



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on June 8, 2020 via teleconference call at 4:00 p.m.

Present were: Provincial Appointee, Mayor Trevor Birtch, Balwant Rai, Community Member and Ken Whiteford, Provincial Appointee. Also in attendance were Chief Daryl Longworth, Inspector Marcia Shelton, Acting Inspector Kevin Talsma, Kristi Lampman, Human Resources Coordinator, Becky Jonker, Executive Assistant to Senior Administration, Greg Colgan, Woodstock Sentinel Review, Chris Herapath, Police Service Advisor, Zone 4;

Absent: Deb Tait, City Councilor

1. CALL TO ORDER

Acting Chair, Trevor BIRTCH called the meeting to order at 4:00 p.m.

2. PROCEDURAL MOTION

Moved by Ken WHITEFORD

Seconded by Balwant RAI

Whereas society in general is faced with numerous challenges relating to the COVID-19 pandemic; and

Whereas the Woodstock Police Services Board is not in a position to have an in-person meeting due to precautions put in place as a consequence of the pandemic;

Now therefore, the Woodstock Police Services Board suspend the rules of the procedure governing the proceedings of the Board as provided for in Section 3.3 of Board By-Law 01-2019 to enable a meeting of the Board to proceed on June 8, 2020 by teleconferencing or any other appropriate means to circumvent the need for the meeting to be in-per and allow the Board the freedom to organized and conduct the meeting as it sees fit.
CARRIED

3. WELCOME

Acting Chair, Trevor BIRTCH welcomed everyone

4. APPROVAL OF AGENDA

Moved by Ken WHITEFORD

Seconded by Balwant RAI

Resolved that the Board approve the agenda. CARRIED

5. There were no declarations of pecuniary interest.

6. MINUTES – May 11, 2020

Moved by Balwant RAI

Seconded by Ken WHITEFORD

resolved that the Board approve the minutes of May 11, 2020 as circulated. CARRIED

7. BUSINESS ARISING FROM THE MINUTES

There were no items arising from the May 11, 2020 minutes.

8. VERBAL REPORT FROM CHAIR

I have been 8 days as Acting Chair; racial tensions to the south and coming north to our area; Chief may be able to speak to protest yesterday (Sunday, May 7, 2020); I attended and provided words of encouragement; witnessed social and physical distancing; people were wearing masks; protest was peaceful

9. VERBAL REPORT FROM CHIEF

Media release out late last week regarding peaceful protest on Sunday, June 7th; we encouraged social distancing and masks;

Manslaughter charges have been laid in relation to a drug trafficking incident where a member of our community died as a result of the substance that was trafficked and ingested. This is the first time such a charge has been laid in our community relating to a drug trafficking offence. And it is a direct result of the perseverance of the investigative team who continued to pursue and dig for evidence in this case. I want to thank and recognize them for their dedication.

I also want to draw your attention to a thank you letter from a member of the public after Cst Hutchinson, who while on patrol, noticed a Happy Birthday sign in front of a house and stopped to drop off a WPS water bottle and made the young boy's day.

Our K9 Officer Cst Skillings and Striker made a similar visit to a house upon learning that a young person's birthday was being celebrated.

Our WPS members ran a food drive inside the service that collected bags and bags of groceries and \$600 cash that was donated to the Salvation Army.

Recognized day of caring by taking flowers to area organization

(WDDS, Sakura House)

These types of acts of kindness on behalf of our officers go on every day. They will never be recorded as a stat or on a spreadsheet..... With all that's going on in the world, they rarely attract any type of media attention. But they happen every day.

I have said publicly lately that we are not perfect, there are a lot of areas that we need to improve in and we will constantly strive to improve and work towards perfection. However, I need to recognize that we do have a lot of outstanding people in this police service who chose this profession out of a fundamental desire to make the world a better and safer place. To serve and protect. And to do the right thing.

COVID

Over 240 COVID related complaints since March 19th. We have developed a comprehensive Strategic Recovery Plan to guide our decision making as we look to take steps towards normalized operations. We have returned a small percentage of our staff who were working from home. We are not rushing things. We have documented over 270 actions that have been taken over the last 12 weeks in responding to the health crisis. We are now reviewing each of these in reverse but want to be slow and methodical to ensure that as we uncheck those boxes, we are still looking out for the safety and well-being of both our staff and the public.

We also want to use this as an opportunity to review some of the things we have done in the past and re-evaluate and question the need to continue or improve and not just go back to it because that's how we've always done it.

