



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, October 11, 2016 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were Chair Shawn Shapton, Member; Mary Anne Silverthorn, Vice Chair, Provincial Appointee; Nancy O'Grady, Provincial Appointee; Mayor Trevor Birtch, Member and Sandra Carnegie, Community Member. Also in attendance were, Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess, and Marilyn Pearson, Executive Assistant.

CALL TO ORDER

- Chair Shapton called the meeting to order at 4:15 p.m.

PRESENTATION BY COLIN NANTON, WOODSTOCK POLICE SERVICE CHAPLAINCY PROGRAM

- Colin took over the Chaplaincy program in 2011 from Marvin Masecar. At that time there were three very serious investigations in an 18-24 month span – Stafford Investigation, Death of Baby Alex by a drunk driver, and the death of 4 members of the Hawkins family by carbon monoxide poisoning. Colin was available to provide assistance and support to members of the Woodstock Police Service as needed.
- Colin explained the four common areas where assistance may be needed: Physical, Psychological, Emotional, and Spiritual
- Colin's past experience as a police officer for 13 years provides him with excellent background information and can relate to what an officer goes through on a day to day basis.
- Colin has an undergraduate degree in Kinesiology, Master of Divinity, and this year graduated with a Master of Theological Studies with a focus on Chaplaincy
- Further education plans include a Doctorate of Practical Theology
- Presently Colin attends WPS on Thursday evening to go on ride alongs with officers and to meet with anyone as needed on a one-on-one basis. He also provides private off site meetings to meet the needs of any WPS Member.
- Colin is a Member of the WPS Wellness Committee - established in January 2015
- Colin commended the WPS for giving officers the opportunity to meet with Dr. Connell, and making sure those working in critical stress areas meet with him on an annual basis so any issues are identified at an early stage.
- Both Colin and Constable Rusnak have received training to teach an OACP preventative training "Road to Mental Readiness" to rank of Sergeant and higher.
- Colin was thanked by Chair Shapton for the valuable service he provides to WPS.
- Mayor Birtch thanked Colin for all the community support that he provides by "taking the time for things that matter" and attending many Woodstock events.

1. APPROVAL OF AGENDA

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as circulated. CARRIED

2. MINUTES – SEPTEMBER 12, 2016

Moved by Sandra Carnegie

Seconded by Mary Anne Silverthorn

resolved that the Board approves the Minutes of September 12, 2016 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Happy Thanksgiving
- A huge welcome back to Nancy O'Grady
- Upcoming events Oct 12th – County Council – Court Security will be discussed
- November 14 – Service Awards recognition prior to Board meeting

VERBAL REPORT FROM THE CHIEF OF POLICE

Chief Renton reported on the following:

- Happy belated Thanksgiving
- Rafferty appeal is scheduled for October 24th – Chief will be attending in Toronto

3. COMMUNICATIONS

Moved by Sandra Carnegie

Seconded by Nancy O'Grady

resolved that the following communications be received by the Board:

- a) Jasminder Kalsi, Appointments Officer, MCSCS, dated October 7, 2016 re: re-appointment of Nancy O'Grady by Order in Council 1440/2016 for a further period of two years effective October 5, 2016.
- b) Thanks from Suzsanna dated September 27, 2016, re: thank you for your hard work and risking your lives each day.
- c) Diane Hatfield, Executive Director, Big Brothers Big Sisters dated September 19, 2016, re: thank you for your continued generosity to our organization CARRIED

4. STATISTICS

Moved by Sandra Carnegie

Seconded by Mayor Trevor Birtch

resolved that the following statistical reports be received by the Board:

- d) 2016 Calls for Service Statistics
- e) 2012-2016 Calls for Service Report
- f) 2015/2016 Charge Comparison Report
- g) 2016 Report on Complaint Investigations Report CARRIED

UNFINISHED BUSINESS

5. RADIO SYSTEM UPDATE REPORT

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Radio System Updated Report dated October 11, 2016 be received by the Board. CARRIED

NEW BUSINESS

6. “WORKING DRAFT” BOARD POLICY ON STREET CHECKS

Moved by Sandra Carnegie

Seconded by Nancy O’Grady

resolved that the Board receives the verbal report on Street Checks as information.

