



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, November 18, 2019 at the Police Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were: Mary Anne Silverthorn, Chair, Provincial Appointee; Mayor Trevor Birtch, Vice Chair; Deb Tait, Member; and Ken Whiteford, Provincial Appointee. Also in attendance were Chief Daryl Longworth, Deputy Chief Darren Sweazey, Inspector Marcia Shelton, Kristi Lampman, Human Resource Coordinator and Marilyn Pearson, Executive Assistant. Balwant Rai, Community Member and Inspector Paul Hess sent regrets.

CALL TO ORDER

Chair Silverthorn called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Moved by Ken Whiteford

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Agenda as amended – Under New Business #13 a) add Employee Computer Purchase Program CARRIED

There were no Declarations of Pecuniary Interest.

2. MINUTES – OCTOBER 21, 2019

Moved by Deb Tait

Seconded by Ken Whiteford

resolved that the Board approves the Minutes of October 21, 2019 as amended – it was noted that the next meeting date should read “November 18, 2019.” CARRIED

BUSINESS ARISING FROM THE MINUTES

VERBAL REPORT FROM CHIEF

- Cyber Incident – continuing to bring services back, majority of computer networks are back on line.
- Wounded Warrior – Good Media coverage on November 4th.
- Service Dog – Three service dogs attended with St. John’s Ambulance staff on November 13th at 10:00 am and also during the evening shift. There was lots of positive interaction, and laughter, creating an upbeat mood and atmosphere.
- Welcoming Streets Initiative – continues, MHEART and the Situation Table are welcome assets with this program.
- An idea and initiative by an officer to have stolen shopping carts and sometimes stolen goods in them returned is currently being reviewed.
- Two core beat officers have been identified and will be starting on January 1, 2020.

- Patrol Rifles on the Street – new Directive being drafted for this initiative, officers have been identified to use them, goal is to provide better protection in the case of school lockdowns, barricades, in the case if there is an active shooter involved.
- Loitering By-law – Discussion has taken place with City staff on proposed language amendments to the By-law to make it more enforceable. This partnership will assist in resolving ongoing loitering issues in the community by police and by-law officers.
- Highlights from a few recent events and meetings include: the Santa Claus Parade, Emergency Management Meeting with the County, Crimestoppers Gala, VIP Program with Special Constable Shaylyn Jackson, potential development of a Sally Creek Neighbourhood Watch, and the Racing Against Drugs Program. These community events and meetings are well represented and attended by Members of the service. Sincere thanks was extended to the volunteer Auxiliary Members for their excellent traffic control that made the Santa Claus parade safe for those in it and for everyone watching it.

VERBAL REPORT FROM BOARD CHAIR

- Board Chair and Chief attended a Court Security Funding Meeting with County Staff and Mayors from the Townships.
- Chair Silverthorn enjoyed attending and learning at the Wounded Warrior mental health charity event.
- Board Chair advised it blew her mind, by all the hard work in a short time, preparing and completing the 2020 draft budget – thanks to Chief Longworth at the helm!
- Chair Silverthorn as President of CAPG attends conference calls every other month. The executive is presently making plans for the 2020 Conference being held in Victoria, B.C.
- Chair Silverthorn advised she plans to write a note of thanks to Police Service advisor Duane Sprague for his dedication and assistance to the WPSB. Effective January 1, 2020, Chris Herepath has been assigned to Zone 4.