Budget implications

Overall, projecting over \$110,000 impact to our budget

We have identified a number of areas within the budget where we can realize some savings to offset the COVID impacts and fully expect we can manage these impacts within the existing budget

No information on the requested Provincial Funding for the continuation of the MHEART program (integrated mobile crisis response to mental health calls) We have no doubt, from the data that we have from the pilot project that there is significant value in continuing this program – both from an efficiency

perspective as well as providing better supports to those experiencing mental health and addiction related crisis.....so we have also been looking for areas within our existing budget that would allow us to continue offering the program for the remainder or the year without provincial funding.

Creation of Chief’s Advisory Committee

I have been in touch with some members of some of our diverse communities who have been working with me over the past few months on building relationships and have asked them to join me in forming an Advisory Committee to continue these conversations and work together on building better relationships between the police and some of our diverse communities.

10. STATISTICS/REPORTS – Inspector SHELTON

- A) Calls for Service Statistics - Jan.- May 2020 and previous year
- B) Calls for Service Report - Jan. - May 2020 and previous years
- C) Charge Comparison Report
- D) Report on Complaint Investigations - as of June 8, 2020 (two new ORIPD since April)
- E) Canine Report – Jan – May 2020

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board receive all statistics and reports presented in Item 10. CARRIED

11. 2020-2022 STRATEGIC PLAN

Ken WHITEFORD brought forward minor issues to be amended before final printing

Pg 10 – circles on bottom of Page 10 not clear;

Pg 10 - Inspector not Inspectors

Pg 11 – change in title - not Staff Composition – “OPERATIONS” suggested

Pg 13 – Southwestern Public Health not Southwest Public Health

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board approves the 2020 – 2022 Woodstock Strategic Plan as presented in item 11 with amendments above noted.

CARRIED

12. MISSING PERSONS ACT ANNUAL REPORT

Moved by Ken WHITEFORD

Seconded by Balwant RAI

Resolved that the Board receive the reported presented in Item 12

CARRIED

13. UNFINISHED BUSINESS

None

14. CLOSED SESSION

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board adjourns to Closed Session at 4:28 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act. CARRIED

15. CLOSED SESSION RISES

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board does now rise from Closed Session and reconvenes at 4:30 pm CARRIED

MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Balwant RAI

Seconded by Ken WHITEFORD

resolved that the Board approves the Closed Session Agenda.

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT b) STAFFING ACTIVITY and c) NOTICE OF RETIREMENT

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board receives for information the Staffing Report,

Staffing Activity Report and Notice of Retirement from the Chief dated as of June 1, 2020 – CARRIED

CLOSED SESSION # 3 - COVID-19 - CHIEF Received for information (discussed in Open session)

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Balwant RAI

Seconded by Ken WHITEFORD

resolved that the Board receive the monthly tracking report for information.

CLOSED SESSION # 5a) - FINANCIAL REVIEW 2020 - CHIEF

Moved by Balwant RAI

Seconded by Ken WHITEFORD

resolved that the Board approves the 2020 Financial Budget Statement dated May 31, 2020 as presented. CARRIED

CLOSED SESSION # 5 b) - RESERVE FUND UPDATE - CHIEF Received for information.

CLOSED SESSION # 6 – OTHER BUSINESS

No information

CLOSED SESSION # 7 - STATUS OF LEGAL CASES - CHIEF

No update

CLOSED SESSION # 8) – MOU BETWEEN WPS AND WPSB RE CADET RECRUIT CLASSIFICATION

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board approves the Memorandum of Understanding dated May 28, 2020 as presented. CARRIED

CLOSED SESSION # 9) – MOU BETWEEN WPS AND WPSB RE ADDITIONAL HOURS WORKED BY RECRUITS DURING BASIC CONSTABLE TRAINING

Moved by Balwant RAI

Seconded by Ken WHITEFORD

resolved that the Board approves the Memorandum of Understanding dated May 28, 2020 as presented. CARRIED

16. NEW BUSINESS

None

17. PROCEDURAL MOTION

Moved by: Ken WHITEFORD

Seconded by Balwant RAI

Resolved that the Woodstock Police Services Board re institute Section 3.3 of Board By-Law 01-2019 to govern Board proceedings moving forward. CARRIED

18. Date of Next Board Meeting MONDAY, SEPTEMBER 14, 2020 at 4 pm at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by Ken WHITEFORD

Seconded by Balwant RAI

resolved that the Board does now adjourn at 5:00 pm CARRIED

Trevor Birtch, Acting Chair
Woodstock Police Service Board

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