



WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, January 13, 2014 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Sandra J. Talbot, Mary Anne Silverthorn, Vice Chair & Provincial Appointee; Nancy O'Grady, Provincial Appointee; and Mayor Pat Sobeski. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, Inspector William Renton, and Marilyn Pearson, Executive Assistant. Daryl Stevenson, Community Member arrived at 4:08 p.m.

CALL TO ORDER

Chair Talbot called the meeting to order at 4:00 p.m.

ELECTION OF 2014 BOARD CHAIR

The first order of business was the Election of Board Chair for 2014. Marilyn Pearson called for nominations for Board Chair.

1. NOMINATIONS FOR 2014 BOARD CHAIR

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that Sandra J. Talbot be nominated as Chair of the Woodstock Police Services Board for 2014. CARRIED

Sandra J. Talbot agreed to let her name stand.

2. NOMINATIONS CLOSE

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that nominations do now close. CARRIED

There were no other nominations for Chair. Sandra J. Talbot was then declared elected as 2014 Chair of the Woodstock Police Service for a second term.

ELECTION OF 2014 BOARD VICE CHAIR

3. NOMINATIONS FOR 2014 BOARD VICE CHAIR

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that Mary Anne Silverthorn be nominated as Vice Chair of the Woodstock Police Services Board for 2014. CARRIED

Mary Anne Silverthorn agreed to let her name stand.

4. NOMINATIONS CLOSE

Moved by Mayor Sobeski

Seconded by Nancy O'Grady

resolved that nominations do now close. CARRIED

There were no other nominations for Vice Chair. Mary Anne Silverthorn was then declared elected as 2014 Vice Chair of the Woodstock Police Service for a second term.

5. APPROVAL OF AGENDA

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board approves the Agenda as circulated. CARRIED

6. APPROVAL OF MINUTES – DECEMBER 09, 2013

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board approves the Minutes of December 09, 2013 as typed and circulated. CARRIED

7. COMMUNICATIONS

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the following communications be received by the Board:

- a) J R. Richardson dated December 2013, re: thanks for common sense approach by Constable Chrysler
- b) B. Douglas dated December 2013, re: courtesy and appreciation of Constable Allard CARRIED

8. MEDIA ACTIVITIES REPORT

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the December/January Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

9. STATISTICS

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the following reports be received by the Board:

- a) 2012 vs 2013 Woodstock Police Service Calls for Service
- b) Annual Incident Report Trend – 2010-2013
- c) 2013 Use of Force Report
- d) 2013 Court House Cells – Prisoner Numbers Report
- e) 2013 Report on Complaint Investigations Report CARRIED

NEW BUSINESS

10. ZONE 4 MEETING MINUTES – DECEMBER 05, 2013 HOSTED BY BRANTFORD

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Zone 4 Minutes dated December 05, 2013 be received by the Board. CARRIED

11. WOODSTOCK POLICE SERVICE BUILDING ADDITION – STANDING ITEM

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board requests direction from Mr. David Creery and Mr. Craig Wallace on lease options regarding the Metcalfe Street location prior to the next Board meeting on February 10, 2014. CARRIED

12. CLOSED SESSION

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board adjourns to Closed Session at 4:36 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

13. CLOSED SESSION RISES

Moved by Nancy O'Grady

Seconded by Daryl Stevenson

resolved that the Board does now rise from Closed Session and reconvenes at 5:28 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #14 - #25

14. CLOSED SESSION AGENDA

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board approves the Closed Session Agenda. CARRIED

15. STAFFING REPORT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives the Staffing Report dated January 2014. CARRIED

16. PERSONNEL – CONTINUING EDUCATION REQUEST

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board approves tuition of \$658.08 to a member completing a 2014 course, Research Methods in Sociology at the University of Western, upon successful completion of the course and receipt fee invoice. CARRIED

17. PERSONNEL – CONTINUING EDUCATION REQUEST

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board approves tuition of \$1,326.00 plus taxes to a member completing two 2014 courses through Athabasca University, Writing in Organizations ADMN 233 and Critical Thinking PHIL 252 upon successful completion of the course and receipt fee invoice. CARRIED

18. CLOSED SESSION – REPORT #4

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives report under #4 in Closed Session. CARRIED

19. CLOSED SESSION – REPORT #5

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board receives report under #5 in Closed Session. CARRIED

20. OPERATING STATEMENT JANUARY 03, 2014

Moved by Daryl Stevenson

Seconded by Nancy O’Grady

resolved that the Operating Statement dated January 03, 2014 be received by the Board. CARRIED

21. CLOSED SESSION – REPORT #7

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives report under #7 in Closed Session. CARRIED

22. CLOSED SESSION – REPORT #8

Moved by Pat Sobeski

Seconded by Nancy O’Grady

resolved that the Board receives report under #8 in Closed Session. CARRIED

23. 3rd DRAFT - 2014 WOODSTOCK POLICE SERVICE BUDGET

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board reviews 3rd draft of the 2014 Woodstock Police Service Budget and provides Chief Freeman with direction as amended. CARRIED

24. ATTENDANCE RECOGNITION SUMMARY

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board approves continuing the Attendance Recognition Program for full-time Uniform and Civilian Members currently serving the Woodstock Police Service who in 2013 had “0” Sick days and 3 or less Sick days as detailed in the 2013 Attendance Record Summary Report dated December 31, 2013. CARRIED

25. CLOSED SESSION – REPORT #11

Moved by Nancy O’Grady

Seconded by Pat Sobeski

resolved that the Board receives report under #11 in Closed Session. CARRIED

26. ADJOURNMENT

Moved by Daryl Stevenson

Seconded by Nancy O’Grady

resolved that the Board does now adjourn at 5:34 p.m. CARRIED

Our next meeting is scheduled for Monday, February 10, 2014 starting at 4:00 p.m. at Woodstock Police Service Headquarters.

Sandra J. Talbot, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board