with regret. CARRIED

19. RETIREMENT – SPECIAL CONSTABLE

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board receives retirement letter of a Special Constable effective June 30, 2013, with regret. CARRIED

20. PERSONNEL ORDER #02/2013 – FULL-TIME CONSTABLE APPOINTMENT

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives Personnel Order #02/2013 on a full-time Constable appointment effective January 24, 2013. CARRIED

21. ATTENDANCE RECOGNITION

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the Board approves continuing the Attendance Recognition Program for full-time Uniform and Civilian Members currently serving the Woodstock Police Service who in 2012 had "0" Sick days and 3 or less Sick days as detailed in the 2012 Attendance Record Summary Report dated December 31, 2012. CARRIED

22. CLOSED SESSION – REPORT #8

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives report under #8 in Closed Session. CARRIED

23. 2012 OPERATING STATEMENT

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the 2012 Operating Statement dated January 07, 2013 be received by the Board. CARRIED

24. 2nd DRAFT OF 2013 BUDGET

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board reviews Budget Composition Report and 2nd draft of the 2013 Budget and provides Chief Freeman with direction. CARRIED

25. CLOSED SESSION – REPORT #12

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board receives report under #12 in Closed Session. CARRIED

26. ADJOURNMENT

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board does now adjourn at 6:02 p.m. CARRIED

Our next meeting is scheduled for Monday, February 4, 2013 starting at 5:00 p.m. at Woodstock Police Service Headquarters.

Sandra J. Talbot, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board

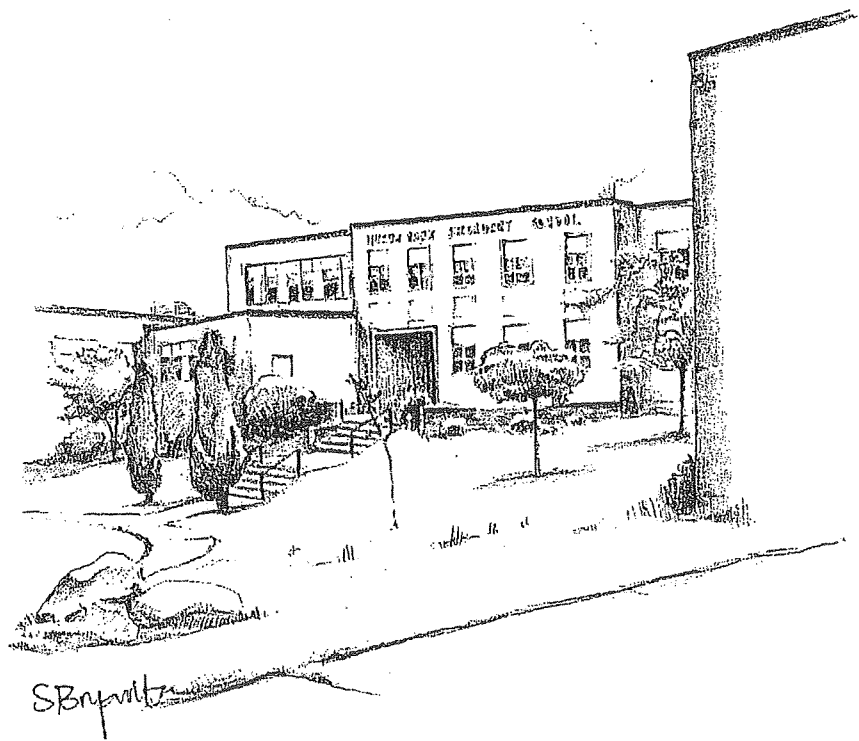
10 Jan 13

bricks & bou

BOUQUET - I would like to send a bouquet to Det. Phyllis Eastlake and Det. Karen Overbaugh of the Woodstock Police. I can't thank you enough for the support over the last few months. I really appreciate you both being so open and available to me for my many questions.

Thank you,
Michelle James

cc: Personnel file
Detective Constable Eastlake
Detective Constable Overbaugh



January, 2013
Hoodstock Police Services,

Thank you for your support
of our Cooperative Education program
this semester. Aaric has had
a very positive experience this
semester.

