



WOODSTOCK POLICE SERVICES BOARD

Woodstock Police Services Board met on Tuesday, October 10, 2017 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were: Chair Sandra Carnegie, Community Member, Mary Anne Silverthorn, Vice Chair, Provincial Appointee, Nancy O'Grady, Provincial Appointee; Shawn Shapton, Member, and Mayor Trevor Birtch. Also in attendance were Deputy Chief Darren Sweazey, Inspector Paul Hess and Marilyn Pearson, Executive Assistant. Chief Bill Renton sent regrets.

CALL TO ORDER

Chair Sandra Carnegie called the meeting to order at 4:15 p.m.

1. APPROVAL OF AGENDA

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board approves the Agenda as circulated. CARRIED

2. MINUTES – SEPTEMBER 11, 2017

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Minutes of September 11, 2017 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- No items to report

VERBAL REPORT FROM THE DEPUTY CHIEF OF POLICE

- September 13-14th - Chief and Deputy attended the small-midsized Chief's Meeting in London
- September 24th – Constables Marco D'Annibale and Kevin DeClark represented WPS at the Police Memorial in Ottawa
- September 30 – Arrest ALS for Jason Geerts was well attended with an estimate of 3,100, sincere thanks was extended for all the WPS Members who volunteered and attended.
- 60% of WPS Members are now trained by Sgt. Becks to use the Narcan Kits
- September 15th – Pincombe Golf Tournament was held; \$5,000.00 donated to Cst. Geerts
- September 19th – SERT Committee presented their report to Senior Administration that included 105 recommendations, some have already been implemented, a follow up meeting is being held the end of October.
- September 26th – Chief and Deputy attended swearing in Ceremony for Chief Mark Campbell from Strathroy-Carodoc.
- September 26 – Chief and Deputy attended "Making Ends Meet" which was a forum aimed at tackling poverty in Oxford County, held at Unifor Hall.

3. COMMUNICATIONS

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the following Communications be received by the Board:

- a) Kathy Highton, dated September 21, 2017, re: Thank you from Facebook recognizing two officers
- b) Sgt Mark McGuan, Director, Ontario Torch Run, dated September 1, 2017, re: Deb Klemp role of Co-ordinator of OACP Torch Run Zone 4. CARRIED

4. MEDIA RELATIONS

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the September and October Activities covered in Radio, Newspaper, Rogers TV, and Snapd be received by the Board. CARRIED

5. STATISTICS

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the following statistical reports be received by the Board:

- a) 2017 Calls for Service Statistics
- b) 2011-2017 Calls for Service Report
- c) 2016/2017 Charge Comparison Report
- d) 2017 Report on Complaint Investigations CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

6. 2017 OAPSB LABOUR SEMINAR

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board authorizes attendance of Shawn Shapton at the OAPSB Labour Relations Conference on November 16 & 17, 2017 in Toronto. CARRIED

CAPG UPDATE

Mary Anne reported on being one of 34 police leaders taking part in a travelling "Trust by Public" talking campaign held on October 1 & 2nd.

UPCOMING EVENTS INCLUDE:

November 13th at 4:15 p.m. - Annual Service Awards Recognition

November 16 – Bridge Dedication Ceremony honouring fallen Officer Thomas John Black, 10:00 a.m at Goff Hall

November 30th – Retirement Farewell honouring Communications Dispatcher Diane Pautler – 2-4 pm at WPS

7. CLOSED SESSION

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board adjourns to Closed Session at 4:42 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

8. CLOSED SESSION RISES

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board does now rise from Closed Session and reconvenes at 5:35 p.m.
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #9 - #21

9. CLOSED SESSION AGENDA

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board approves the Closed Session Agenda. CARRIED

10. PERSONNEL – STAFFING REPORT

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the Board receives the Staffing Report dated October 5, 2017.
CARRIED

11. PERSONNEL – RETIREMENT

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives retirement letter dated September 26, 2017 from a Uniform Member effective January 31, 2018, with regret. CARRIED

12. OPERATING STATEMENT – DATED OCTOBER 04, 2017

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives the Operating Statement dated October 04, 2017.
CARRIED

13. CLOSED SESSION – REPORT #5

Moved by Shawn Shapton

Seconded by Mary Anne Silverthorn

resolved that the Board receives report under #5 in Closed Session. CARRIED

14. CLOSED SESSION – REPORT #6

Moved Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives reports under #6 in Closed Session. CARRIED

15. ZONE 4 MINUTES MAY 19, 2017

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the Board receives Zone 4 Minutes dated May 19, 2017 from meeting hosted by Brant OPP in Paris and Schedule of Meeting dates for 2018. CARRIED

16. RADIO SYSTEM INFRASTRUCTURE REPORT

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that Deputy Sweazey's verbal report on the Radio System Upgrade under #8 in Closed Session be received by the Board. CARRIED

17. 2018 CAPITAL BUDGET SUBMISSION

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board receives 2018 Capital Budget submission request Memo dated September 27, 2017 from Chief Renton. CARRIED

18. G.H.G. REDUCTION GRANT FUND

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board authorizes Senior Administration to explore the G.H.G. Reduction Grand fund for vehicles with the City of Woodstock. CARRIED

19. WPSB POLICY – RETENTION AND DESTRUCTION OF RECORDS

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves and authorizes Board Chair to endorse Woodstock Police Services Board Policy 713WPS on Retention and Destruction of Records as presented. CARRIED

20. 2018 CONTRACT NEGOTIATIONS

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board Chair communicates with H.R. Personnel and or Legal Counsel regarding 2018 contract negotiations. CARRIED

21. CLOSED SESSION – REPORT #13

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives updates under #13 in Closed Session. CARRIED

22. ADJOURNMENT

Moved by Mayor Trevor Birtch

resolved that the Board does now adjourn at 5:41 p.m. CARRIED

The next meeting to be held on Monday, November 13, 2017 at the Woodstock Police Service Headquarters following the Service Awards Recognition.

Sandra Carnegie, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board