3. COMMUNICATIONS

Moved by Deb Tait

Seconded by Mayor Trevor Birtch

resolved that the following Communication be received by the Board:

- a) Correspondence from Marc Bedard, Assistant Deputy Minister, Public Safety Division and Public Safety Training Division, Ministry of the Solicitor General, dated November 13, 2019, re: Police Services Advisor Zone 4 Assignments
CARRIED

4. MEDIA RELATIONS

Moved by Mayor Trevor Birtch

Seconded by Deb Tait

resolved that the October and November activities covered in Radio and Newspaper be received by the Board. CARRIED

5. STATISTICS/REPORT

Moved by Mayor Trevor Birtch

Seconded by Ken Whiteford

resolved that the following statistical reports be received by the Board:

- a) 2019 Calls for Service Statistics
- b) 2015-2019 Calls for Service Report
- c) 2018/2019 Charge Comparison Report
- d) 2019 Report on Complaint Investigations CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

6. FINANCIAL STATEMENT

Moved by Mayor Trevor Birtch

Seconded by Deb Tait

resolved that the Financial Statement Summary dated November 18, 2018 be received by the Board. CARRIED

7. 2020 BUDGET

Moved by Ken Whiteford

Seconded by Mayor Trevor Birtch

resolved that the Board approves presenting the finalized WPS Budget to Woodstock City Council in the net amount of \$16,354,439.00 CARRIED

8. EMPLOYEE COMPUTER PURCHASE PROGRAM

Moved by Deb Tait

Seconded by Mayor Trevor Birtch

resolved that the Board approves the participation of Woodstock Police Service Members in the City of Woodstock Employee Computer Purchase Program as detailed in the City of Woodstock report dated October 31, 2019. CARRIED

BOARD BY-LAW COMMITTEE

By-Law 01-2019 – Governing Proceedings of the Board was not available – deferred December 9, 2019 meeting.

BUSINESS PLAN - COMMUNITY PARTNERS SURVEY

The Board received an update from Chief Longworth on the Community Partnership Survey and the Internal Survey for WPS members including roll out and anticipated completion status.

9. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Deb Tait

resolved that the Board adjourns to Closed Session at 5:05 pm to discuss: intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

A Board only Session took place from 5:25 pm until 5:35 pm.

Kristi Lampman departed from the meeting at 5:35 p.m.

Deb Tait departed from the meeting at 5:45 p.m.

10. CLOSED SESSION RISES

Moved by Mayor Trevor Birtch

Seconded by Deb Tait

resolved that the Board does now rise from Closed Session and reconvenes at 5:50 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION – #11 - #18

11. CLOSED SESSION AGENDA

Moved by Mayor Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

12. STAFFING REPORT

Moved by Ken Whiteford

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Staffing Reports dated November 18, 2019.

CARRIED

13. NOTICE OF DESIRE TO BARGAIN – WPS SENIOR OFFICERS' ASSOCIATION

Moved by Mayor Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board receives Notice of Desire to Bargain from the Woodstock Police Service Senior Officers' Association dated November 15, 2019; further that the Board Chair respond acknowledging receipt of this letter. CARRIED

14. CLOSED SESSION #5

Moved by Mayor Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board receives reports under #5 in Closed Session. CARRIED

15. CLOSED SESSION #6

Moved by Ken Whiteford

Seconded by Mayor Trevor Birtch

resolved that the Board receives reports under #6 in Closed Session. CARRIED

16. MEMORANDUM OF UNDERSTANDING WPSB AND SOA

Moved by Mayor Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board authorizes the Chair and Vice Chair to sign the attached Agreement between the Woodstock Police Services Board and the Woodstock Police Service Senior Officers' Association. CARRIED

17. LETTER OF RETIREMENT – EA TO CHIEF AND WPSB

Moved by Ken Whiteford

Seconded by Mayor Trevor Birtch

resolved that the Board receives with regret, retirement letter of EA to Chief and Board effective January 31, 2020. CARRIED

18. ADJOURNMENT

Moved by Mayor Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board does now adjourn at 5:58 p.m. CARRIED

The next Police Services Board Meeting is scheduled for Monday, January 13, 2020 at Woodstock Police Service Headquarters in Board Room #2 at 4:00 p.m.

Mary Anne Silverthorn, Chair
Woodstock Police Services Board

Mayor Trevor Birtch, Member
Woodstock Police Services Board