Sincerely,

Jill Demus
HPSS



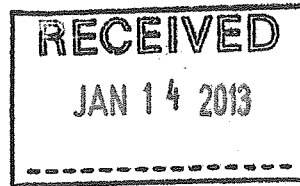
DOMESTIC ABUSE SERVICES OXFORD
protection | prevention | possibilities

975 James Street, P.O. Box 20029
Woodstock, Ontario N4S 8X8

24-hour Crisis Line
1-800-265-1938 | 519-539-4811

All other calls 519-539-7488

www.daso.ca



January 9, 2013

Chief Rodney Freeman
Woodstock Police Service
615 Dundas Street
Woodstock, ON N4S 1E1

Dear Chief Freeman:

Today we had a difficult situation at our shelter located on 975 James Street. It became necessary for staff to discharge two residents. As the situation further developed, we required assistance from the Woodstock Police Service.

Two officers attended, Constable Marius Kerkoff and Constable Brad Strickler. I wanted you to know what a wonderful asset these Officers are to the Woodstock Police Service. They were very kind and patient in dealing with two challenging shelter residents. They went well beyond "the call of duty" and my staff and colleagues were impressed with their level of skill and diplomacy. Their work today was much appreciated.

Thank you from all of us at Domestic Abuse Services Oxford and thanks for being such a great community partner!

With warm regards,

Rhonda Hendel
Executive Director

Marilyn Pearson

From: Daryl Longworth
Sent: Tuesday, January 29, 2013 9:43 AM
To: Michael Routly
Cc: Rodney Freeman; William Renton; Marilyn Pearson; Marcia Shelton
Subject: FW: Officer Routly

Hi Mike:

Fantastic job in dealing with this call. It's often far too easy when we're busy, to move on to the next call without identifying or addressing the needs of the victims. Thank you for recognizing the needs of the victim in this case. The extra time you spent here will no doubt have a lasting positive impression on how this woman and her family view the Woodstock Police Service and police in general. Great job! Keep up the great work!

Marilyn: Can you please place a copy of this into PC Routly's file.

Daryl

From: Darren Levine
Sent: Monday, January 28, 2013 12:13 PM
To: 'compliments@woodstockpolice.ca'
Subject: Officer Routly

My wife was in a minor car collision on January 27th, in the afternoon. Car accidents can be stressful because they are not something we are used to dealing with. Officer Routly was not only kind enough to explain what he recorded, but I feel he went above and beyond to help us understand pieces of the insurance claim and also future safety tips such as never getting out of the car.

Officer Routly took the time and delivered what I feel was exceptional customer service. His manor of communicating was clear, which helped put everyone at ease. I hope you take the time to pass this message along because I feel it is important that people know when they are appreciated.

Kindest regards,

Darren & Julie Levine

cc: Personnel file - Routly



Community Service Officer – Monthly Activity Report

Constable Steven McEwen #9046

January 2013

- **2JAN13 Media Releases – Impaired drivers New Years Eve and domestic investigations.**
- **3JAN13 – schools on holidays – Foot Patrol**
- **14JAN13 – 18JAN13 Youth Officer course at Ontario Police College**
- **Continue V.I.P in schools.**
- **Bullying presentations.**
- **Oxford County Injury Prevention team meeting – plans for bike rodeos, safety expo,**
- **Station tours – Fanshawe College**
- **Bullying investigations in schools**
- **Media releases for Jan2 – Impaired driving charges and domestic violence charges, Jan9 – Theft from vehicles prevention, Jan 11 – Police respond to domestic violence, Heart fm radio Jan30 – Public Service announcement regarding winter driving for Oxford County Injury Prevention**
- **Foot Patrol downtown**
- **Oxford County Hoarders coalition**



WOODSTOCK POLICE SERVICE
615 Dundas Street, Woodstock, ON, N4S 1E1
Telephone: 519-537-2323 / 519-421-2800
Fax Number: 519-421-2818

