



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, November 14, 2016 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were Chair Shawn Shapton, Member; Mary Anne Silverthorn, Vice Chair, Provincial Appointee; Nancy O'Grady, Provincial Appointee; and Mayor Trevor Birtch. Also in attendance were, Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess, and Marilyn Pearson, Executive Assistant. Absent was Sandra Carnegie, Community Member.

SERVICE AWARDS RECOGNITION

Family and friends attended at 4:15 p.m. to congratulate Members of the Woodstock Police Service at the annual Service Awards Recognition. Chief Renton provided opening remarks welcoming and thanking family and friends for attending. Deputy Sweazey introduced each Member with a history of their career, promotions and achievements. Sergeant Don Thomas and Sergeant Elaina Taylor received their first bar to the Exemplary Service Medal for 30 Years of Service, Chief Renton and Marilyn Pearson received recognition for 35 Years. Absent was Constable Rick Irvine with 20 years of Service who will be receiving an Exemplary Service Medal. Chair Shapton provided congratulatory remarks on behalf of the Woodstock Police Services Board.

JEFF PINCOMBE ENDOWMENT FUND BURSARY

A Special presentation was made to Constable Joel Harrington by Anne Pincombe for meeting the requirements to receive a bursary from the Jeff Pincombe Endowment Fund. Also in attendance were Robert Pincombe and Bob Hardie.

Photos, a light lunch and social time followed. Congratulations to all!

CALL TO ORDER

- Chair Shapton called the meeting to order at 5:28 p.m. and welcomed guest Mr. Duane Sprague, Zone 4 Ministry Advisor.

1. APPROVAL OF AGENDA

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board approves the Agenda as circulated. CARRIED

2. MINUTES – OCTOBER 11, 2016

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Minutes of October 11, 2016 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Shapton provided an update on the Canine Appreciation Day that he attended on October 13th at the farm show property.

- Thanks were extended to Chief Renton for his leadership during the Wettlaufer investigation and press release. Chief Renton was also commended for his reassuring message to the public by Media Release.
- Chair Shapton attended the Zone 4 Meeting in Niagara on October 28th – highlight was the tour of the new Niagara police facility
- The Honour Guard and Members of the WPS attended the Remembrance Day Ceremony with WPS wreath laid by Deputy Sweazey.

VERBAL REPORT FROM THE CHIEF OF POLICE

Chief Renton reported on the following:

- Very busy month with the Wettlaufer Homicide
- Press Conference went very well – Constables Vanleeuwen and Allard were commended for their efforts in coordinating the event.
- Chief Renton attended the Rafferty Appeal on October 24, 2016 that was dismissed by the court judges before hearing the Crown's arguments.
- Chief attended the Legion Armistice dinner last Sunday.

3. COMMUNICATIONS

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the following communications be received by the Board:

- a) Note of thanks from Eugenia dated October 14, 2016, re: thank you for checking on this resident
- b) Rossana Holmes, dated October 20, 2016 re: awesome job to Staff Sergeant Shelton singing "O Canada" at Fanshawe College Graduation
- c) Perry Gosso, dated October 23, 2016, re: grateful for efforts of Sgt Kelly and S/Sgt Wilkinson
- d) Mary, Sarah, & Liz, dated November 1, 2016, re: Baby Alex Teddy Bear Drive thanks you!
- e) Mike and Nadia dated November 9, 2016, re: sincerest gratitude funeral escort
CARRIED

4. MEDIA RELATIONS

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives October & November Activities covered in Radio, Newspaper & Rogers TV. CARRIED

5. STATISTICS

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the following statistical reports be received by the Board:

- a) 2016 Calls for Service Statistics
- b) 2012-2016 Calls for Service Report
- c) 2015/2016 Charge Comparison Report
- d) 2016 Report on Complaint Investigations Report CARRIED

UNFINISHED BUSINESS

6. RADIO SYSTEM UPDATE REPORT

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the verbal report from Deputy Sweazey be received by the Board.

CARRIED

NEW BUSINESS

7. ZONE 4 MEETING REPORT

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Zone 4 Meeting verbal reports from Chair and Vice Chair be received.

CARRIED

8. OAPSB LABOUR RELATIONS SEMINAR REPORT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the verbal report from Chair Shapton on the Ontario Association of Police Services Board Labour Relations Seminar he attended October 20 & 21, 2016 in

Toronto be received by the Board. CARRIED

9. DRAFT WPS DIRECTIVE – COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES – PROHIBITIONS AND DUTIES (STREET CHECKS)

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives draft WPS Directive on Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties (Street Checks)

CARRIED

10. COURT SECURITY AND PRISONER TRANSPORTATION PROGRAM COVERING LETTER AND COPY OF MCSCS FUNDING AGREEMENT

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Court Security and Prisoner Transportation Program funding letter for 2017 and 2018 dated October 20, 2016 and copy of the Agreement between the Ministry of Community and Correctional Services and City of Woodstock. CARRIED

BUILDING ADDITION UPDATE

- Progress is slow – lease agreement for offsite location will need to be extended into 2017
- Exterior of the new addition to be sprayed

- Discussion on flooring - tiling vs laminate in the hallways in the addition
- Installation of windows and roof to be scheduled

11. CLOSED SESSION

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board adjourns to Closed Session at 6:00 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

A Board only session was held between 6:20 pm. and 6:45 p.m. Mayor Trevor Birtch departed from the meeting at 6:40 p.m.

12. CLOSED SESSION RISES

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board does now rise from Closed Session and reconvenes at 6:51 p.m.
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #13 - #24

13. CLOSED SESSION AGENDA

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

14. PERSONNEL – STAFFING REPORT

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives the Staffing Report dated November 3, 2016.
CARRIED

15. PERSONNEL – RESIGNATION PART-TIME OCCASIONAL OFFICER

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives resignation of a part-time Occasional Officer effective October 28, 2016. CARRIED

16. PERSONNEL – RETIREMENT SPECIAL CONSTABLE

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives retirement notice of a Special Constable effective October 31, 2016. CARRIED

17. CLOSED SESSION – REPORT #6

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board receives update under #6 in Closed Session. CARRIED

18. CLOSED SESSION – REPORT #7

Moved by Nancy O’Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives reports under #7 in Closed Session. CARRIED

19. CLOSED SESSION – REPORT #8

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board receives report under #8 in Closed Session. CARRIED

20. OPERATING STATEMENT – NOVEMBER 09, 2016

Moved by Nancy O’Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives the Operating Statement dated November 9, 2016.
CARRIED

21. CLOSED SESSION – REPORT #10

Moved by Mary Anne Silverthorn

Seconded by Nancy O’Grady

resolved that the Board receives report under #10 in Closed Session. CARRIED

22. CLOSED SESSION – REPORT #11

Moved by Nancy O’Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives reports under #11 in Closed Session. CARRIED

23. COURT SECURITY FUNDING

Moved by Nancy O’Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives verbal report from Chair Shapton on Court Security Funding discussion from County Council Meeting on November 9, 2016 as information.
CARRIED

24. CLOSED SESSION – REPORT #15

Moved by Nancy O’Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives verbal update under #15 in Closed Session.
CARRIED

25. ADJOURNMENT

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board does now adjourn at 6:55 p.m. CARRIED

The next meeting to be held on Monday, December 12, 2016 at the Woodstock Police Service Headquarters at 4:15 p.m.

Shawn Shapton, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board