



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, February 09, 2015 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Mary Anne Silverthorn, Provincial Appointee; Nancy O'Grady, Vice Chair Provincial Appointee; Mayor Trevor Birtch, Sandra Carnegie, Member; Shawn Shapton, Member. Also in attendance were Chief Bill Renton, Deputy Chief Daryl Longworth, Inspector Darren Sweazey, and Marilyn Pearson, Executive Assistant.

CALL TO ORDER

Chair Silverthorn called the meeting to order at 4:00 p.m.

WALLET BADGE PRESENTATION

Chief Renton presented Sandra Carnegie, Community Member and Shawn Shapton, Councillor, City of Woodstock, with their I.D card and wallet badge.

1. APPROVAL OF AGENDA

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as circulated. CARRIED

2. APPROVAL OF MINUTES – JANUARY 12, 20, & 28, 2015

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board approves the Minutes of January 12, 2015, January 20, 2015 and January 28, 2015 as typed and circulated. CARRIED

VERBAL REPORT FROM CHAIR

Chair Silverthorn formally advised the Board that after five days of contract negotiations the Woodstock Police Association has ratified the 2015-2017 Civilian and Uniform Collective Agreements.

3. COMMUNICATIONS

Moved by Sandra Carnegie

Seconded by Shawn Shapton

resolved that the following communications be received by the Board:

- a) Terry Harrington, Water Distribution Supervisor, City of Woodstock, dated January 12, 2015 re: sincere thanks for police assistance
- b) Brenda dated January 14, 2015, re: note of thanks care and concern
- c) Glenn Blair, President Crime Stoppers of Oxford Inc. dated January 16, 2015 re: thank you for attendance and support annual gala
- d) Albert Sullivan dated February 2015, re: Thanks to You All CARRIED

4. MEDIA ACTIVITIES REPORT

Moved by Nancy O'Grady

Seconded by Sandra Carnegie

resolved that the January Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

5. STATISTICS

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the following statistical reports be received by the Board:

- a) 2011-2015 Calls for Service Report
- b) 2014 Year-End Statistical Report Municipal Freedom of Information and Protection of Privacy Act
- c) 2014 Report on Complaint Investigations Report
- d) 2014 Use of Force Statistics
- e) 2014 Sick Time Usage Report CARRIED

6. ATTENDANCE RECOGNITION PROGRAM

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves continuing the Attendance Recognition Program for full-time Uniform and Civilian Members currently serving the Woodstock Police Service who in 2014 had "0" Sick Days and 3 or less Sick Days as detailed in the 2014 Attendance Record Summary Report dated December 31, 2014. This program will be reviewed in 2016. CARRIED

7. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board adjourns to Closed Session at 4:30 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters

as outlined in Section 35 of the *Ontario Police Services Act*. CARRIED

8. CLOSED SESSION RISES

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board does now rise from Closed Session and reconvenes at 5:50 p.m.
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #9-#20

9. CLOSED SESSION AGENDA

Moved by Sandra Carnegie

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Closed Session Agenda. CARRIED

10. STAFFING REPORT

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the Board receives the Staffing Report dated February 2015. CARRIED

11. PERSONNEL - RESIGNATION

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board receives resignation of a uniform member effective February 06, 2015. CARRIED

12. CLOSED SESSION – REPORT #4

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the request dated January 27, 2015 under #4 in Closed Session be denied. CARRIED

13. CLOSED SESSION – REPORT #5

Moved by Nancy O'Grady

Seconded by Sandra Carnegie

resolved that the Board receives Report under #5 in Closed Session. CARRIED

14. YEAR END OPERATING STATEMENT – FEBRUARY 4, 2015

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Operating Statement dated February 04, 2015 be received by the Board. CARRIED

15. CLOSED SESSION – REPORT #7

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #7 in Closed Session. CARRIED

16. CLOSED SESSION #8

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that Board receives Report under #8 in Closed Session. CARRIED

17. CLOSED SESSION – REPORT #10

Moved by Nancy O'Grady

Seconded by Sandra Carnegie

resolved that the Board receives Report under #10 in Closed Session. CARRIED

18. WOODSTOCK POLICE SERVICE BUDGET – 3rd PRESENTATION

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board approves presenting the finalized Woodstock Police Service Budget to Woodstock City Council on February 19, 2015 in the net amount of \$12,310,422.00. CARRIED

19. NEXT GENERATION – 911 PROJECT

Moved by Nancy O’Grady

Seconded by Shawn Shapton

resolved that the Board receives the Next Generation 911 Project report dated February 03, 2015 and approves Option 1. CARRIED

20. CLOSED SESSION #12

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board authorizes the Chair to seek clarification on the invoice under #12 in closed session. CARRIED

21. ADJOURNMENT

Moved by Sandra Carnegie

Seconded by Nancy O’Grady

resolved that the Board does now adjourn at 6:00 p.m. CARRIED

The next meeting is scheduled for Monday, March 09, 2015 at 4:00 p.m. at Woodstock Police Service Headquarters.

Mary Anne Silverthorn Chair
Woodstock Police Services Board

Nancy O’Grady, Vice Chair
Woodstock Police Services Board