Memo

Date: January 21, 2013
To: Chief Rod Freeman
CC: Police Services Board
From: D/Chief Daryl Longworth
Re: Use of Force Reports - 2012

Sir;

The Police Services Act requires members of a police service to submit a use of force report to the Chief of Police whenever the member:

- 1) Draws a handgun in the presence of a member of the public, excluding a member of the police force while on duty, or discharges a firearm
- 2) Uses a weapon other than a firearm on another person; or
- 3) Uses physical force on another person that results in an injury requiring medical attention

The 2012 Use of Force Reports describing the different use of force options engaged by our officers on frontline duty have now been reviewed. There were a total of twenty-two (28) reports submitted during 2012. This is a slight increase from the number of reports submitted during 2011, when twenty-two (22) were submitted. The break-down of the types of reports submitted is as follows:

<u>Use of Force Option</u>	<u>2011</u>	<u>2012</u>
Firearm Displayed	3	11
Firearm Discharged	13	8 (destroying injured animals)
Taser	2	Deployed 4 times Displayed 2 times
OC Spray	3	3
Baton	0	0
Police Service Dog	0	0
Open Hand Techniques Where Medical Treatment Required	1	0

In each of the 28 incidents requiring a Use of Force Report, with the exception of destroying injured animals, the officers were dealing with actively resistant offenders or in circumstances that justified measures to protect their safety or the safety of members of the public.

You will notice that the numbers are up significantly in both the “Firearms Displayed” category and the “Taser” category. After reviewing those particular incidents with the Use of Force instructor, I can advise that in each and every incident, the officers responded appropriately to the level of force presented by the suspect.

Considering the fact that our officers responded to over 15,000 calls for service and dealt with a wide variety of actively resistant / occasionally dangerous offenders in 2012, these statistics are well within acceptable margins.

Sincerely



Daryl Longworth
Deputy Chief of Police

Marilyn Pearson

From: DEBORAH MORTON [6022@nrps.on.ca]
Sent: Tuesday, January 22, 2013 2:22 PM
To: bljohnson@live.ca; Brant County Police Services Board; Brantford PSB; Brenda Junker; brian.haggith@ontario.ca; Campbell, Ann; colin; cretiarnt@xplornet.com; Dave Preston; 'Hamilton Police Services Board'; 'Ingersoll Police Services Board'; Larry Scanlan; Marilyn Pearson; Maureen Chunick (maureen.chunick@norfolkcounty.ca); McDonald, Dorothy; Mike Fenchak; nhenry@snpolice.ca; Oxford PSB; Peggy Scott; Robert Rudy (caboose@rudynville.ca); Susie Wray/Tillsonburg; Tillsonburg PSB (radshell@aol.com); vstewart@sympatico.ca
Subject: Next OAPSB Zone 4 Meeting - March 6, 2013

Good afternoon,

The date for the next OAPSB Zone 4 meeting is **Wednesday, March 6, 2013** at 8:30 am, hosted by Woodstock Police Services Board. It will be held at the Quality Hotel & Suites, 580 Bruin Boulevard in Woodstock.

Please mark this date in your calendars.

An agenda and background documentation will be circulated closer to the meeting date. In the meantime, I would ask if any Boards have items they would like added to the agenda, to please let me know before February 25th.

Thank you,
Deb

Deb Morton, Executive Director
Regional Municipality of Niagara Police Services Board
68 Church Street, St. Catharines, ON L2R 3C6
Office: (905) 688-3911 x5170 / Mobile: 905-329-7814 / Fax: (905) 688-0036
Email: 6022@nrps.on.ca

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The opinions expressed in this message are those of the author and may not necessarily represent those of the Niagara Regional Police Service.

