



## WOODSTOCK POLICE SERVICES BOARD MINUTES

The Woodstock Police Services Board met on Monday, June 09, 2014 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:12 p.m. Present were Chair Sandra J. Talbot, Mary Anne Silverthorn, Vice Chair & Provincial Appointee; Nancy O'Grady, Provincial Appointee; Daryl Stevenson, Community Member. Also in attendance were Chief Rodney Freeman, Deputy Chief Daryl Longworth, Inspector William Renton, and Marilyn Pearson, Executive Assistant. Mayor Pat Sobeski sent regrets.

### CALL TO ORDER

Chair Talbot called the meeting to order at 4:12 p.m.

#### 1. APPROVAL OF AGENDA

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as circulated. CARRIED

#### 2. APPROVAL OF MINUTES – MAY 12, 2014

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board approves the Minutes of May 12, 2014 as amended. Under # 9 it should read "Canadian Association of Police Governance (CAPG)" CARRIED

### VERBAL REPORT – BOARD CHAIR

Chair Talbot updated the Board on the July issue of What's on Woodstock Magazine where she wrote an article featuring Woodstock Police Services and their many successes. She highlighted resources on the WPS website, Crime Reduction Statistics, role of Constable Steve McEwen the Community Service Officer and Constable Eric Hiiuvain the High School Resource Officer/Crime Stopper Liaison, Auxiliary Unit, Award of Honour that Auxiliary Staff Sergeant Deb Klemp recently received and thanked Chief Freeman for his exemplary leadership and wished him well on his upcoming retirement.

Chair Talbot asked the Board EA to prepare a letter of sympathy to express condolences from the Board to the RCMP in New Brunswick for the tragedy of the 3 officers killed and 2 wounded on June 4, 2014.

### VERBAL REPORT – CHIEF FREEMAN

Chief Freeman provided an overview of the OACP Conference he attended in North Bay May 28-29<sup>th</sup>. Twenty-six police services were represented with about 59 senior command officers attending. Chief Freeman advised it is very refreshing and satisfying to acknowledge that Woodstock Police Service is in good shape compared to some police services across the province.

3. COMMUNICATIONS

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the following communications be received by the Board:

- a) J.F. dated May 5, 2014 re: patience and kindness of Constable Kelly
  - b) Larry Moore, dated May 12, 2014, re: compassion & assistance by Constable Rudy
- CARRIED

4. MEDIA ACTIVITIES REPORT

Moved by Daryl Stevenson

Seconded by Nancy O'Grady

resolved that the May Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

5. STATISTICS

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the following statistical reports be received by the Board:

- a) 2013 vs 2014 Woodstock Police Service Calls for Service
- b) 2010-2014 Annual Incident Trend Report
- c) Jan 1 – June 3, 2014 – Reported Criminal Incidents Report
- d) Jan 1 – March 31, 2014 – Criminal Investigations U.C.R.
- e) 2014 Report on Complaint Investigations Report CARRIED

NEW BUSINESS

6. ZONE 4 MEETING REPORT

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives the verbal report from Daryl Stevenson and Mary Anne Silverthorn on the Zone 4 meeting held on June 5, 2014 at the Elmhurst. CARRIED

7. OAPSB GOVERNANCE SURVEY

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board completes the Ontario Association of Police Services Board (OAPSB) Governance Survey to meet the June 11, 2014 timeline. CARRIED

BUILDING REPORT

Updates from the June 9, 2014 meeting were briefly discussed:

- Senior Administration along with Mary Anne Silverthorn, Nancy O'Grady, and Daryl Stevenson attended the meeting to discuss and view the draft architect plans
- Architects to work on drawings with a second meeting later this week

8. CLOSED SESSION

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board adjourns to Closed Session at 4:44 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters CARRIED

9. CLOSED SESSION RISES

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board does now rise from Closed Session and reconvenes at 5:18 p.m.  
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #10-20

10. CLOSED SESSION AGENDA

Moved by Mary Anne Silverthorn

Seconded by Daryl Stevenson

resolved that the Board approves the Closed Session Agenda. CARRIED

11. STAFFING REPORT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives the Staffing Report dated June 2014. CARRIED

12. CLOSED SESSION – REPORT #3

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives correspondence under #3 in Closed Session.  
CARRIED

13. CLOSED SESSION – REPORT #4

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board receives correspondence under #4 in Closed Session.  
CARRIED

14. CLOSED SESSION – REPORT #5

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives correspondence under #5 in Closed Session.  
CARRIED

15. OPERATING STATEMENT – June 04, 2014

Moved by Nancy O’Grady

Seconded by Daryl Stevenson

resolved that the Operating Statement dated June 04, 2014 be received by the Board.

CARRIED

16. CLOSED SESSION – REPORT #7

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board receives report under #7 in Closed Session. CARRIED

17. CLOSED SESSION – REPORT #8

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board receives report under #8 in Closed Session. CARRIED

18. CLOSED SESSION – REPORT #9

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board receives correspondence under #9 in Closed Session.

CARRIED

19. CHIEF FREEMAN’S RETIREMENT & CHANGE OF COMMAND CEREMONY

Moved by Daryl Stevenson

Seconded by Nancy O’Grady

resolved that a Committee be established to develop a timeline chart and discuss priority items that need to be addressed for Chief Freeman’s Retirement & Change of Command Ceremony on November 19, 2014 at the Quality Inn - Sandra Talbot, Nancy O’Grady, Mary Anne Silverthorn, Becky Jonker, Inspector Bill Renton, and Marilyn Pearson – Chair. CARRIED

20. CLOSED SESSION – REPORT #11

Moved by Daryl Stevenson

Seconded by Mary Anne Silverthorn

resolved that the Board receives correspondence under #11 in Closed Session.

CARRIED

21. ADJOURNMENT

Moved by Daryl Silverthorn

Seconded by Nancy O’Grady

resolved that the Board does now adjourn at 5:21 p.m. CARRIED

The next meeting is scheduled for Monday, September 08, 2014 starting at 4:00 p.m. at Woodstock Police Service Headquarters.

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Sandra J. Talbot, Chair  
Woodstock Police Services Board

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Mary Anne Silverthorn, Vice Chair  
Woodstock Police Services Board