



## WOODSTOCK POLICE SERVICES BOARD PUBLIC MEETING – AGENDA

**Date:** Monday, January 21, 2019  
**Time:** 4:00 p.m.  
**Location:** Woodstock Police Headquarters,  
**615 Dundas Street, Woodstock**

### Call to Order - Welcome - EA

1. 2019 Nominations for Board Chair – E.A.  
**Recommendation:** That \_\_\_\_\_ be nominated as Board Chair for 2019.  
Nominations Close  
**Recommendation:** That nominations do now close.  
Motion to Elect Board Chair:  
**Recommendation:** That \_\_\_\_\_ be elected Chair of the Woodstock Police Services Board for the year 2019.
  2. 2019 Nominations for Board Vice Chair  
**Recommendation:** That \_\_\_\_\_ be nominated as Board Vice Chair for 2019.  
Nominations Close  
**Recommendation:** That nominations do now close.  
Motion to Elect Board Vice Chair:  
**Recommendation:** That \_\_\_\_\_ be elected Vice Chair of the Woodstock Police Services Board for the year 2019.
- Turn Meeting Over to the 2019 Board Chair
3. Approval of Agenda  
**Recommendation:** That the Board approves the Agenda as circulated. **Or** with the following amendment(s)
  4. Declaration of Pecuniary Interest
  5. Approval of Minutes – December 17, 2018  
**Recommendation:** That the Board approves the Minutes of December 17, 2018 as typed and circulated.
  6. Verbal Report from the Chair
  7. Verbal Report from the Deputy Chief of Police
  8. Communications: - Deputy
    - a) Chief of Police, Dan Smutz, Altamonte Springs Police Service, Florida, dated December 13, 2018, re: Thanks for investigation assistance
    - b) N & S Marek, email dated January 9, 2018, re: thank you for wonderful job
    - c) Email dated January 10, 2018, re: commenting on nice work, respect & assistance provided to an elderly senior
    - d) Rui A. de Melo, dated January 2, 2019, re: notification of application for a Wholesale and Retail Agent business licence**Recommendation:** That the Communications be received by the Board.
  9. Media Relations – January Activities covered in Radio, Newspaper, Rogers TV – Deputy  
**Recommendation:** That the January Activities covered in Radio, Newspaper & Rogers TV be received by the Board.

10. Statistics/Reports – Deputy

- a) 2018 Calls for Service Statistics
- b) 2014-2018 Calls for Service Report
- c) 2017/2018 Charge Comparison Report
- d) 2018 Report on Complaint Investigations
- e) 2018 October – December - Community Service Report by Sp. Cst. Shaylyn Jackson
- f) 2018 October – December - High School Officer Report by Cst. Tyler Allard
- g) 2018 Canine Officer Report by Cst. Dan Skillings
- h) 2018 Year End Forensic Identification Unit Report by Staff Sgt Neil Butler
- i) 2012-2018 Criminal Record Check Statistics (Profile Screening Services)
- j) 2018 WPS Dress Down Days - Contributions & Donations made to local Charities

Recommendation: That the Reports and Statistics be received by the Board.

11. Unfinished Business

- a) 2019 WPSB Schedule of Meetings/Conferences/Events – Discussion

Recommendation: Board approves 2019 WPSB Schedule of Meetings/Conferences/Events as presented or as amended.

- b) Establish 2019 WPSB Committees

(list for review so Members gain an understanding of work they are responsible for)

- a) Budget
- b) Board By-law/Policy Review (ie By-law Governing Proceedings of the Board)
- c) Succession Planning – Replacing Chief of Police
- d) Contract Negotiations
- e) 2019-2021 Business Plan

Recommendation: Names for Committees be established.

- c) Internal and mandated Ministry training to be coordinated

Recommendation: Discussion

12. New Business - Chair

- a) OAPSB Education & Training – An Overview of Offerings

Recommendation: Discussion

- b) OAPSB Zone 4 Meeting – Tuesday, February 26, 2019 – Hosted by Hamilton Police Service Agenda to follow - RSVP to Marilyn Pearson by February 8<sup>th</sup>

Recommendation:

- c) 2019 CAPG Membership Renewal

Recommendation: That the Board approves the 2019 renewal of Canadian Association of Police Governance Membership Fees in the amount of \$762.00 plus taxes.

- d) Mileage for 2019 – see *Schedule “A” of WPSB By-Law 02-2010*

Recommendation: Board receives mileage increase as per Schedule “A” of By-Law 02-2010.

- e) Health and Safety Commitment Policy – 2019

Recommendation: Board approves and authorizes Board Chair to sign the 2019 Health and Safety Commitment Policy.

13. Business Plan – Standing Item since March 19, 2018 - Inspector Paul Hess

- a) Resident and Business Survey Quotation from Oraclepoll dated December 2018
- b) For Reference - 2016 Quote and Invoice from Oraclepoll

Recommendation:

14. Closed Session

Recommendation: That the Board adjourns to Closed Session at \_\_\_\_\_p.m. to discuss: intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act.

15. Motions Arising from Closed Session

Recommendation: That the Board does now rise from Closed Session and reconvene at \_\_\_\_\_ p.m.

16. Other Business:

17. Date of Next Board Meeting – February 11, 2019 @ 4:00 p.m. at Woodstock Police Service

18. Adjournment

*Recommendation: That the Board does now adjourn at \_\_\_\_\_ p.m.*