



WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, May 12, 2014 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Sandra J. Talbot, Mary Anne Silverthorn, Vice Chair & Provincial Appointee; Nancy O'Grady, Provincial Appointee; Daryl Stevenson, Community Member; and Mayor Pat Sobeski. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, Inspector William Renton, Marilyn Pearson, Executive Assistant, and guest, Peter Osinga, Zone 4 Advisor.

CALL TO ORDER

Chair Talbot called the meeting to order at 4:00 p.m. and welcomed Mr. Peter Osinga, Zone 4 Advisor to the meeting.

ZONE 4 ADVISOR UPDATE

Mr. Osinga shared his background history, and experience in policing and advised there has been some restructuring at the Zone level. Mr. Osinga is now responsible for Zone 4 and is a backup for Zone 5 and 6. Former advisor Duane Sprague has been transferred to Zones 1/1A.

One of the main roles of a Police Service Advisor is to conduct inspections of police services. Mr. Osinga announced that the next inspection of Woodstock Police Service will take place the week of September 22, 2014 and will focus on four high risk areas:

- Bail and Violent Crime
- Missing Persons
- Police Response to High Risk Individuals
- Preliminary Perimeter Control and Containment

Mr. Osinga concluded his remarks by advising that there are 160 Police Services Boards across the province and that the Zone advisor is available to offer assistance or clarification on Police Service Act matters at any time. They also delivery onsite training for Board members on request.

1. APPROVAL OF AGENDA

Moved by Pat Sobeski

Seconded by Daryl Stevenson

resolved that the Board approves the Agenda as circulated. CARRIED

2. APPROVAL OF MINUTES – APRIL 14, 2014

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board approves the Minutes of April 14, 2014 as typed and circulated.
CARRIED

3. COMMUNICATIONS

Moved by Nancy O'Grady

Seconded by Pat Sobeski

resolved that the following communications be received by the Board:

- a) Joanne Pendrak, Director, Ontario Law Enforcement Torch Run, dated April 17, 2014, re: Award of Honor Recipient Deb Klemp
- b) Oscar Mosquera, Manager Program Development Section External Relations Branch, MCSCC, dated April 7, 2014 re: R.I.D.E Grant Program funding 2013-2014.
- c) Mary Anne Silverthorn, DASO Director, Fashion Show Chairperson, dated April 12, 2014 re: thank you to Constable McEwen Escort for community support at fashion show fundraiser
- d) Mrs. A. Ostopovich, dated May 6, 2014, re: floral tribute note of thanks CARRIED

4. MEDIA ACTIVITIES REPORT

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the May Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

5. STATISTICS

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the following reports be received by the Board:

- a) 2013 vs 2014 Woodstock Police Service Calls for Service
- b) 2010-2014 Annual Incident Trend Report
- c) 2014 Report on Complaint Investigations Report CARRIED

NEW BUSINESS

6. MOTOR VEHICLE COLLISION REPORT - ACCIDENT SUPPORT SERVICES INTERNATIONAL LTD.

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board receives the Motor Vehicle Collision Report prepared by Accident Support Services International Ltd for the period January 1 – March 31, 2014. CARRIED

7. HAMILTON POLICE SERVICES BOARD – POLICE SERVICES ACT – EXPANDED REQUEST SUSPENSION WITHOUT PAY

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board supports correspondence from Hamilton Police Services Board dated April 08, 2014, regarding their initiative Suspension without Pay – Expanded Request to Include Serious Police Service Act Misconduct; further that a letter of support in principle be sent to them. CARRIED

8. MINISTRY GRANT PROGRAMS – 1,000 OFFICERS PARTNERSHIP PROGRAM & COMMUNITY POLICING PARTNERSHIPS (CPP) PROGRAM

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved Board authorizes Board Chair to sign the Safer Community – 1,000 Officers Partnership Program and Community Policing Partnerships (CPP) Program Agreements for the years April 1, 2014 to March 31, 2016. CARRIED

9. CANADIAN ASSOCIATION OF POLICE SERVICES BOARDS (CAPB) BOARD OF DIRECTORS NOMINATION FORM

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that the Board supports the signing of the Board of Directors Nomination form for Mary Anne Silverthorn in support of the Canadian Association of Police Services Boards (CAPB) process. CARRIED

BUILDING REPORT

Updates from the April 17, 2014 were briefly discussed:

- The architects preliminary designs are down to two from four, one design is a bit more creative, presently the two designs are being redefined
- Square footage has been scaled down, with room for growth, space has been created for functionality and appearance

10. CLOSED SESSION

Moved by Daryl Stevenson

Seconded by Pat Sobeski

resolved that the Board adjourns to Closed Session at 4:41 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

11. CLOSED SESSION RISES

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board does now rise from Closed Session and reconvenes at 5:03 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #12-22

12. CLOSED SESSION AGENDA

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

13. STAFFING REPORT

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives the Staffing Report dated May 2014. CARRIED

14. PERSONNEL - RESIGNATION

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board receives resignation of a Uniform Member effective May 08, 2014, with regret. CARRIED

15. PERSONNEL – PARENTAL LEAVE

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives correspondence from a uniform Member dated May 9, 2014 requesting parental leave for a 26 week period from September 1, 2014 to February 28, 2015. CARRIED

16. CLOSED SESSION – REPORT #4

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives correspondence under #4 in Closed Session. CARRIED

17. 45 METCALFE STREET – LEASE RENEWAL

Moved by Pat Sobeski

Seconded by Nancy O'Grady

resolved that the Board Executive Assistant notify City Hall of increase in lease payments at 45 Metcalfe Street effective July 1, 2014. CARRIED

18. OPERATING STATEMENT – MAY 06, 2014

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Operating Statement dated May 06, 2014 be received by the Board. CARRIED

19. CLOSED SESSION – REPORT #7

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board receives report under #7 in Closed Session. CARRIED

20. CLOSED SESSION – REPORT #8

Moved by Mary Anne Silverthorn

Seconded by Pat Sobeski

resolved that the Board receives report under #8 in Closed Session. CARRIED

21. CLOSED SESSION – REPORT #9

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives correspondence under #9 in Closed Session.

CARRIED

22. CLOSED SESSION – REPORT #10

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board receives report under #10 in Closed Session.

CARRIED

23. ADJOURNMENT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board does now adjourn at 5:07 p.m. CARRIED

The next meeting is scheduled for Monday, June 09, 2014 starting at 4:00 p.m. at Woodstock Police Service Headquarters.

Sandra J. Talbot, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board