



## WOODSTOCK POLICE SERVICES BOARD PUBLIC MEETING – AGENDA

**Date:** Monday, September 12, 2016  
**Time:** 4:15 p.m.  
**Location:** 615 Dundas Street  
Woodstock, Ontario

1. Call to Order
  - Presentation by Staff Sergeant Neil Butler – Alternate Light Source
2. Approval of Agenda  
*Recommendation: That the Board approves the Agenda as circulated. or with the following amendment(s)*
3. Declaration of Pecuniary Interest
4. Approval of Minutes – June 13, 2016  
*Recommendation: That the Board approves the Minutes of June 13, 2016 as typed and circulated.*
5. Verbal Report from the Chair
6. Verbal Report from the Chief of Police
7. Communications:
  - a) Mary Van Veen, Executive Director, Right to Life, dated June 20, 2016 re: note of thanks - Constable Marco D'Annibale
  - b) W. Geoff Nelson, Chief of Police, Brantford Police Service, re: Note of Thanks - Inspector Paul Hess
  - c) J. Robin dated July 10, 2016 re: thanks for assistance from Cst. Reeves
  - d) David Jones, President Sonitrol, dated August 30, 2016 re: commending Staff Sgt. Shelton Constable Morris & Constable Murray
  - e) Brittany Kinchen and Misha Medeiros, Make-a-Wish Southwestern Ontario dated July 29, 2016, re: donation from civilian dress down days – CRO Jayne Baker
  - f) Nicole Zinn-Schadenberg, dated July 27, 2016, re: listening and being there – Staff Sergeant Marcia Shelton
  - g) Elizabeth Warren, dated August 2016, re: going above and beyond – Cst. Paul Bezzo
  - h) Woodstock District Development Services, dated August 2016, re: Ractivists at WDDS  
*Recommendation: That the Communications be received by the Board.*
8. Media Relations – July, August & September Activities covered in Radio, Newspaper & Rogers TV  
*Recommendation: That the July, August & September Media Releases covering Radio, Newspaper & Rogers TV be received by the Board.*
9. Statistics/Reports - Deputy
  - a) 2016 Calls for Service Statistics
  - b) 2012-2016 Calls for Service Report
  - c) 2015/2016 Charge Comparison Report
  - d) 2016 Report on Complaint Investigations Report
  - e) June July & Aug Community Service/Media Relations Officer Report – Cst. Nikki Van Leeuwen
  - f) January – August - High School Liaison Officer Report – Cst. Tyler Allard
  - g) January – August Canine Officer Report – Cst. Skillings  
*Recommendation: That the Reports and Statistics be received by the Board.*

10. Unfinished Business

11. New Business

a) 2016 WPS Surveys – Business & Residential

Recommendation: Board receives the 2016 Business and Residential Survey that will be used in the development of the 2016-2018 Business Plan.

b) Crime Severity Index Reports – sent in a separate email

i) Crime Severity Index: Frequently Asked Questions – July 2016

ii) Police-Reported Crime Statistics in Canada, 2015: Provincial & Territorial Profiles

iii) Crime Severity Index of Values – Tables of Data

Recommendation: Board receives the Crime Severity Index Reports.

c) CAPG Conference Report – attended by Mary Anne Silverthorn

Recommendation: Board receives OAPSB Conference Report from Mary Anne Silverthorn who attended August 12 - 14, 2016 in Ottawa.

d) Purchasing and Procurement Policy – Inspector

Recommendation: Board approves and authorizes Board Chair Shawn Shapton to endorse Woodstock Police Services Board Policy on Purchasing and Procurement #603WPS effective September 12, 2016; further that the draft Woodstock Police Service Directive 603WPS be reviewed by the Board.

e) Memo from MCSCS dated July 4, 2016 re: O. Reg. 58/16 Collection of Identifying Information in Certain Circumstances – Prohibition and Duties: Board Policy Development Considerations – Deputy

Recommendation: Review and develop Policy on “street checks” to meet deadline of January 1, 2017.

f) Radio System Infrastructure – standing item – Deputy

Recommendation: Report from Deputy Darren Sweazey dated September 7, 2016 on the Radio Communications Centre be received by the Board.

g) Shared Court Security Funding Report from County of Oxford dated August 10, 2016

Recommendation: Shared Court Funding Report from the County of Oxford dated August 10, 2016 be discussed with comments from the Board.

h) On-line Auction Set to Launch September 19, 2016 - Chief

Recommendation: Board receives verbal report from the Chief on the Online Auction set to launch on September 19, 2016.

i) OAPSB

i) Survey – Changes to the PSA, from Fred Kaustinen, Executive Director – response requested by September 20, 2016

Recommendation: Board review and complete OAPSB Survey on changes to the PSA.

ii) 2016 Labour Seminar October 20 & 21, 2016 in Toronto

Recommendation: Review and approve Members planning to attend OAPSB Labour Seminar on October 20 & 21, 2016 in Toronto.

12. Building Addition – Standing Item – Chief

Recommendation: Updates on the building addition be received by the Board

13. Closed Session

Recommendation: That the Board adjourns to Closed Session at \_\_\_\_\_p.m. to discuss:

- Personal Matters about identifiable individuals, including Woodstock Police Service Members
- Labour relations or employee negotiations
- Intimate financial matters

as outlined in Section 35 of the Ontario Police Services Act.

14. Motions Arising from Closed Session

*Recommendation: That the Board does now rise from Closed Session and reconvene at \_\_\_\_\_ p.m.*

15. Date of Next Board Meeting – Tuesday, October 11, 2016 @ 4:15 p.m.

16. Adjournment

*Recommendation: That the Board does now adjourn at \_\_\_\_\_ p.m.*