



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on April 12, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch, Provincial Appointee; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA

Also in attendance were Chief Daryl Longworth; Deputy Chief Rod Wilkinson; Kristi Lampman, Human Resources Coordinator; Kevin Talsma, Acting Inspector; Marci Shelton, Inspector; Duane Sprague, Police Service Advisor, Zone 4; Kathleen Saylor, Woodstock Sentinel Review

Regrets: Deb Tait

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone

3. APPROVAL OF AGENDA

Moved by Trevor BIRTCH

Seconded by Balwant RAI

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES –March 8, 2021

Moved by Trevor BIRTCH

Seconded by Balwant RAI

Resolved that the Board approve the minutes of March 8, 2021 as circulated

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None

7. VERBAL REPORT FROM CHAIR

- Chair Whiteford acknowledged the passing of Ron Fraser, previous WPS Chief, and extended condolences on behalf of the Board. Chief Longworth advised that a small honour guard was allowed and present at the gathering for the ceremony for former Chief Fraser

8. VERBAL REPORT FROM CHIEF

- The 2021 Budget was approved by City Council on March 18
- Advised that WPS headquarters have had to be closed again to the public due to the recent provincial shutdown order. WPS is still answering calls for service and are addressing these both in person and via other means if possible. Stated that WPS officers remain on the streets enforcing laws
- Involvement with City by-law enforcement continues to enforce rules and regulations as necessary, however, the community as a whole has been respectful and responsive to the changing restrictions
- WPS have responded to 152 COVID related complaints since January 1, 2021 and have laid 7 charges in 2021. There have been 634 COVID related complaints since the pandemic began
- Chief Longworth advised the Board that April 11th- 17th is National Communicators Week and extended recognition and appreciation for WPS communicators who handle 911 and dispatch calls for both the police and fire services
- Chief Longworth advised that a Peer Support Team is in the process of being formed. Twelve members have been selected for the team and training has been arranged at the end of May

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Balwant RAI

Seconded by Leslie FARRELL

resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED

10. FINANCIAL STATEMENTS

Moved by Trevor BIRTCH

Seconded by Balwant RAI

resolved that the Board receive the financial statements ending April 9, 2021.

CARRIED

11. NOMINATION FOR PINCOMBE MEMORIAL BURSARY

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

Resolved that the Board support the Nomination of WPS Cst. Johnston for the Pincombe Memorial Bursary.

CARRIED

12. UNFINISHED BUSINESS

None

CLOSED SESSION

Moved by Balwant RAI

Seconded by Leslie FARRELL

resolved that the Board adjourns to Closed Session at 3:30 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

13. CLOSED SESSION RISES

Moved by Trevor BIRTCH

Seconded by Leslie FARRELL

resolved that the Board does now rise from Closed Session and reconvenes at 4:11 pm.

CARRIED

14. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 10

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Balwant RAI

Seconded by Leslie FARRELL

resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS

a) STAFFING REPORT and b) STAFFING ACTIVITY

Moved by Trevor BIRTCH

Seconded by Leslie FARRELL

resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of April 12, 2021.

CARRIED

CLOSED SESSION # 3 - COVID-19 - CHIEF

The Board resolved that Closed Session #3 – COVID 19 Report be removed from the closed agenda as it is dealt with in the open session.

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Balwant RAI

Seconded by Leslie FARRELL

resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 5 – Status of Legal Cases

Moved by Leslie FARRELL

Seconded by Balwant RAI

resolved that the Board receive for information the Status of Legal Cases as presented by Deputy WILKINSON.

CARRIED

CLOSED SESSION # 6 – Approval of Hicks Morley Invoice

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

Resolved that the board receives the report on the 2020 Public Sector Salary Disclosure dated March 1, 2021.

CARRIED

CLOSED SESSION # 7 – RIDE Grant

Moved by Balwant RAI

Seconded by Trevor BIRTCH

resolved that the Board receive Report Number 05-2021 as information.

CARRIED

CLOSED SESSION #8– Leave of Absence

Moved by Leslie FARRELL

Seconded by Balwant RAI

Resolved that the Board authorize the recommendation provided for in Report Number 06-2021 dated April 7, 2021.

CARRIED

CLOSED SESSION #9 – 2021 Court Security Funding

Moved by Trevor BIRTCH

Seconded by Balwant RAI

Resolved that the board receive Report Number 07-2021 dated April 6, 2021 as information.

CARRIED

CLOSED SESSION #10 – Extension of Seconded Officer Agreement with OPC- PC Paul Hill

Moved by Leslie FARRELL

Seconded by Balwant RAI

Resolved that the board approve the request in Report Number 08-2021 dated April 6, 2021.

CARRIED

CLOSED SESSION #11 – Secondment Agreement with the Ontario Police College

Moved by Trevor BIRTCH

Seconded by Leslie FARRELL

Resolved that the board authorize the recommendation in Report Number 09-2021 dated April 9, 2021.

CARRIED

CLOSED SESSION #12- Other Items

None

15. NEW BUSINESS

None

16. Date of Next Board Meeting MONDAY, May 10, 2021 at 3pm at the Woodstock Police Service Headquarters.

17. ADJOURNMENT

Moved by Trevor BIRTCH

Seconded by Balwant RAI

resolved that the Board does now adjourn at 4:15 pm

CARRIED

Ken Whiteford, Chair
Woodstock Police Service Board

Trevor Birtch, Vice-Chair
Woodstock Police Service Board