Niagara Regional Police Service
68 Church Street. St. Catharines, Ontario L2R 3C6

Marilyn Pearson

From: DEBORAH MORTON [6022@nrps.on.ca]
Sent: Tuesday, January 29, 2013 10:41 AM
To: bljohnson@live.ca; Brant County Police Services Board; Brantford PSB; Brenda Junker; brian.haggith@ontario.ca; Campbell, Ann; colin; cretiarnt@xplornet.com; Dave Preston; 'Hamilton Police Services Board'; 'Ingersoll Police Services Board'; Larry Scanlan; Marilyn Pearson; Maureen Chunick (maureen.chunick@norfolkcounty.ca); McDonald, Dorothy; Mike Fenchak; nhenry@snpolice.ca; Oxford PSB; Peggy Scott; Robert Rudy (caboose@rudysville.ca); Susie Wray/Tillsonburg; Tillsonburg PSB (radshell@aol.com)
Subject: OAPSB Zone Structure
Attachments: OAPSB Zone Structure working copy.docx; Zone map.pdf

Good morning,

At the November 27, 2012 OAPSB Zone 4 Meeting, it was requested that a copy of the OAPSB Zone reporting structure be provided to the membership. The OAPSB has sent the attached copies of the Zone structure chart and map, as well as a listing of the Zones and their respective Boards.

Provided for your information and interest.

Deb Morton, Executive Director
Regional Municipality of Niagara Police Services Board
68 Church Street, St. Catharines, ON L2R 3C6
Office: (905) 688-3911 x5170 / Mobile: 905-329-7814 / Fax: (905) 688-0036
Email: 6022@nrps.on.ca

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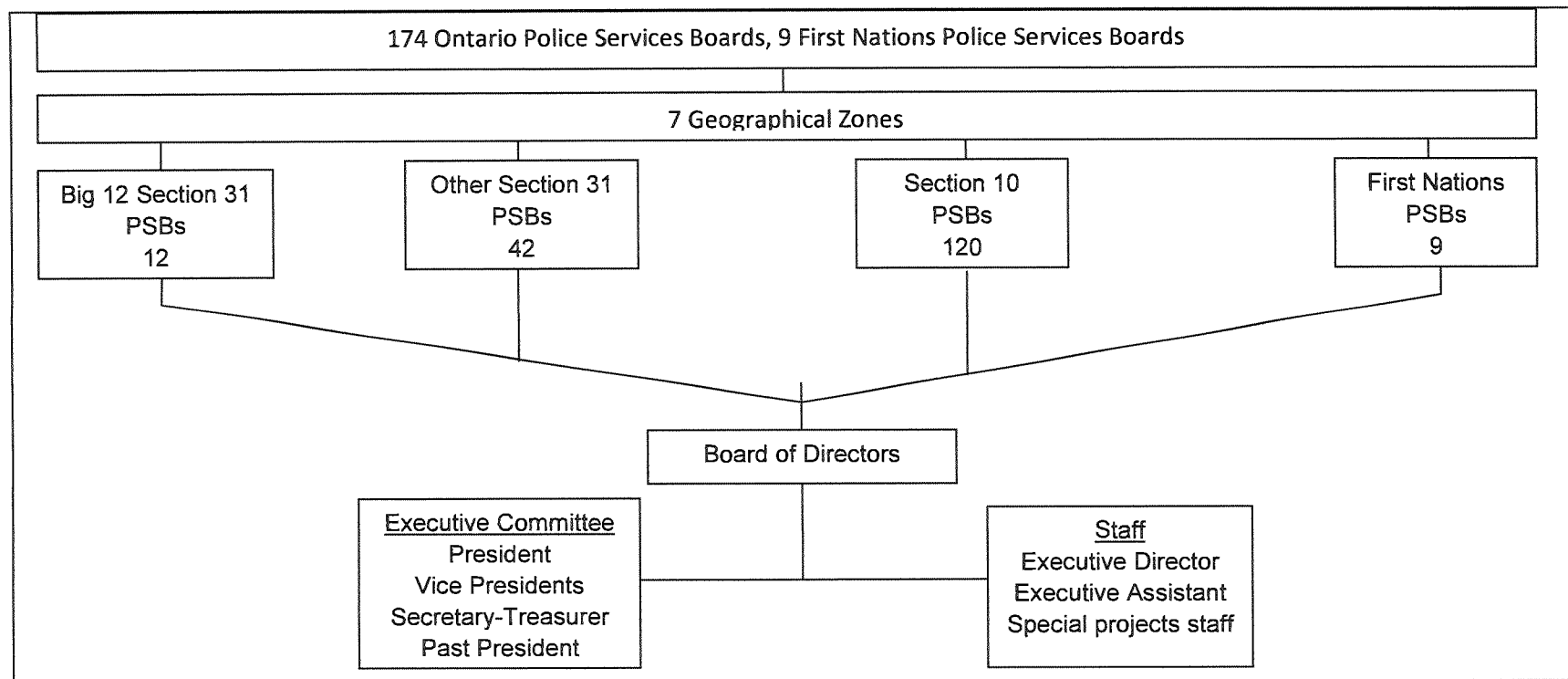
Niagara Regional Police Service
68 Church Street. St. Catharines, Ontario L2R 3C6
Canada
Telephone (905) 688-4111
Web: <http://www.nrps.com>

