



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Tuesday, October 13, 2015 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were Chair Mary Anne Silverthorn, Provincial Appointee; Nancy O'Grady, Vice Chair, Provincial Appointee; Mayor Trevor Birtch and Member Shawn Shapton, Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess, and Marilyn Pearson, Executive Assistant. Member Sandra Carnegie sent regrets.

CALL TO ORDER

Chair Silverthorn called the meeting to order at 4:00 p.m.

PRESENTATION BY CANINE OFFICER DAN SKILLINGS AND STRIKER

Constable Skillings and newly trained Member K-9 Striker were introduced to the Board. K-9 Handler Skillings shared his experience acquiring the dog and attending training with the Waterloo Regional Police Canine Unit over the past few months. Positive progress, teamwork, and tireless hours of dedication culminated with certification in the General Service Dog and Detector Dog in September 2015. Recently the National Association of Professional Canine Handlers certified the K-9 Team with Patrol Dog Title of Narcotic Detection. Numerous examples of Striker's high energy level while obeying commands were observed by the Board during the presentation. Congratulations is extended to Constable Skillings for his perseverance, commitment, and compassion to the K-9 Program.

1. APPROVAL OF AGENDA

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Agenda as typed and circulated. CARRIED

2. MINUTES – SEPTEMBER 14, 2015

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves the Minutes of September 14, 2015 as typed and circulated. CARRIED

3. RATIFICATION OF DECISION MADE BY EMAIL VOTE, NAMELY:

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board ratifies the decision made by email vote, namely:

- a) Nancy O'Grady and Shawn Shapton to represent the Board on 2016 Budget Committee CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Silverthorn attended an informative meeting with Patrice Hilderley, Director of Administrative Services
- Oxford Situation Table results from the six month pilot project have proven very successful from the dedicated group working together to assist those in the community struggling with addiction, mental health, domestic abuse and related

issues.

- Chair Silverthorn attended the Zone 4 meeting on October 6, 2015
- Chair Silverthorn extended congratulations to Inspector Hess for his fine achievement on the Ride to Remember to Ottawa
- Special thanks was extended to Chief Renton and Mayor Birtch who escorted fashion models at this year's WDDS fundraiser.

VERBAL REPORT FROM THE CHIEF OF POLICE

- Chief Renton commented on the good report from the Oxford Situation Table pilot project that was spear-headed by Lisa Longworth. Group of local agencies will continue on with their weekly meetings.
- Chief Renton attended the Ontario Police College in Aylmer where police members embarked on their Ride to Remember journey to Ottawa

4. COMMUNICATIONS

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the following communications be received by the Board:

- a) Rosemary – dated September 2015 re: thanks for caring and support
- b) Glenn Miller dated August 30, 2015 re: sincere appreciation
- c) Daryl Longworth dated October 2015 re: thank you send off & donation CARRIED

5. MEDIA ACTIVITIES REPORT

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the September and October Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

6. STATISTICS

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the following statistical reports be received by the Board:

- a) 2015 Monthly Calls for Service Statistics
- b) 2011-2015 Calls For Service Report
- c) 2014-2015 Charge Comparison
- d) 2015 Report on Complaint Investigations CARRIED

NEW BUSINESS

7. ZONE 4 VERBAL MEETING REPORT – NANCY O'GRADY

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the verbal report be received from Vice Chair O'Grady who attended the Zone 4 Meeting hosted by the Norfolk OPP held in Renton on October 6, 2015.

CARRIED

8. CAPG CONFERENCE REPORT – MARY ANNE SILVERTHORN

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receive the verbal report from Chair Silverthorn who attended the CAPG Conference in Toronto in August. CARRIED

GERRY MCNEILLY, INDEPENDENT POLICE REVIEW DIRECTOR, OIPRD, REPORT DATED SEPTEMBER 16, 2015

- OIPRD Posters and brochures to be readily available and accessible in the public service area (front lobby) without public requesting copies that may be kept behind the counter.
- It was noted that this recommendation has been completed.

9. JEFF PINCOMBE BURSARY/HARDIE FAMILY FOUNDATION

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board receives report from Chief Renton on the Jeff Pincombe Bursary and the Hardie Family Foundation donation of another Automated External Defibrillator (AED).

BUILDING ADDITION UPDATE

- Chief Renton provided a work in progress update on the Building Addition.

10. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board adjourns to Closed Session at 4:50 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters

as outlined in Section 35 of the *Ontario Police Services Act*. CARRIED

11. CLOSED SESSION RISES

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board does now rise from Closed Session and reconvenes at 5:25 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #12-#20

12. CLOSED SESSION AGENDA

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

13. PERSONNEL – STAFFING REPORT

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives the Staffing Report dated October 13, 2015

14. CLOSED SESSION – REPORT #3

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives letter dated May 5, 2015 under #3 in Closed Session.

CARRIED

15. CLOSED SESSION – REPORT #4

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board authorizes payment of invoice dated September 28, 2015 under #4 in Closed Session. CARRIED

16. CLOSED SESSION – REPORT #5

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives report under #5 in Closed Session. CARRIED

17. OPERATING STATEMENT – OCTOBER 06, 2015

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Operating Statement dated October 06, 2015 be received by the Board. CARRIED

18. CLOSED SESSION – REPORT #7

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #7 in Closed Session. CARRIED

19. CLOSED SESSION – REPORT #8

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #8 in Closed Session. CARRIED

20. REQUEST TO OXFORD COUNTY COUNCIL – COURT SECURITY COST PRESENTATION

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Woodstock Police Services Board requests to be placed on the October 28, 2015 County of Oxford Council Agenda to make a presentation on Court Security Costs. CARRIED

21. ADJOURNMENT

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the Board does now adjourn at 5:30 p.m. CARRIED

The next meeting is scheduled for Monday, November 09, 2015 at 4:00 p.m.

Mary Anne Silverthorn Chair
Woodstock Police Services Board

Nancy O'Grady, Vice Chair
Woodstock Police Services Board