CARRIED

BUILDING ADDITION UPDATE

- Front office tiling will be started tonight
- Windows have been ordered
- Furnishings order being coordinated by Constable MacKenzie - 6-8 weeks for delivery

7. CLOSED SESSION

Moved by Mary Anne Silverthorn

Seconded by Sandra Carnegie

resolved that the Board adjourns to Closed Session at 4:41 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

8. CLOSED SESSION RISES

Moved by Sandra Carnegie

Seconded by Nancy O’Grady

resolved that the Board does now rise from Closed Session and reconvenes at 5:07 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #8

9. CLOSED SESSION AGENDA

Moved by Mary Anne Silverthorn

Seconded by Sandra Carnegie

resolved that the Board approves the Closed Session Agenda as amended CARRIED

10. PERSONNEL – STAFFING REPORT

Moved by Nancy O’Grady

Seconded by Sandra Carnegie

resolved that the Board receives the Staffing Report dated October 11, 2016.

CARRIED

11. PERSONNEL – CONFIRMATION TO THE RANK OF SERGEANT

Moved by Sandra Carnegie

Seconded by Mary Anne Silverthorn

resolved that the Board confirms the promotion of Josh Coates to rank of Sergeant effective October 11, 2016 on recommendation of Chief Renton. CARRIED

12. PERSONNEL – SPECIAL CONSTABLE – MEAGAN DEMARTE

Moved by Sandra Carnegie

Seconded by Nancy O'Grady

resolved that the Board authorizes Chair to sign the approval of Appointment of a Special Constable effective October 11, 2016. CARRIED

13. JEFF PINCOMBE ENDOWMENT FUND - NOMINATION

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board endorses Chief Renton's nomination for the Jeff Pincombe Endowment Fund; further that the application be forwarded to the Hardie Foundation Selection Committee. CARRIED

14. CLOSED SESSION – REPORT #6

Moved by Nancy O'Grady

Seconded by Sandra Carnegie

resolved that the Board receives correspondence under #6 in Closed Session. CARRIED

15. CLOSED SESSION – REPORT #7

Moved by Sandra Carnegie

Seconded by Mayor Trevor Birtch

resolved that the Board receives update under #7 in Closed Session. CARRIED

16. CBA CANADA REPORT

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives CBA Canada report under #8 in Closed Session. CARRIED

17. OPERATING STATEMENT – OCTOBER 5, 2016

Moved by Mary Anne Silverthorn

Seconded by Sandra Carnegie

resolved that the Board receives the Operating Statement dated October 5, 2016. CARRIED

18. CLOSED SESSION – REPORT #10

Moved by Sandra Carnegie

Seconded by Nancy O'Grady

resolved that the Board receives report under #10 in Closed Session. CARRIED

19. CLOSED SESSION – REPORT #11

Moved by Nancy O’Grady

Seconded by Sandra Carnegie

resolved that the Board receives Reports under #11 in Closed Session. CARRIED

20. REQUEST TO CARRY OVER FUNDS FROM THE 2016 CAPITAL BUDGET

Moved by Nancy O’Grady

Seconded by Sandra Carnegie

resolved that the Board approves Chief’s Renton’s request to carry over funds from the 2016 Capital Budget as detailed in his Memo dated September 9, 2016. CARRIED

21. CAPITAL BUDGET REQUESTS FOR 2017

Moved by Mary Anne Silverthorn

Seconded by Sandra Carnegie

resolved that the Board approves Capital Budget requests for 2017 as detailed in Chief’s Renton’s Memo to the Board dated October 11, 2016. CARRIED

22. RADIO SYSTEM INFRASTRUCTURE REPORTS

Moved by Sandra Carnegie

Seconded by Mary Anne Silverthorn

resolved that the Radio System Infrastructure Reports be received by the Board. CARRIED

23. CLOSED SESSION – REPORT #15

Moved by Sandra Carnegie

Seconded by Nancy O’Grady

resolved that the Board receives updates under #15 in Closed Session. CARRIED

24. ADJOURNMENT

Moved by Sandra Carnegie

resolved that the Board does now adjourn at 5:11 p.m. CARRIED

The next meeting to be held on Monday, November 14, 2016 at the County of Oxford Building, 21, Reeve Street, Woodstock. The annual Service Award Recognition to be held at 4:15 p.m. followed by the PSB Meeting.

Shawn Shapton, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board