OAPSB Zone Structure

Description. For the purposes of representation, OAPSB is set up in 7 zones, plus the “Big 12”. The 7 zones are depicted on the attached map. The Big 12 comprises the police services boards (PSBs) of the 12 largest police services. Big 12 boards are also zone members.

Directors. In addition to the Past-President, there are 15 members of the OAPSB Board of Directors as follows:

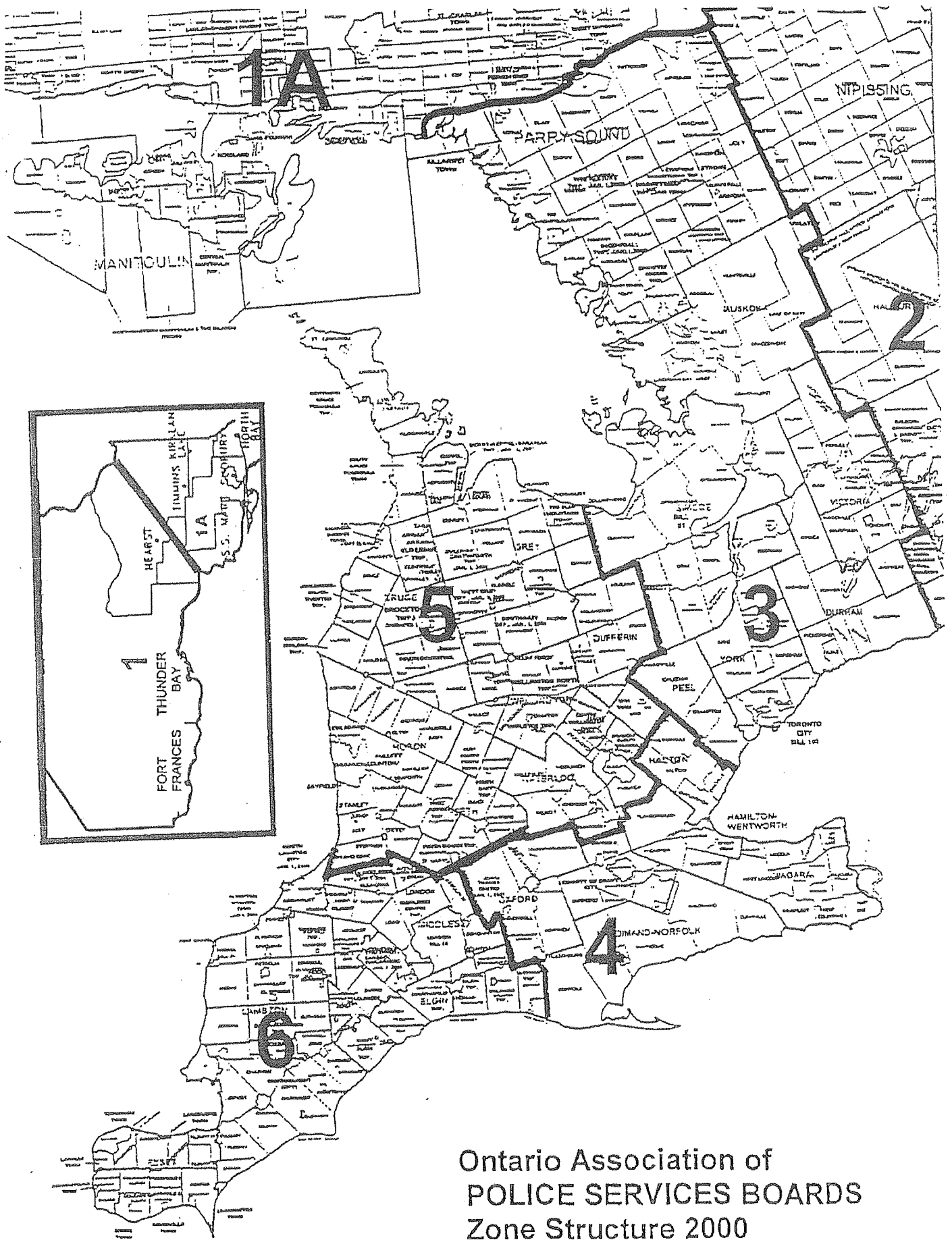
- Each zone elects its own Director
- The Big 12 elect 4 Directors
- Toronto PSB elects its own OAPSB Director
- 3 Section 10 Directors are elected at the annual spring conference by the Section 10 (OPP Contract) PSBs from each of northern region (Zones 1 and 1A), south-eastern region (Zones 2 &3), and south-western region (Zones 4, 5 & 6)



