



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Tuesday, October 09, 2018 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:12 p.m. Present were: Mary Anne Silverthorn, Chair, Provincial Appointee; Shawn Shapton, Member, Sandra Carnegie, Community Member, and Mayor Trevor Birtch. Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, Kristi Lampman, Human Resource Coordinator and Marilyn Pearson, Executive Assistant. Inspector Paul Hess sent regrets.

CALL TO ORDER

Chair Mary Anne Silverthorn called the meeting to order at 4:12 p.m.

1. APPROVAL OF AGENDA

Moved by Sandra Carnegie

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Agenda as amended with the following item added under 11. a) New Business: Cannabis Q&A Session October 17th CARRIED

50th ANNIVERSARY OF THE SPECIAL OLYMPICS – CHICAGO

Special Constable Debby Klemp and Auxiliary Member Juliana Redigonda presented a picture slide show to the Board on their trip to Chicago to take part in the 50th Anniversary of the Special Olympics. The Board learned about the Special Olympics donut that was created by a Special Olympics athlete Savannah Lussier, a 14 year old from Alberta. On July 21, 2018, "Day of Inclusion" celebrated the Special Olympics 50th Anniversary to help create a world where all people are recognized and included. By posting a photo of people with their donut showed you believe in the power of inclusion....Deb and Juliana coordinated local support with the owner of a local Tim Horton's and along their travels delivered 20 complimentary boxes of Special Olympics donuts to show their support in the power of inclusion. These stops included border crossing security, the Sheriff's Office, City Hall, Fire Dept & Canine, Michigan State Police, and once they arrived in Chicago to Olympians from around the world. Their photos and comments certainly captured their appreciation, gratitude, and amazing experience in proudly representing the Woodstock Police Service at the 50th Anniversary of the Special Olympics in Chicago.

2. MINUTES – SEPTEMBER 10, 2018

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves the Minutes of September 10, 2018 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Silverthorn congratulated the Service on the tremendous success at the Open House held on September 29th. She shared many positive comments from community members that attended. She also observed the in-house leaders working and planning together to make sure all details were covered. It was nice

to see Members and their families tour the facility!

- Sincere thanks was extended to a local artist from Embro who loaned three beautiful paintings for the Open House.

VERBAL REPORT FROM THE CHIEF OF POLICE

- Chief Renton commented that he is very pleased with the turnout at the Open House. The public appreciated the opportunity to tour the facility, meet staff, and take part in the educational displays. Thanks was extended to Inspector Hess and Jason Green for carrying out the operational plans for the day. Thanks also to Staff Sergeant Marcia Shelton and her decorating team.
- The 2017 Annual Report has been released and posted on the WPS webpage.
- MHEART initiative had 112 contacts during the first month which encompasses only 20 actual "on the road" days as the Crisis Team had some training during the month of September.
- September 11th WPS Chief and Deputy attended an Oxford County Court Security Meeting where they resolved to put forward a submission of \$93,893.00 for 2019 = 40% of 2018 Budget.
- September 12th – Chief attended the Navy League Change of Command Ceremony
- September 20th – WPS participated in a successful Quad County Traffic Blitz
- September 25th – Chief attended the Community for Options Annual General Meeting.
- Oct 2-4 – Chief and Deputy attended the small to mid-sized police meeting in Gananoque

3. COMMUNICATIONS

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the following Communications be received by the Board:

- a) Sgt Darcy Campbell, dated September 10, 2018, re: 3rd Annual Medics for Mental Health Charity Bicycle Ride, hosted by EMS
- b) Mike McMahon, dated August 1, 2018, re: support for Ride Don't Hide event
- c) Name Protected letter, dated September 14, 2018, re: apology for actions
- d) Mary Anne Silverthorn, dated October 1, 2018, re: Thank you for open house success
- e) Rory Koopmans, dated October 3, 2018, re: comments on parole board
- f) Paige Durrell, dated October 4, 2018, re: thank you for hands on experience in Forensics Identification CARRIED

4. MEDIA RELATIONS

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the September and October Activities covered in Radio, Newspaper, Rogers TV, and Snapd be received by the Board. CARRIED

5. STATISTICS

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the following statistical reports be received by the Board:

- a) 2018 Calls for Service Statistics
- b) 2014-2018 Calls for Service Report
- c) 2017/2018 Charge Comparison Report
- d) 2017 Report on Complaint Investigations CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

CANNABIS – Q&A Session

A Q&A Session about cannabis, legalization, and the changing landscape as it relates to enforcement, treatment, harm reduction and more will be held at the Oxford County Administration Building, Council Chamber, on October 17th from 10:00 am – 11:30 am. Inspector Hess and Cst. Allard will represent Woodstock Police Service on the panel.

6. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board adjourns to Closed Session at 4:45 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

7. CLOSED SESSION RISES

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board does now rise from Closed Session and reconvenes at 5:12 p.m.
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #8 - #19

8. CLOSED SESSION AGENDA

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

9. STAFFING REPORT

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives the Staffing Report dated October 1, 2018.

CARRIED

10. PART-TIME SPECIAL CONSTABLE RESIGNATION

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the Board receives the resignation of a Part-Time Special Constable effective September 23, 2018. CARRIED

11. AUXILIARY RESIGNATION

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives the resignation of an Auxiliary Member effective September 24, 2018. CARRIED

12. REAPPOINTMENT OF SPECIAL CONSTABLE

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the Board authorizes the Chair to endorse the reappointment of a Special Constable. CARRIED

13. CONTINUING EDUCATION REQUEST

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board approves the tuition to a Communications Dispatcher to take an online Association of Public Safety Communications Officials (APCO) Fire Service Communications Course in the amount of \$464.00 US/\$622.60 Canadian.

Reimbursement to take place upon successful completion and receipt fee of tuition invoice. CARRIED

14. OPERATING STATEMENT

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the Board receives the Operating Statement dated October 4, 2018.

CARRIED

15. CLOSED SESSION - REPORT #4

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives report under #4 in Closed Session. CARRIED

16. CLOSED SESSION - REPORT #5

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives reports under #5 in Closed Session. CARRIED

17. RANGE TESTING

Moved by Shawn Shapton

Seconded by Sandra Carnegie

resolved that the range testing information be received by the Board; further the quotation proposal be considered as part of the 2019 Capital Budget. CARRIED

18. 2019 CAPITAL BUDGET SUBMISSION

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board approves the 2019 Capital Budget requests from Memo dated October 9, 2018 from Chief Renton; further that this submission be sent to Woodstock City Council for their consideration. CARRIED

19. CLOSED SESSION – REPORT #9

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives updates under #9 in Closed Session. CARRIED

CLARIFICATION REQUEST

Shawn Shapton requested clarification from Board Chair Silverthorn on two unanswered emails that he sent to her on September 25th and October 2nd pertaining to an open debate, that Mary Anne Silverthorn attended. At the debate Mayor Trevor Birtch made a comment on staffing at Woodstock Police Service. Chair Silverthorn replied nothing the Mayor said was inappropriate as no real details were given.

20. ADJOURNMENT

Moved by Mayor Trevor Birtch

Seconded by Sandra Carnegie

resolved that the Board does now adjourn at 5:25 p.m. CARRIED

The Annual Services Award Recognition followed by the Police Services Board Meeting is scheduled for Tuesday, November 13, 2018 at the County of Oxford Administration Building at 4:15 p.m.

Mary Anne Silverthorn, Chair
Woodstock Police Services Board

Shawn Shapton, Member
Woodstock Police Services Board