



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, February 12, 2018 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were: Mary Anne Silverthorn, Chair, Provincial Appointee; Nancy O'Grady, Vice Chair, Provincial Appointee; Sandra Carnegie, Member, Shawn Shapton, Member, and Mayor Trevor Birtch. Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, and Marilyn Pearson, Executive Assistant. Mr. Duane Sprague, Police Services Advisor attended the entire meeting. Inspector Paul Hess sent regrets.

CALL TO ORDER

Chair Mary Anne Silverthorn called the meeting to order at 4:15 p.m. welcoming Mr. Duane Sprague, Zone 4 Policing Services Advisor.

1. APPROVAL OF AGENDA

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as circulated. CARRIED

2. MINUTES – JANUARY 12, 2018

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves the Minutes of January 12, 2018 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Silverthorn advised that in January 2 days were spent in negotiations
- Attendance recognition letters to Members have been signed
- Chair attended a budget committee meeting last Thursday –sincere thanks was extended to the Chief and Deputy

VERBAL REPORT FROM THE CHIEF OF POLICE

- Chief advised that much of his time has been tied to the Budget preparation
- Chief has been attending the Oxford County OPIOD Substance Abuse committee meetings.

Kristi Lampman, Human Resource Coordinator was introduced. She is attending Public portion of the meeting to gain insight and knowledge on Police Service Board Governance and meeting proceedings.

3. COMMUNICATIONS

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the following Communications be received by the Board:

- a) B. Alexzander dated January 18 2018, re: thank you for police service
- b) H. Boleszczuk dated January 25, 2018, re: helpfulness and kindness of Cst. Dopf
- c) Graham & Michelle Reeves & Family dated February 2018, re: passing of his mother Shirley CARRIED

4. MEDIA RELATIONS

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the January and February Activities covered in Radio, Newspaper, Rogers TV, and Snapd be received by the Board. CARRIED

5. STATISTICS

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the following statistical reports be received by the Board:

- a) 2018 Calls for Service Statistics
- b) 2014-2018 Calls for Service Report
- c) 2016/2017 Charge Comparison Report
- d) 2017 Report on Complaint Investigations Report
- e) 2013 – 2017 Comparison of Court House Prisoner Numbers
- f) 2017 Collection of Identifying Information in Certain Circumstances (CIICC) Report
- g) January 2018 Armed Officer Monthly Activity Report

CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

PAO CONFERENCE – FEBRUARY 26-27, 2018

No Members plan to attend the PAO Conference in Richmond Hill.

6. 2018 OAPSB CONFERENCE

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board approves attendance of Nancy O'Grady, Shawn Shapton, and Mary Anne Silverthorn at the OAPSB Spring Conference May 23-26 at Blue Mountain Resort in Collingwood. CARRIED

7. 2018 CAPG CONFERENCE

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves the attendance of Nancy O'Grady, Sandra Carnegie, and Mary Anne Silverthorn at the CAPG Conference August 8-12, 2018 in Winnipeg.

NEGOTIATION BUDGET

Shawn Shapton expressed his concern on some of the Board expenses being incurred during 2018 Contract Negotiations. Chair Silverthorn read section 21.2 of the Board Procedural Bylaw and stated that this item be moved into Closed Session due to the intimate financial nature of the item.

8. BUILDING ADDITION

Chief Renton provided an update on repainting some interior walls, putting up interior signage, and having concerns addressed with the two unfinished parking lots.

9. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board adjourns to Closed Session at 4:35 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

10. CLOSED SESSION RISES

Moved by Sandra Carnegie

Seconded by Mayor Trevor Birtch

resolved that the Board does now rise from Closed Session and reconvenes at 5:35 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #11- #27

11. CLOSED SESSION AGENDA

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

12. MR. DUANE SPRAGUE – POLICE SERVICES ADVISOR PRESENTATION

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the update from Duane Sprague on Police Services Inspection Program on Major Case Management (MCM) for the coming year be received by the Board. CARRIED

13. PERSONNEL – STAFFING REPORT

Moved by Sandra Carnegie

Seconded by Shawn Shapton

resolved that the Board receives the Staffing Report dated February 9, 2018. CARRIED

14. PERSONNEL – AUXILIARY MEMBER RESIGNATION

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board receives resignation of an Auxiliary Member effective January 6, 2018. CARRIED

15. PERSONNEL – CONSTABLE RESIGNATION & PART-TIME SPECIAL CONSTABLE APPLICATION

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board receives resignation effective January 17, 2018 from a Constable and Personnel Order 08/2018 of a Part-Time Special Constable & Application for Special Constable Designation dated January 23, 2018. CARRIED

16. PERSONNEL – AUXILIARY OFFICER

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the Board approves report under #5 e) regarding the appointment of an Auxiliary Officer as recommended in the report dated February 12, 2018 by Deputy Chief Darren Sweazey. CARRIED

17. PERSONNEL – RESIGNATION OF SPECIAL CONSTABLE/AUXILIARY MEMBER AND NEW RECRUIT

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the Board receives the resignation of Special Constable/Auxiliary effective January 18, 2018 and Personnel Order 07/2018 of New Recruit. CARRIED

18. CLOSED SESSION – REPORT #7

Moved by Sandra Carnegie

Seconded by Nancy O'Grady

resolved that the Board receives correspondence under #7 in Closed Session. CARRIED

19. CBA UNDERWRITING AGREEMENT

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the Board authorizes Chair Silverthorn to sign the CBA Underwriting Agreement effective September 1, 2017 between The Great West Life Assurance Company and the Woodstock Police Services Board. CARRIED

20. TRANSFER FROM RESERVES – INSURANCE LOSS RESERVE

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that \$5,079.28 portion of Invoice dated December 31, 2017 be transferred from 0170-51152-0000-Insurance Loss Reserve to the revenue account 0500-69236-0000 to pay a Frank Cowan Invoice. CARRIED

21. OPERATING STATEMENT – FEBRUARY 7, 2018

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives the Operating Statement dated February 7, 2018.

CARRIED

22. INVOICES FROM HICKS MORLEY

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the Board approves payment of invoices from Hicks Morley dated December 21, 2017 and January 26, 2018 out of the Labour Relations Account.

CARRIED

23. CLOSED SESSION - REPORT #11

Moved by Sandra Carnegie

Seconded by Mayor Trevor Birtch

resolved that the Board receives updates under #11 in Closed Session. CARRIED

24. CLOSED SESSION - REPORT #12

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives updates under #12 in Closed Session. CARRIED

25. 2018 BUDGET

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board approves presenting the finalized Woodstock Police Service Budget to Woodstock City Council on March 1, 2018 in the net amount of \$14,062,252 representing a 3.96% increase over the 2017 Budget. CARRIED

26. NEGOTIATION BUDGET

Moved by Shawn Shapton

Seconded by Sandra Carnegie

that [REDACTED] be asked to resign from the Negotiation Committee.

MOTION FAILED

27. CLOSED SESSION - REPORT #16

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board receives update under #16 in Closed Session. CARRIED

28. ADJOURNMENT

Moved by Mayor Trevor Birtch

resolved that the Board does now adjourn at 5:40 p.m. CARRIED

Woodstock Police Services Board
February 12, 2018

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The next meeting has been rescheduled to Monday, March 19, 2018 at the Woodstock Police Service Headquarters at 4:15 p.m.

Mary Anne Silverthorn, Chair
Woodstock Police Services Board

Nancy O'Grady, Vice Chair
Woodstock Police Services Board