Zone 1

ZONE 1	ZONE 1A	ZONE 2	ZONE 3
Atikokan	Anishinabek	Admaston/Bromley	Alnwick/Haldimand
Dryden	Blind River	Akwesasne	Asphodel-Norwood
Fort Frances	Bonfield	Augusta	Barrie
Ignace	Bruce Mines & Johnson	Beckwith	Bradford West
Kenora	Cochrane	Belleville	Gwillimbury/Innisfil
Lac Seul	East Ferris	Brockville	Brighton
Machin	Elliot Lake	Carleton Place	Cavan Monaghan
Nishnawbe-Aski	Espanola	Casselman	Cobourg
Red Lake	Greater Sudbury	Cornwall Community	Collingwood
Red Rock	Hearst	Drummond	Cramahe
Shuniah	Kapuskasing	Greater Napanee	Douro Dummer
Sioux Narrows	Kirkland Lake	Gananoque	Durham Region
Terrace Bay	Laird	Kingston	Galway-Cavendish
Thunder Bay	MacDonald, Meredith	Lanark Highlands	Hamilton Township
Treaty Three	Mattawa & Area	Laurentian Hills	Havelock
ZONE 4	North Shore	Loyalist	Kawartha Lakes
Blandford-Blenheim	North Bay	Merrickville-Wolford	Nottawasa
Brant County	Powassan	Mississippi Mills	Orillia
Brantford	Sault Ste. Marie	Montague	Otonabee
East Zorra-Tavistock	Smooth Rock Falls	The Nation Municipality	Peel Region
Haldimand County	Spanish	North Grenville	Penetanguishene
Halton Regional	Temagami	Ottawa	Peterborough Lakefield
Hamilton	Temiskaming Shores	Perth	Port Hope
Ingersoll	Thessalon	Petawawa	Rama

