



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, March 21, 2016 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were Chair Shawn Shapton, Member; Mary Anne Silverthorn, Vice Chair, Provincial Appointee; Nancy O'Grady, Member, Provincial Appointee; Mayor Trevor Birtch, Member. Sandra Carnegie, Community Member arrived at 4:05 p.m. Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess, and Marilyn Pearson, Executive Assistant. Sandra Carnegie departed at 5:00 p.m.

FIRING RANGE EDUCATION AND TRAINING SESSION Board Members and Senior Admin gathered in the Firing Range with Training Officer Constable Mike Rusnak who provided education and training on the new Glock 17 Generation 4 revolver. Components of the gun were discussed along with a comparison of the Sig Sauer that is being phased out. Telling the difference between a "replica" gun was part of the demonstration. Board Members then had the opportunity to put on a bullet proof vest, goggles and earphones to test their skills shooting at a target using the Glock and a 12 gauge Remington shot gun with close supervision from Constable Rusnak. A demonstration on how a taser gun works was also part of the training session.

CALL TO ORDER

Chair Shapton called the formal part of the meeting to order at 5:00 p.m.

1. APPROVAL OF AGENDA

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board approves the Agenda as circulated. CARRIED

2. MINUTES – FEBRUARY 08, 2016

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board approves the Minutes of February 08, 2016 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Shapton thanked the Chief for arranging the education and training session in the firing range with Constable Mike Rusnak today.

VERBAL REPORT FROM THE CHIEF OF POLICE

Chief Renton reported on the following:

- Three 2015 Dodge front line patrol cruisers are equipped and on the road
- A Charger and SUV Explorer (traffic car) are being considered for fleet upgrades in 2016
- If approved by grant funding, a license plate writer will be purchased
- March 8th was the first night of the Citizen's Police Academy
- Thanks was extended to the Board for their input and assistance in the 2016 Budget

3. COMMUNICATIONS

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the following communications be received by the Board:

- a) Bonnie and the Pember Family, dated February 16, 2016, re: floral tribute & thanks
- b) Deb Morton, OAPSB Zone 4 Secretary-Treasurer, dated Feb. 10, 2016 re: Election of Zone 4 Officers
- c) James & Marybeth Clifford dated Feb. 2016 re: thanks for quick response & assistance
- d) Evelyn VanderMeer, dated Feb. 25/16 re: thanks for help and professionalism
- e) Shawn Dunsmoor, Use of Force Instructor/Trainer, Guelph Police Service, dated March 9, 2016, re: Thanks to WPS Training Unit Cst. Ruppert and Cst. Rusnak

CARRIED

4. MEDIA ACTIVITIES REPORT

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the February and March Media Releases covering Radio, Newspaper, & Rogers TV be received by the Board. CARRIED

5. STATISTICS

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the following statistical reports be received by the Board:

- a) 2016 Calls for Service Statistics
- b) 2011-2016 Calls for Service Report
- c) 2016 Report on Complaint Investigations Report
- d) 2015 Statistical Report for the Information and Privacy Commissioner/Ontario
- e) 2015 Domestic Violence Annual Report – Woodstock Police Service CARRIED

UNFINISHED BUSINESS

PROCUREMENT POLICY – Deferred to a future meeting

NEW BUSINESS

6. WPSB DONATIONS AND COMMUNITY SPONSORSHIP POLICY 130WPS AND WPS DIRECTIVE

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves and authorizes Board Chair Shawn Shapton to endorse Woodstock Police Services Board Policy on Donations and Community Sponsorship 130WPS effective March 21, 2016 as circulated; further that Woodstock Police Service Directive 130WPS be received by the Board. CARRIED

7. CORRESPONDENCE FROM ASHLEY FARRAR, EXECUTIVE DIRECTOR,
SOCIAL PLANNING COUNCIL – OXFORD DATED FEBRUARY 16, 2016 RE:
FOOD FOR INMATES

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board Chair be authorized to sign response letter to the Social Planning Council as discussed. CARRIED

8. OAPSB PROPOSED LEGISLATIVE LANGUAGE – POLICE BOARD
RESPONSIBILITIES

Moved by Mayor Trevor Birtch

Seconded by Nancy O’Grady

resolved that the Board receives proposed legislative language Police Board Responsibilities – OAPSB letter to Honourable Yasir Naqvi, MCSCS dated March 14, 2016. CARRIED

9. 2016 OCCUPATIONAL HEALTH AND SAFETY COMMITMENT

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board authorizes Board Chair Shawn Shapton to endorse the Woodstock Police Service Health and Safety Commitment Policy dated February 26, 2016. CARRIED

WPSB RIDE-ALONG SCHEDULE

Moved by Mayor Trevor Birtch

“Board Members to sign up for a Ride-Along as part of their ongoing educational training before the next meeting”

Failed for lack of a seconder

Chair Shapton suggested that the Ride-Along Schedule be brought forward at the September meeting allowing more time to schedule throughout the summer months.

