



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, January 13 2020 at the Police Headquarters, 615 Dundas Street, Woodstock at 4:00 p.m. Present were: Mary Anne Silverthorn, Chair, Provincial Appointee, Mayor Trevor Birtch, Balwant Rai, Community Member and Ken Whiteford, Provincial Appointee. Also in attendance were Chief Daryl Longworth, Deputy Chief Darren Sweazey, Inspector Marcia Shelton (4:15 pm), Acting Inspector Rod Wilkinson, Kristi Lampman, Human Resource Coordinator, and Lynne Dunlop, Interim Executive Assistant to the Board. City Councilor Deb Tait sent regrets.

1. CALL TO ORDER

Chair Silverthorn called the meeting to order at 4:00 p.m.

2. INTRODUCTIONS

Chair Silverthorn introduced Acting Inspector Rod Wilkinson and Lynne Dunlop, Interim Executive Assistant to the Board.

3. 2020 NOMINATIONS FOR BOARD CHAIR

Moved by Ken Whiteford

Seconded by Trevor Birtch

resolved that Mary Anne Silverthorn be elected Chair of the WPSB for 2020.

CARRIED

4. 2020 NOMINATIONS FOR BOARD VICE-CHAIR

Moved by Ken Whiteford

Seconded by Balwant Rai

resolved that Mayor Trevor Birtch be elected Vice-Chair of the WPSB for 2020.

CARRIED

5. APPROVAL OF AGENDA

Moved by Trevor Birtch

Seconded by Ken Whiteford

resolved that the agenda as circulated. CARRIED

6. There were no declarations of pecuniary interest.

7. MINUTES - DECEMBER 9, 2019

Clarification: Verbal Report from the Chair: meeting with the Chief was an informal meeting

Correction - # 5 Motion should read: Moved by Deb Tait Seconded by Balwant Rai resolved that the Board approves the Minutes of November 18 2019 as circulated. CARRIED.

Moved by Trevor Birtch

Seconded by Balwant Rai

resolved that the Board approve the minutes of Dec. 9, 2019 as amended.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

none

9. VERBAL REPORT FROM CHAIR

- Members Silverthorn, Whiteford and Rai attended the Christmas Potluck at the Station
- Members Silverthorn and Whiteford attended a Negotiating Meeting in Toronto in November
- We have started the bargaining process
Police Board negotiating team: Members Silverthorn and Whiteford;
Resource Personnel: Chief Longworth, Deputy Chief Sweazey, Human Resources Coordinator Kristi Lampman; City Human Resources Personnel: Laird Crooks, Marcy Macdonald
Our team met before the first meeting to put together our items
On January 6th we met with the Police Association negotiating team to exchange packages
- Expenses were \$645 for Todd's Dog luncheon which was a thank you to everyone for working through the cyber attack
- attended the swearing-in ceremony of 4 new recruits on January 3
- will attend an OPP Bargaining Conference on January 30 for information
- will attend the CAPG Conference on February 3

10. VERBAL REPORT FROM CHIEF

- 4 new recruits sworn in on January 3 and started at the Police College
- Renovations of the Courthouse Cells have been completed - Bill and Darren had started and Darren oversaw - creating a better work environment in the cell area for our people
- There has been a significant investigation involving a suspect producing explosives. Outstanding work by our officers involving everyone from

Communicators to Uniform to Containment Team, Investigators, Intelligence and Incident Commanders along with our partners in the OPP Bomb squad

- Foot Patrol Units started January 6; they have been introducing themselves downtown - find out issues and develop creative solutions; they attended the BIA meeting last week
- Educational Presentations to the Police Board are planned for February and May - The Drug Recognition Expert will attend in February if schedule will allow it; May - CORE Beat
- spoke to media to voice displeasure with the lack of research in a recent local media article concerning the C8s rollout
- Congratulations to Inspector Marcia Shelton who recently completed the Public Safety Leadership Graduate Certificate Program at Fanshawe. Her thesis: Attendance Management Program

11. COMMUNICATIONS

this item will be removed from future agenda

12. MEDIA RELATIONS - DECEMBER ACTIVITIES

this item will be removed from future agenda

13. STATISTICS/REPORTS - DEPUTY

A) Calls for Service Statistics 2015-2019- higher call volume in December; many Police Services are seeing an increase in general

B) Calls for Service Report 2019

C) Charge Comparison Report - up 8.6 % in charges; up 9.2 % in Criminal Charges (most time-consuming, intensive)