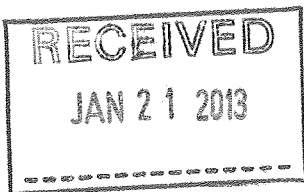
ZONE 4	ZONE 1A	ZONE 2	ZONE 3
Middlesex Group	Timmins	Prescott	Smith-Ennismore
Norfolk	West Nipissing	Prince Edward	Trent Hills
Norwich	Wikwemikong	Quinte West	Toronto
Six Nations		Renfrew	
Woodstock		Rideau Lakes	ZONE 6
		Russell Twp.	Amherstburg
ZONE 5		South Frontenac	Aylmer
Amaranth	Mulmur	Smith Falls	Chatham-Kent
Blue Mountain	North Huron	Stirling-Rawdon	Elgin Group
Brockton	North Perth	Stone Mills	Essex
Central Huron	Orangeville	Stormont, Dundas & Glengarry	Kingsville
Chatsworth	Owen Sound		Lakeshore
East Garafraxa	Saugeen Shores	Tay Valley	Lambton
East Luther Grand Valley	Shelburne		LaSalle
Georgian Bluffs	South Bruce Peninsula	Other First Nations	Leamington
Goderich	South Huron	United Chiefs	London
Guelph	Southgate		Point Edward
Grey Highlands	St. Mary's		Sarnia
Hanover	Stratford		Strathroy-Caradoc
Kincardine	Waterloo Region		St. Thomas
Meaford	Wellington County		Tecumseh
Melancthon	West Grey		Thames Centre
Mono	West Perth		Windsor



Ontario Association of
POLICE SERVICES BOARDS
Zone Structure 2000

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Municipal Policing Bureau
777 Memorial Ave. 777, ave Memorial
Orillia ON L3V 7V3 Orillia (ON) L3V 7V3

Tel: (705) 329-6200 Fax: (705) 330-4191

File 615
File #

January 14, 2013

Ms Nancy O'Grady, Chair
Woodstock Police Services Board
615 Dundas Street
Woodstock ON N4S 1E1

Dear Ms O'Grady:

The Ontario Provincial Police (OPP) are committed to delivering efficient, effective and fiscally responsible policing services to all Ontarians in keeping with their goal of "safe communities and a secure Ontario." As part of this commitment the OPP and in particular Municipal Policing Bureau, at the direction of the Commissioner have conducted a thorough review of all of our *Framework Agreements for Services* and *Mutual Aid Agreements*.

As you are aware, the *Framework Agreements for Services* are cooperative agreements between the OPP and Police Services Boards for the provision of specific services, designed to assist the Boards in meeting the requirements of the Adequacy Regulations under the Police Services Act that came into effect on January 1, 2001. Prior to the expiry of the current *Framework Agreement* (or *Mutual Aid Agreement*) with your Board on December 31, 2010, the OPP provided written confirmation to your Board Chair that it was the OPP's intention to continue to meet the terms and conditions set out in the current Agreement with your Board.

Section 7(3) of the Police Services Act authorizes the board of a municipality to agree to have some police services provided to the municipality by the OPP, on conditions set out in the agreement. Should your Board wish to renew its current *Framework Agreement for Service* (or *Mutual Aid Agreement*) with the OPP, which has been entered into pursuant to this section, please be advised that it is the Board's responsibility to advise Municipal Policing Bureau of their intention. Municipal Policing Bureau has prepared a renewal procedure that will ensure all negotiations are conducted in an expedient manner. The Regional Command is the initial point of contact. Municipal Policing Bureau will provide all required assistance necessary to support the process.

Page 2

Woodstock Police Services Board

Should your municipality decide to renew their current *Framework Agreement for Service* (or *Mutual Aid Agreement*) with the OPP, Municipal Policing Bureau requests the Board Chair contact (Regional Director of Support) Superintendent Greg Skinner at the West Region Headquarters to begin this process. Failure to contact the above noted representative prior to March 31st, 2013 will indicate your Board's desire to discontinue with the current agreement.

If you have any concerns, or require further information, please contact Sergeant Mike Milner, Contract Analyst, Municipal Policing Bureau, OPP General Headquarters, 777 Memorial Avenue, Orillia Ontario L3V 6G7 at (705) 329-6451 or by electronic mail at Michael.Milner@ontario.ca.

Yours truly,



R. A. (Rick) Philbin, Superintendent
Commander
Municipal Policing Bureau

/gh

c: Rod Freeman, Chief of Police, Woodstock Police Service
Provincial Commander, Corporate Services
Provincial Commander, Field Operations
Regional Commander, West Region
Commander, Business & Financial Services Bureau