BUDGET COMMITTEE

Chair Shapton requested that the Budget Committee continue to meet throughout the year and that Patrice Hilderley, Director of Administrative Services be invited to attend meetings on a quarterly basis. Current Members are Chair Shapton and Nancy O’Grady.

BUILDING ADDITION UPDATE

- On schedule - removal of contaminated soil and concrete is near completion
- Security checks on building project workers are being completed

10. CLOSED SESSION

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board adjourns to Closed Session at 5:31 pm to discuss:

- Personal matters about identifiable individuals, including Woodstock Police

Service Members

- Labour relations or employee negotiations
- Intimate financial matters

as outlined in Section 35 of the *Ontario Police Services Act*. CARRIED

11. CLOSED SESSION RISES

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board does now rise from Closed Session and reconvenes at 6:00 p.m.
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #12 - #31

12. CLOSED SESSION AGENDA

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves the Closed Session Agenda. CARRIED

13. PERSONNEL – STAFFING REPORT

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board receives the Staffing Report dated March 10, 2016.
CARRIED

14. PERSONNEL – RESIGNATION

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board accepts resignation from a Uniform Member effective March 20, 2016. CARRIED

15. CLOSED SESSION – #4

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives update under #4 in Closed Session. CARRIED

16. PERSONNEL – RETIREMENT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves retirement of a Uniform Member on April 15, 2016, with regret. CARRIED

17. CONFIRMATION OF INSPECTOR PROMOTION – PAUL HESS

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board approves the promotion of Paul Hess to rank of Inspector effective March 21, 2016 on recommendation of Chief Renton. CARRIED

18. PERSONNEL – RETIRED MEMBER REQUEST FOR HEALTH CARE SPENDING ACCOUNT BENEFIT

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board approves the Health Care Spending request of a retired Civilian Member under #7 in Closed Session. CARRIED

19. CLOSED SESSION – #8

Moved by Mayor Trevor Birtch

Seconded by Nancy O’Grady

resolved that the Board receives report under #8 in Closed Session. CARRIED

20. CLOSED SESSION – #9

Moved by Mayor Trevor Birtch

Seconded by Nancy O’Grady

resolved that the Board supports recommendation from Chief Renton under #9 in Closed Session. CARRIED

21. CLOSED SESSION – #10

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #10 in Closed Session. CARRIED

22. CLOSED SESSION – #11

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board receives reports under #11 in Closed Session. CARRIED

23. CLOSED SESSION – #12

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board receives report under #12 in Closed Session. CARRIED

24. CLOSED SESSION – #13

Moved by Mayor Trevor Birtch

Seconded by Nancy O’Grady

resolved that the Board receives report under #13 in Closed Session. CARRIED

25. OAPSB ZONE 4 MINUTES – DATED FEBRUARY 9, 2016

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Ontario Association of Police Services Board (OAPSB) Zone 4 Minutes dated February 9, 2016. CARRIED

26. OPERATING STATEMENT – MARCH 15, 2016

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives the Operating Statement dated March 15, 2016.

CARRIED

27. CLOSED SESSION – REPORT #17

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #17 in Closed Session. CARRIED

28. CLOSED SESSION – REPORT #18

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives report under #18 in Closed Session. CARRIED

29. CLOSED SESSION – REPORT #20

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board approves payment of invoice out of reserves under #20 in Closed Session. CARRIED

30. CLOSED SESSION – REPORT #21

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #21 in Closed Session. CARRIED

31. CLOSED SESSION – REPORT #22

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the item brought forward by Mayor Trevor Birtch be responded to by Deputy Chief Sweazey who will report back to the Board. CARRIED

32. ADJOURNMENT

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board does now adjourn at 6:08 p.m. CARRIED

The next meeting to be held on April 11, 2016 at the Woodstock Police Headquarters at 4:15 p.m.