D) Report on Complaint Investigations 2019

14. FINANCIAL STATEMENTS

- have not been received yet from City Treasurer

15. UNFINISHED BUSINESS

none

16. CLOSED SESSION

17. Moved by Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board adjourns to Closed Session at 4:25 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act. CARRIED

18. CLOSED SESSION RISES

Moved by Ken Whiteford

Seconded by Balwant Rai

resolved that the Board does now rise from Closed Session and reconvenes at 5:00 pm CARRIED

MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

1. CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board approves the Closed Session Agenda as amended. CARRIED

2. CLOSED SESSION # 2 - PERSONNEL REPORTS

a) STAFFING REPORT

Moved by Ken Whiteford

Seconded by Balwant Rai

resolved that the Board receives the Staffing Report from the Chief dated as of Jan 1 2020 CARRIED

b) REPORT FROM THE CHAIR

Moved by Trevor Birtch

Seconded by Balwant Rai

resolved that the Board approve the Chair's recommendation as outlined in the report to the CLOSED SESSION # 2b CARRIED

c) Moved by Ken Whiteford

Seconded by Trevor Birtch

resolved that the Board receives the Staffing Activity Report from the Chief dated Dec. 9 2019 - January 12, 2020. CARRIED

3. CLOSED SESSION # 3 - 2020 CONTRACT NEGOTIATIONS

Moved by Ken Whiteford

Seconded by Balwant Rai

resolved that the Board receives the information from the Chair and Chief regarding the status of negotiations CARRIED

4. CLOSED SESSION # 4 - CYBER INCIDENT

Verbal update - Chief - received for information

5. CLOSED SESSION # 5 - OVERTIME

In future, this report will reflect totals only of month-to-month overtime

6. CLOSED SESSION # 6 - FINANCIAL REVIEW 2019

Chief - received for information

7. CLOSED SESSION # 7 - BUDGET 2020

Moved by Ken Whiteford

Seconded by Balwant Rai

resolved that the Board approve presenting the finalized WPS Budget to Woodstock City Council in the amount of \$16,253,789. CARRIED

8. CLOSED SESSION # 8 - INTERNAL NEEDS SURVEY FINAL REPORT - CHIEF

Moved by Trevor Birtch

Seconded by Balwant Rai

resolved that the Board receives the Internal Needs Survey Final Report under # 8 CLOSED SESSION. CARRIED

9. CLOSED SESSION # 9 - REPORT RE: CYBER ATTACK - CHIEF

Moved by Trevor Birtch

Seconded by Balwant Rai

resolved that the Board receives the Report sent to the Information and Privacy Commissioner regarding the Cyber Attack under # 9 CLOSED SESSION. CARRIED

10. CLOSED SESSION # 10 - CHIEF - STATUS OF LEGAL CASES + NEW CASE

Moved by Ken Whiteford

Seconded by Trevor Birtch

resolved that the Board receive the updates under CLOSED SESSION # 10. CARRIED

11. CLOSED SESSION # 11 - LEGAL EXPENSE BILL

Moved by Trevor Birtch

Seconded by Balwant Rai

resolved that the Board approve the payment of \$2404.64 to Hicks Morley for the month of December 2019. CARRIED

19. NEW BUSINESS

a) BOARD MEMBERSHIPS

Moved by Trevor Birtch

Seconded by Ken Whiteford

resolved that the Board renew their memberships in CAPG, OAPSB and Zone 4 and approve the following expenditures for these memberships:

CAPG - \$1152.00 (Cat. 101-200)

OAPSB - #4362.38 + 567.12 (HST) = \$4929.60 (Cat. 101-200)

Zone 4 - 5 x \$10.00 = \$50.00

Total: \$6131.60

CARRIED

Please note: WPSB has a category change in membership numbers, increasing our fees to OAPSB and CAPG.

20. A calendar of WPSB meetings and other pertinent meetings for 2020 was circulated for information.

21. Date of Next Board Meeting Wed. February 19, 2020 at 4 pm at the Woodstock Police Service Headquarters.

22. ADJOURNMENT

Moved by Balwant Rai

Seconded by Ken Whiteford

resolved that the Board does now adjourn at 5:20 pm CARRIED

Mary Anne Silverthorn, Chair
Woodstock Police Services Board

Mayor Trevor Birtch, Vice Chair
Woodstock Police Services Board