



## WOODSTOCK POLICE SERVICES BOARD PUBLIC MEETING – AGENDA

**Date:** Monday, March 18, 2019  
**Time:** **4:30 p.m. Public Meeting**  
**Location:** Woodstock Police Headquarters,  
**615 Dundas Street, Woodstock**

- **Note: A “Board Only” Session will commence at 4:00 p.m.**
- **The Public Meeting will commence at 4:30 p.m.**

**Call to Order – Chair** - Welcome Ken Whiteford – Provincial Appointee

1. Approval of Agenda  
*Recommendation: That the Board approves the Agenda as circulated. Or with the following amendment(s)*
2. Declaration of Pecuniary Interest
3. Approval of Minutes – February 11, 2019  
*Recommendation: That the Board approves the Minutes of February 11, 2019 as typed and circulated.*
4. Education Presentation by Shawn Gower, Special Constable, Forensic Examiner – “E-crime Forensic Examination”
5. Verbal Report from the Chair
6. Verbal Report from the Chief of Police
7. Communications: - Chief
  - a) Letter from Gita Ramburuth, Appointments Officer, Operations Unit, MCSCS, dated February 4, 2019, re: Order in Council 61/2019, Kenneth John Whiteford, 3 year appointment effective January 31, 2019.
  - b) Letter from Oscar Mosquera, Manager, Program Development Section, MCSCS, dated March 1, 2019, re: 2019 Court Security and Prisoner Transportation (CSPT) Program Funding
  - c) Letter from Deb Reid, Zone Secretary-Treasurer, dated February 26, 2019, re: Election of Zone 4 Officers – note Mary Anne Silverthorn re-elected as Chair for 2019 & 2020.
  - d) Email from Randy Peltz, Executive Director, Oxford County Community Health Centre, dated February 14, 2019, re: note of sincere thanks and support
  - e) Card from Barbara and Ken Minler, former Councillor of Zorra Township, dated March 11, 2019, re: sympathy and condolences - passing of Cst. Jason Geerts.
  - f) Email from Tom Dilgert, Area Manager Stratford/Woodstock/Goderich Probation & Parole, dated March 14, 2019, re: Thank you for invaluable Crime Analyst service  
*Recommendation: That the Communications be received by the Board.*
8. Media Relations – March Activities covered in Radio, Newspaper, Rogers TV – Chief  
*Recommendation: That the March Activities covered in Radio, Newspaper & Rogers TV be received by the Board.*

9. Statistics/Reports – Deputy
  - a) 2019 Calls for Service Statistics
  - b) 2015-2019 Calls for Service Report
  - c) 2018/2019 Charge Comparison Report
  - d) 2018 Report on Complaint Investigations
  - e) 2018 CIICC Report – Collection of Identifying Information in Certain Circumstances Report
  - f) 2018 Use of Force Report

Recommendation: That the Reports and Statistics be received by the Board.
10. Unfinished Business
11. New Business – Chair
  - a) Ontario Association of Police Services Boards (OAPSB) 2019 Spring Conference and Annual General Meeting May 22, 2019 – Program, Registrations & Accommodations  
Recommendation: Marilyn Pearson will look after making your registration and booking any accommodations as Requested. (Early Bird pricing until March 30, 2019)
  - b) Conflict of Interest Registry
    - i) Requirements for a Conflict of Interest Registry under the Municipal Conflict of Interest Act, 1990 as prepared by Amy Humphries, City Clerk dated February 21, 2019
    - ii) Conflict of Interest Declaration Form & Registry

Recommendation: Board receives and implements Requirements for a Conflict of Interest Registry under the Municipal Conflict of Interest Act effective March 1, 2019.
12. Orientation - Chair
  - a) Structure
  - b) Conferences

Recommendation:
13. Board Bylaw Review Committee – (Mary Anne Silverthorn, Deb Tait, Ken Whiteford & Marilyn Pearson)
  - a) By-law 01-2009 – Governing Proceedings of the Board

Recommendation:
14. Business Plan Committee– (Inspector Paul Hess, Deb Tait, Mayor Trevor Birtch, & Balwant Rai)  
Standing Item since March 19, 2018  
Recommendation:
15. Closed Session

Recommendation: That the Board adjourns to Closed Session at \_\_\_\_\_p.m. to discuss: intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act.
16. Motions Arising from Closed Session  
Recommendation: That the Board does now rise from Closed Session and reconvene at \_\_\_\_\_ p.m.
17. Other Business:
18. Date of Next Board Meeting – April 08, 2019 @ 4:00 p.m. at Woodstock Police Service
19. Adjournment  
Recommendation: That the Board does now adjourn at \_\_\_\_\_ p.m.